

Contact Us:

Customer Service
(352) 753-4508

Administration
(352) 751-3939

Budget
(352) 674-1920

Community Standards
(352) 751-3912

Community Watch
(352) 753-0550

Property Management
(352) 753-4022

Finance Customer Service
(352) 750-0000

Human Resources
(352) 674-1905

Public Safety
(352) 205-8280

Purchasing
(352) 751-6700

Recreation Administration
(352) 674-1800

Risk Management
(352) 674-1828

Utility Operations
(352) 751-3939

District Weekly Bulletin



CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

CDD Orientation is cancelled until further notice.

Information Provided by...



District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or CustomerService@districtgov.org
- Bonds- 352-751-3900 or Bonds@districtgov.org
- Community Standards- 352-751-3912 or DeedCompliance@districtgov.org
- Customer Service- 352-753-4508 or CustomerService@districtgov.org
- Human Resources- 352-674-1905 or HumanResources@districtgov.org
- Recreation- 352-674-1800 or RecreationDepartment@districtgov.org
- Risk Management– 352-674-1828 or RiskManagement@districtgov.org
- Utilities- 352-750-0000 or Utilities@districtgov.org

If you do not know which department to contact, please call the District Customer Service Center at 352-753-4508.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

Veterans Day Holiday Information

The District Customer Service Center and all District Administrative Offices will be closed on Wednesday, November 11, 2020 in observance of Veterans Day. We will resume normal business hours on Thursday, November 12th. If you have any questions or would like additional information, please contact the District Customer Service Center at (352) 753-4508.

All recreation centers, outdoor facilities and swimming pools will remain open for your enjoyment. Outdoor Facilities & Swimming Pools will close at 8:00 p.m.

- Guest ID Cards, Trail Fees and Activity Registration services will be available at La Hacienda, Lake Miona, Eisenhower, Rohan and Everglades Regional Recreation Centers from 8:30 a.m. until 12:00 p.m. on Wednesday, November 11, 2020.
- Fitness Clubs will be open on Wednesday, November 11, 2020.

Enjoy your Veterans Day! If you have any questions or need further information, please contact your nearest recreation center or call Recreation Administration at 352-674-1800.

Sanitation Holiday Information

Village Community Development Districts 1-11

If you live in Village Community Development Districts 1-11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, there is no sanitation schedule change due to the holiday.

Village Community Development District No. 12 and No. 13

There is no sanitation change due to the holiday.

If you live in the **Lake County portion of The Villages** (not including VCDD No. 11), please contact Lake County Solid Waste at (352) 343-3776 for information on your sanitation schedule.

If you live in the **Town of Lady Lake portion of The Villages**, there are no sanitation or recycling schedule changes due to the holiday.

Information Provided by Sumter County

Household Electronics & Hazardous Waste Mobile Collection - Amnesty Day

Saturday, November 7, 2020

9 AM to 3 PM

Location: Lake Okahumpka Park, 6085 E. SR 44, Wildwood 34785

What to Bring:

| | | |
|--|--|----------------------------------|
| Automotive fluids and batteries | Household electronics (TVs, VCRs, computers, etc.) | Rechargeable household batteries |
| Cleaners | Latex & oil based paints | Smoke detectors |
| Fertilizers | Paint removers and thinners | Solvents |
| Fluorescent lamps and Mercury containing devices | Pesticides | Wood Preservatives |
| Fungicides | Pool Chemicals | |
| Herbicides | Propane Tanks (25 lbs) | |

What not to bring:

- Biological/Infectious waste
- Explosives
- Radioactive waste
- Empty paint cans

HOW TO PACKAGE AND TRANSPORT CHEMICALS

1. Do NOT mix chemicals together.
2. Keep products in original labeled containers if possible.
3. Place containers into cardboard boxes to prevent breakage.
4. Place leaky container in clear plastic bag and transport in box with newspaper.
5. Put boxes in trunk or in back of vehicle away from passengers.

For more information, visit their website at <https://sumtercountyfl.gov/1236/Household-Electronics-Hazardous-Waste-Mo> .

Information Provided By...

Maintenance Closures

In our efforts to keep the Executive Golf Courses in optimal condition, we schedule routine closures so that the courses can rest, rehabilitate and allow the maintenance teams time to complete vital agronomic practices. The following courses will close for two week increments to aid in this process.

- Churchill Greens Executive Golf Course will close October 16th – October 30th
- Belmont Executive Golf Course will close October 31st – November 15th

De La Vista Executive Golf Course

The De La Vista Executive Golf Course is closed until further notice for fairway renovation. We thank you for your patience during this time.

Chula Vista Executive Golf Course

The Chula Vista Executive Golf Course is closed until further notice for the renovation of the tee boxes. We thank you for your patience during this time.

Amberwood and Oakleigh Practice Green

The new practice green at the Amberwood and Oakleigh Executive Golf Courses will open on Monday, November 9, 2020. This USGA profile green will provide a 3,000 square foot putting surface for golfers to practice on. We thank you for your patience during this improvement project. Happy Golfing!



Frequently Asked Questions and Answers



Submit Feedback,
Inquiry, or Concern

The Villages® Community Development Districts Office of Management and Budget

On my tax bill, what are the District Maintenance and Bond Assessments?

This month property owners will be receiving their annual tax bill from their County's Tax Collector's Office. Under the Non-Ad Valorem section on your tax bill there may be two lines listed that pertain to your residential District: Bond assessment and Maintenance assessment.

If a Bond/Debt line appears on your tax bill then you are paying your bond assessment in annual installments versus prepaying the total bond assessment. Your District's Board of Supervisors issued bonds to pay for the infrastructure required for the development of your District. The bonds are paid off through bond assessments on individual lots within the specific bond phase. You may view your bond amortization schedule, learn how to pay off your bond and read answers to frequently-asked questions on the District website – www.DistrictGov.org or contact the Finance Department at 352-751-3900.

The second line relates to your maintenance (mait) assessment which provides the funds for the operations of your District, including the maintenance and replacement of the infrastructure acquired through the bond issue. These costs include items such as landscaping, deed compliance, road maintenance, wetlands and preserves, water retention areas, storm/gutter facilities, right-of-ways, transportation paths, walls, fences, utilities, insurance, etc. along with setting aside reserve funds for future projects. The purpose of the maintenance assessment is to provide funds to maintain the existing level of service and ensure the long-term integrity of the infrastructure and the sustainability of the District.

Frequently Asked Questions and Answers



Submit Feedback,
Inquiry, or Concern

The Villages®

Community Development Districts

Office of Management and Budget

The annual maintenance assessment is determined during the budget process by each District's Board of Supervisors after reviewing the budget, capital improvement plan, funds availability during public budget workshops/board meetings throughout the annual budget process. You may view your district's recently approved Fiscal Year 2020-21 Budget and maintenance assessment schedule on the District's website. These assessments are based on a methodology utilizing your unit's acreage and number of lots to determine your proportionate share of the costs.

If you have any questions regarding your District's maintenance assessment, please call the Office of Management and Budget at 352-751-3939. If you have questions regarding any other tax(es) on your bill, please contact the taxing authority listed.



Information Provided By...



Landowner Election

On Tuesday November 3, 2020 the District Clerk's Office held Landowner Elections for the following Districts and one Committee:

- Village Center Community Development District
- Sumter Landing Community Development District
- Brownwood Community Development District
- Village Community Development District No. 11
- Village Community Development District No. 13
- Amenity Authority Committee (AAC)

The Landowner Election process is prescribed in Florida State Statutes and provides for one vote per acre, or portion thereof, for each platted lot or unplatted area owned and located within the boundaries of the respective district or service area. This election process applies to both residential and commercial property owners.

In accordance with Florida Statute 190.006, the 2020 Landowner Election Results reported have been certified by Richard J. Baier, District Manager. The results are as follows;

Village Center CDD

- Kelly Flores – 4 year term
- Peter Evans – 4 year term
- Doug Tharp – 2 year term

Sumter Landing CDD

- Brad Brown – 4 year term
- Gerry Lachnicht – 4 year term
- Mike Berning – 2 year term

Brownwood CDD

- Chad Ritch – 4 year term
- Jim Sprung – 4 year term
- Gerry Andrews – 2 year term

Information Provided By...

The Villages®
Community Development Districts
Clerk

VCDD No. 11

- Phil Grayber – 4 year term

VCDD No. 13

- Karen Crews – 4 year term
- Bobby Gulati – 2 year term
- Mike Hoopfer – 4 year term

Amenity Authority Committee – District 3

- Donna Kempa – 4 year term

Qualified elections fall under the purview of the Supervisor of Elections office for each respective county. Please use the link provided to view updates on the election results for the following Districts that had contested races in Sumter County;

- Village Community Development District No. 5
- Village Community Development District No. 9
- North Sumter County Utility Dependent District

Sumter County Supervisor of Elections Office Website: <https://enr.electionsfl.org/SUM/Summary/2767/>



The Villages®

Community Development Districts

Risk Management

Drowsy Driving Prevention Week

Drowsy Driving prevention week is a reminder that drowsy driving is impaired driving!

According to the National Sleep Foundation:

- ◆ About **50% U.S. adult drivers admit to consistently getting behind the wheel while feeling drowsy.**
- ◆ About **20% admit to falling asleep behind the wheel** at some point in the past year!
- ◆ More than **40% admitting this has happened at least once** in their driving careers.

The Impact of Driving while Drowsy

Driving while drowsy is similar to driving under the influence of alcohol: Drivers' reaction times, awareness of hazards and ability to sustain attention all worsen the drowsier the driver is.

- Driving after going **more than 20 hours without sleep is the equivalent** of driving with a **blood-alcohol concentration of 0.08%** – the U.S. legal limit.
- **You are three times more likely to be in a car crash if you are fatigued.**
- Some people may also experience micro-sleep – short, involuntary periods of inattention. In the **4 or 5 seconds a driver experiences micro-sleep, at highway speed, the vehicle will travel the length of a football field.**

Prevalence of Drowsy Driving Crashes

- Every year about **100,000 police-reported crashes involve drowsy driving.** These crashes result in **more than 1,550 fatalities and 71,000 injuries.**
- Beyond the human toll is the economic one. National Highway Traffic Safety Administration (NHTSA) estimates fatigue-related crashes resulting in injury or death **cost society \$109 billion annually,** not including property damage.



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Community Development Districts

Risk Management

How to Reduce Drowsy Driving

- **Crash avoidance technologies:** New and existing safety technologies, such as drowsiness alert and lane departure warnings, can detect common drowsy driving patterns and warn drivers to stay in their lane or take a break.
- **Employers:** Workplaces with strong off-the-job safety and health programs can include key information on getting sufficient sleep and refraining from driving drowsy.
- **Getting more sleep:** According to the American Academy of Sleep Medicine and the Sleep Research Society, adults should get seven or more hours of sleep each night.
- **Book plenty of stops throughout your trip** so that you can get a good night's sleep and take full advantage of rest areas and other locations where you can pull over and nap.
- **Medication labels:** A 2015 article by Consumer Reports found that side effects warnings are not always clear; new labeling guidelines may help drivers understand when to drive or not drive after taking these medications.

The following are signs and symptoms of drowsy driving, according to the American Academy of Sleep Medicine:

- ⇒ Frequent yawning or difficulty keeping your eyes open
- ⇒ "Nodding off" or having trouble keeping your head up
- ⇒ Inability to remember driving the last few miles
- ⇒ Missing road signs or turns
- ⇒ Difficulty maintaining your speed
- ⇒ Drifting out of your lane

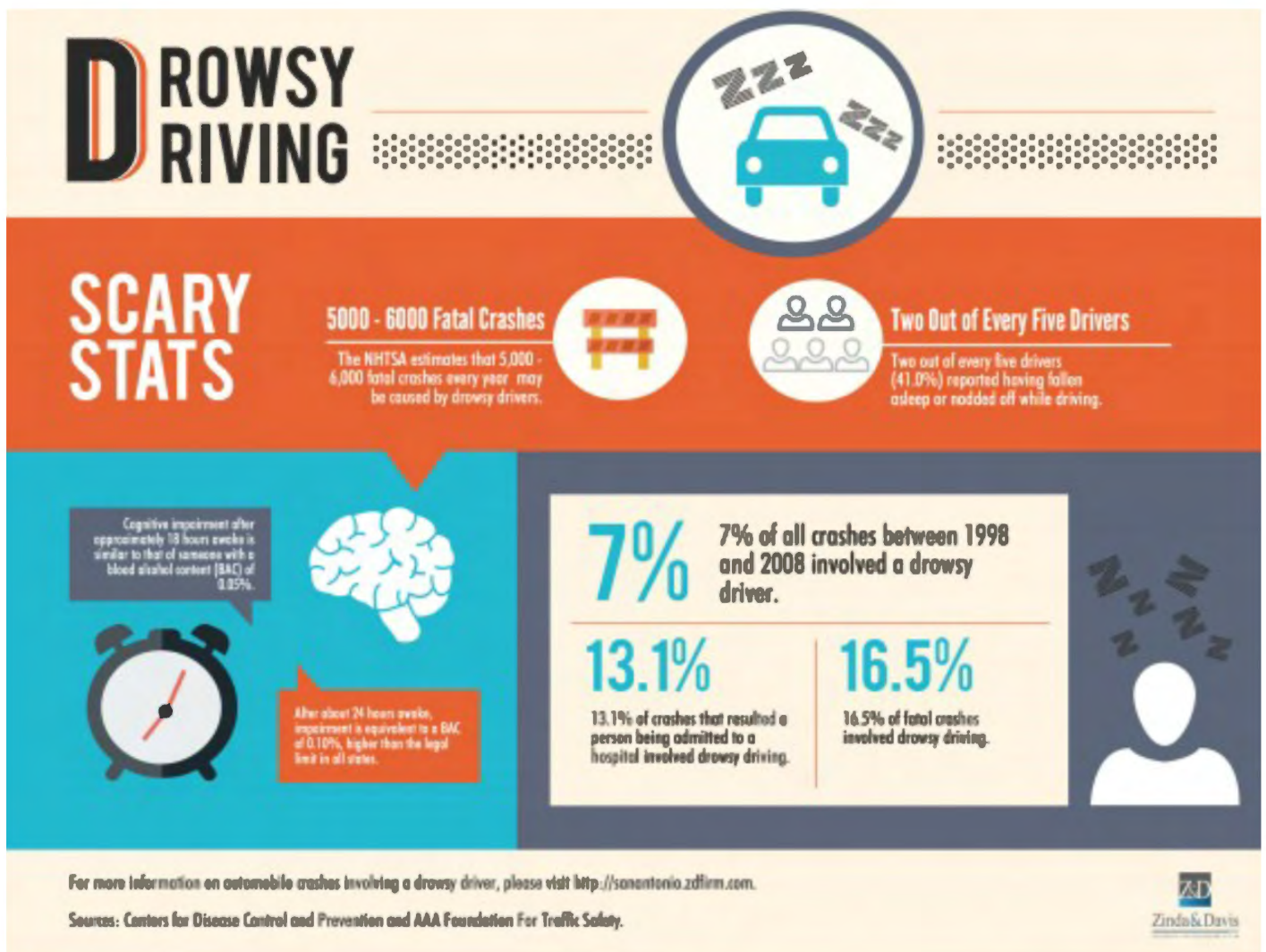


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Community Development Districts

Risk Management

Drowsy driving accidents are more likely to occur early in the morning, during the midafternoon and late at night. Also, be sure to consider what medications you're on, since lost sleep isn't the only risk factor. Taking drugs that have sedating side effects, such as some antihistamines, can up the chance that you'll lose control on the road .



Source: https://www.cdc.gov/sleep/about_sleep/drowsy_driving.html

Information Provided By...

The Villages®

Community Development Districts
Recreation & Parks



Grand Reopening

RIO GRANDE

RECREATION AREA
in The Village of Rio Grande

Featuring these amenities:



The Villages®
Recreation & Parks



1228 Rio Grande Ave. | 352-674-1800 | DistrictGov.org

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HAWKINS

NEIGHBORHOOD RECREATION AREA
in The Village of Hawkins

Opening Today at 10am



The Villages®
Recreation & Parks



5807 Hawkins Drive | 352-674-8400

RecreationDepartment@DistrictGov.org | DistrictGov.org

Featuring:



Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



Square Event – Total Body Workout

Join in for some fun on the square. Bring a mat and light weights for some cardio and weight exercises all rolled into one fast hour of multilevel fitness.



TOTAL BODY WORKOUT

Nov. 10 | 9:00AM
Lake Sumter Landing™

SPACE IS LIMITED – REGISTRATION REQUIRED

Join in for some fun on the square. Bring a mat and light weights for some cardio and weight exercises all rolled into one fast hour of multilevel fitness.

Social Distancing Guidelines will be followed; wearing a mask is requested (if less than 6ft, mask required). Register at any regional recreation center or online at DistrictGov.org.

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Recreation & Parks

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For more information, call 352-753-1716 or email RecreationDepartment@DistrictGov.org.

Camp Villages Monthly Activity

Here's a great opportunity to celebrate Fall and make a scarecrow with your grandchildren. Space is limited. Registration is required.



CAMP Villages

Build your own scarecrow

November 18 | 4:00pm
Wilkerson Creek Pavilion

Enjoy the fall afternoon breeze at the park while making your very own scarecrow with your grandchild!

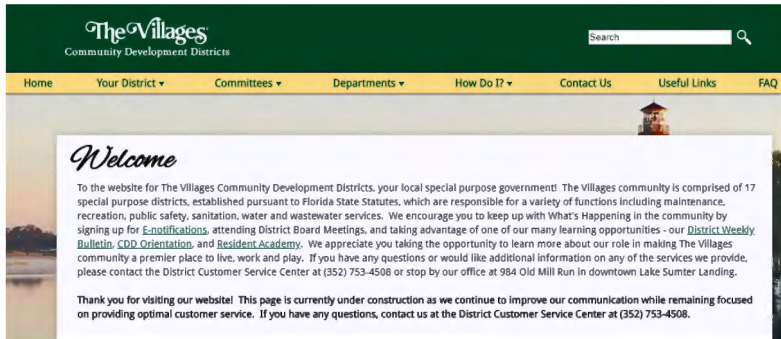
SPACE IS LIMITED – REGISTRATION REQUIRED
Social Distancing Guidelines will be followed; wearing a mask is requested (if less than 6ft, mask required). Register at any regional recreation complex or online at DistrictGov.org. \$8 per grandchild. Ages: 8-12 years. Grandparents must accompany their grandchildren.

The Villages®
Recreation & Parks

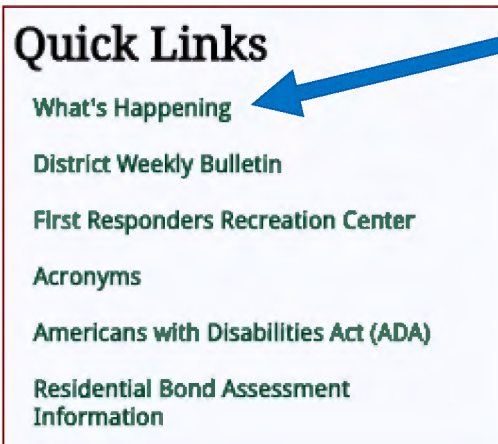
For more information email RecreationDepartment@DistrictGov.org | Call 352-753-1716 | DistrictGov.org

Where can I find information about What's Happening in my District?

To find out about closings and maintenance in The Villages, go to www.DistrictGov.org.



Under Quick Links on the left hand side, click on What's Happening.



Here you will find general information and closing information.





The following facilities will be temporarily closed or have scheduled maintenance:

⇒ **La Hacienda Regional Recreation Complex Room Closures**

The La Hacienda Regional Recreation Complex will have temporary room closures for renovations November 9th through November 19th.

⇒ **El Santiago Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The El Santiago Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance November 8th.

⇒ **Hibiscus Recreation Center Pickleball Courts**

The Hibiscus Recreation Center Pickleball Courts will be closed for maintenance November 5th.

⇒ **Laurel Manor Regional Recreation Center**

The Laurel Manor Regional Recreation Center will be closed for maintenance November 15th.

⇒ **Churchill Street Recreation Center**

The Churchill Street Recreation Center will be closed for maintenance November 14th.

⇒ **Bacall Recreation Center Indoor Facilities and Outdoor Facilities**

The Bacall Recreation Center Indoor Facilities and Outdoor Facilities will be closed for maintenance November 7th.

⇒ **Lake Shore Cottages Pool**

The Lake Shore Cottages Pool will be closed for maintenance November 1st through November 15th.

⇒ **Odell Recreation Center**

The Odell Recreation Center will be closed for maintenance November 8th.

⇒ **Truman Recreation Center**

The Truman Recreation Center will be closed for maintenance November 7th.

⇒ **Sterling Heights Recreation Center**

The Sterling Heights Recreation Center will be closed for maintenance November 14th.

S H A R E

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njoy!



The Villages®
Community Development Districts

Our Multi-Modal Paths are for everyone's enjoyment — so be safe and share the path!

Information Provided By...



ATTENTION ARCHITECTURAL REVIEW COMMITTEE MEETING DATE CHANGE

Due to the Veterans Day Holiday on Wednesday, November 11, 2020, the District Offices will be closed. The Architectural Review Committee (ARC) has moved their meeting date to **Tuesday, November 10, 2020**, 8:00 a.m., District Office, 984 Old Mill Run, The Villages. Due to the meeting date change the deadline for ARC applications to be reviewed on November 10 was **Monday, November 2, 2020 by noon.**

Information Provided By...



ARCHITECTURAL REVIEW COMMITTEE

Village Center Community Development District is seeking an **alternate** member to serve on the Architectural Review Committee.

The applicant must be a full time resident of the **Lady Lake / Lake County** portion of The Villages and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. The Committee meets weekly, on Wednesdays, for approximately 4 hours (8:00 a.m. until 12:00 p.m.).

The required attendance for the **alternate** member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter. If you are interested in becoming an **alternate** member on the Architectural Review Committee, the application is available on the following page. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida no later than 5:00 p.m. on November 23, 2020. For information about the position, contact the Community Standards Department at 352-751-3912.

The Villages®
Community Development Districts
Community Standards

**ARCHITECTURAL REVIEW COMMITTEE
ALTERNATE VOLUNTEER MEMBER FOR
VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT
FOR THE LADY LAKE / LAKE COUNTY PORTION OF THE VILLAGES**

APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. on November 23, 2020.**

I understand that being an alternate member of the Architectural Review Committee (ARC) is a volunteer position which requires attendance at the ARC meeting every week for the first 4 weeks and once every month thereafter. **The applicant must be a full time resident of the Lady Lake / Lake County portion of The Villages and have lived there for at least one year.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

3. Are you familiar with your deed restrictions and/or covenants? Y N

Signature _____ Phone _____

Print Name _____ Village of _____

Address _____ Date _____

FORM 1**STATEMENT OF
FINANCIAL INTERESTS****2019**

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF CANDIDATE OR NEW EMPLOYEE OR APPOINTEE****** THIS SECTION MUST BE COMPLETED ********DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2019.

MANNER OF CALCULATING REPORTABLE INTERESTS:FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**): **COMPARATIVE (PERCENTAGE) THRESHOLDS** OR **DOLLAR VALUE THRESHOLDS****PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

| NAME OF SOURCE OF INCOME | SOURCE'S ADDRESS | DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY |
|--------------------------|------------------|---|
| | | |
| | | |
| | | |
| | | |

PART B -- SECONDARY SOURCES OF INCOME[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

| NAME OF BUSINESS ENTITY | NAME OF MAJOR SOURCES OF BUSINESS' INCOME | ADDRESS OF SOURCE | PRINCIPAL BUSINESS ACTIVITY OF SOURCE |
|-------------------------|---|-------------------|---------------------------------------|
| | | | |
| | | | |
| | | | |

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.**INSTRUCTIONS** on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
 (If you have nothing to report, write "none" or "n/a")

| TYPE OF INTANGIBLE | BUSINESS ENTITY TO WHICH THE PROPERTY RELATES |
|--------------------|---|
| | |
| | |

PART E — LIABILITIES [Major debts - See instructions]
 (If you have nothing to report, write "none" or "n/a")

| NAME OF CREDITOR | ADDRESS OF CREDITOR |
|------------------|---------------------|
| | |
| | |

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
 (If you have nothing to report, write "none" or "n/a")

| | BUSINESS ENTITY # 1 | BUSINESS ENTITY # 2 |
|---|---------------------|---------------------|
| NAME OF BUSINESS ENTITY | | |
| ADDRESS OF BUSINESS ENTITY | | |
| PRINCIPAL BUSINESS ACTIVITY | | |
| POSITION HELD WITH ENTITY | | |
| I OWN MORE THAN A 5% INTEREST IN THE BUSINESS | | |
| NATURE OF MY OWNERSHIP INTEREST | | |

PART G — TRAINING

For **elected municipal officers** required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

SIGNATURE OF FILER:

Signature:

Date Signed:

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2019.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2019.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you held, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Dollar Value Thresholds Instructions.)

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than 10% of your gross income from that business entity; **and,**

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Percentage Thresholds Instructions.)