

Contact Us:

Customer Service
(352) 753-4508

Administration
(352) 751-3939

Budget
(352) 674-1920

Community Standards
(352) 751-3912

Community Watch
(352) 753-0550

Property Management
(352) 753-4022

Finance Customer Service
(352) 750-0000

Human Resources
(352) 674-1905

Public Safety
(352) 205-8280

Purchasing
(352) 751-6700

Recreation Administration
(352) 674-1800

Risk Management
(352) 674-1828

Utility Operations
(352) 751-3939

District Weekly Bulletin



Renovated Practice Green at the Amberwood and Oakleigh
Executive Golf Courses

CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

CDD Orientation is cancelled until further notice.

Information Provided by...



Community Development Districts

Severe Weather – 11/11/2020 8:30 p.m.

While emergency management continues to be a function of the county in which you reside, the District works extremely hard in ensuring the safety of District staff, residents of The Villages and District facilities. In preparation for the potential of severe weather, the following preparations and operational changes will take place:

- The District Offices will remain open.
- Village Community Development District Nos. 7, 11, 12 and 13 will hold their regularly scheduled board meetings on November 12th.
- The Recreation Centers will remain open for indoor activities.
- All swimming pools and outdoor recreation facilities will be closed on November 12th.
- All Dog Parks will be closed on November 12th.
- All Executive Golf Courses will be closed on November 12th.
- All gate arms were removed on November 11th and Gate Attendants are not staffing the gate houses. If you approach a gate in which the gate arm has been removed, please use caution and stop before proceeding. The process of reinstalling the gate arms will begin once the potential for sustained winds has subsided.
- Sanitation collection will take place as regularly scheduled in Village Community Development Districts 1-11 in the Sumter County, Marion County & Fruitland Park portions of The Villages.
- Pool deck and outdoor furniture may be stacked and secured.

For questions pertaining to severe weather or other emergency management events, please contact the county in which you reside. Lake, Marion and Sumter Counties also have programs designed to notify their residents of weather incidents, hazardous conditions and other important information. To sign up for the notifications in your county, please visit the links below or contact the county in which you live for additional information.

Lake County - Emergency Management: (352) 343-9420 or visit www.lakecountyfl.gov/offices/emergency_management or <http://alertlake.com/>

Marion County - Emergency Management: (352) 369-8100 or visit <http://www.marionso.com/emergency-management> and www.alertmarion.com

Sumter County—Emergency Management: (352) 689-4400 or visit <http://sumtercountyfl.gov/718/Emergency-Management> and <https://member.everbridge.net/453003085614874/login>

Information Provided by...



District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or CustomerService@districtgov.org
- Bonds- 352-751-3900 or Bonds@districtgov.org
- Community Standards- 352-751-3912 or DeedCompliance@districtgov.org
- Customer Service- 352-753-4508 or CustomerService@districtgov.org
- Human Resources- 352-674-1905 or HumanResources@districtgov.org
- Recreation- 352-674-1800 or RecreationDepartment@districtgov.org
- Risk Management– 352-674-1828 or RiskManagement@districtgov.org
- Utilities- 352-750-0000 or Utilities@districtgov.org

If you do not know which department to contact, please call the District Customer Service Center at 352-753-4508.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

Information Provided By...



For residents who live in the Village Community Development Districts 1-11 located in Sumter County, Marion County & The Villages of Fruitland Park:

Where Should I Place My Household Waste For Collection?

All household waste should be placed in the same bag (tall kitchen bag or 20-30 gallon trash bag of any color other than red). Please place the bags together on one side of the end of your driveway.

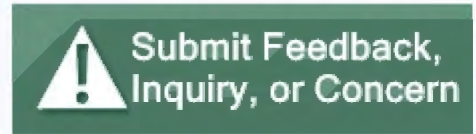
Please refrain from placing them on both sides of the driveway as this creates unnecessary extra steps for the sanitation crews and extra stops for the trucks.



Jacobs



Frequently Asked Questions and Answers



What is a Precautionary Boil Water Notice?

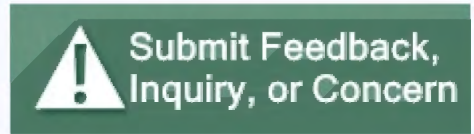
A major component of service provided by the District's Utilities Department is the risk assessment involving waterborne contaminants through natural or man-made means. It is our responsibility to provide guidance and assistance to prevent exposure to drinking water contaminants that could present a threat to our resident's health.

Water suppliers are required by the Florida Department of Environmental Protection (FDEP) to notify customers to boil water when conditions exist that may cause the water supply to be vulnerable to the potential for contamination. A Precautionary Boil Water Notice (PBWN) is a form of notification that advises customers to boil tap water used for drinking, cooking and ice-making until tests verify the water is safe. The determination that the water is safe is a process through which the Utility Operations and Maintenance Contractor sends water samples to a State Certified Water Testing Lab and receives a report back, usually after 48 hours, stating that the water samples meets all federal and state regulations. The precautionary boil water notice would then be rescinded by notifying all affected residents.

An incident that requires a PBWN may include a water, wastewater or irrigation incident that could develop as a result of, but not limited to, a water line break, a problem at a water plant, a new connection to an existing line, a sewer back up, a Wastewater Treatment Plant incident or shutting off the water and turning it back on.



Frequently Asked Questions and Answers



The Villages® Community Development Districts Utilities

If an incident occurs, the District will send an e-notification to residential and commercial customers that have signed up to receive the e-notifications. To sign up for e-notifications, simply go to www.DistrictGov.org click on “sign up for e-notifications” beneath the Quick Links on the left side of the home page. After inserting your name and email information, check the appropriate utility that your property is serviced by beneath the Precautionary Boil Water Notification category. If an incident occurs within your utility, you will be notified of the situation and the property addresses affected by the incident. In the event you do not have access to an email system, depending on the number of homes and businesses within the PBWN area all local media are notified and an alert will be posted on the District’s website.

As a precaution, all water used for handwashing, drinking, making ice, brushing teeth, cooking, and washing dishes should be boiled briskly for one (1) minute prior to use. All ice cubes should be discarded and only boiled water be used for making ice. As an alternative, bottled water can be used.



www.DistrictGov.org

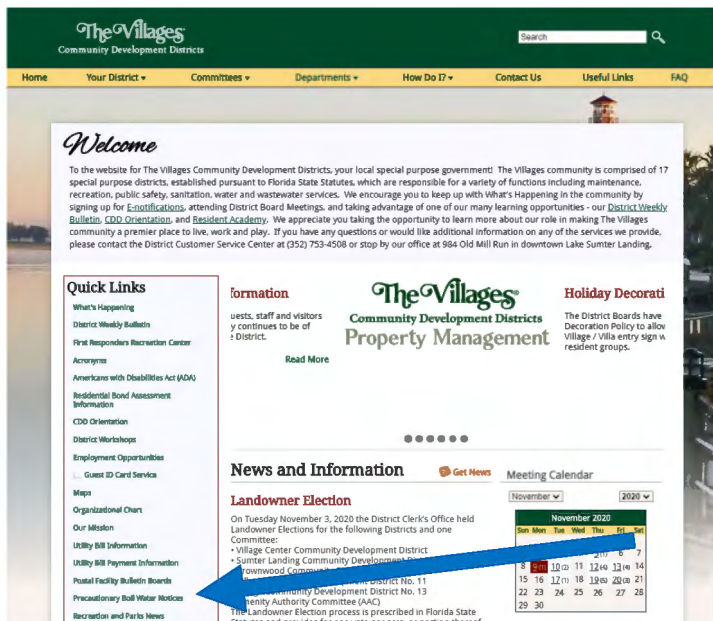
The Villages®

Community Development Districts

Did you know that you can find current Precautionary Boil Water Notices currently in effect on www.DistrictGov.org?

Visit www.DistrictGov.org.

Under Quick Links on the left hand side of the screen, click on Precautionary Boil Water Notices.



From this page, you will be able to see if there are any active Precautionary Boil Water Notices.

Precautionary Boil Water Notices

Village Center Service Area

There is no Boil Water Notice at this time.

Little Sumter Service Area

There is no Boil Water Notice at this time.

North Sumter Utility

There is no Boil Water Notice at this time.

Central Sumter Utility

There is no Boil Water Notice at this time.

South Sumter Utility

There is no Boil Water Notice at this time.

Safety First!

Safety Reminders for the Holidays

Community Watch will be working around the clock throughout the holidays. We will have staffing in all phases of our operation: patrol, gate attendants, dispatch and gate ops.

A couple of safety reminders:

- If you will be away for the holidays, Community Watch offers a house check program for your consideration. For a small fee, a CW patrol driver will walk the perimeter of your home 3 times per week. If anything is not as it should be, we will contact you, your neighbor, or law enforcement if necessary. If you are interested in this program, please contact District Customer Service at 352-753-4508. At the very least, have a neighbor keep an eye on your home while you are away.
- Indoor lights on timers are a great way to give the impression that someone is home.
- Cancel paper delivers or have your neighbor pick up your papers from the driveway.
- Track the delivery of your packages to be delivered to your home. Don't leave your packages sitting on your front doorstep for very long.

If you are having guests for the holidays that may be unfamiliar with The Villages, let them know that they can get assistance in the form of "word map directions" from any of our manned gates. The attendants also have word map directions to neighborhoods behind unmanned gates. For additional information, please contact Community Watch at (352) 753-0550.



Thanksgiving Holiday Information

The District Customer Service Center and all District administrative offices will be closed on Thursday, November 26, 2020 and Friday, November 27, 2020 in observance of Thanksgiving. We will resume normal business hours on Monday, November 30th. If you have any questions or would like additional information, please contact the District Customer Service Center at (352) 753-4508.

All recreation centers, offices, District offices, fitness clubs and boat tours will be closed on Thursday, November 26, 2020. The outdoor facilities and swimming pools will be open for your enjoyment. While the offices will remain closed on Friday, November 27, 2020, the recreation centers and fitness clubs will reopen.

Friday, November 27, 2020 through Sunday, November 29, 2020 – Guest ID Card, Trail Fee and Activity registration services will be available from 8:30 a.m. - 12 p.m. at La Hacienda, Lake Miona, Eisenhower, Rohan and Everglades Regional Recreation Centers.



Sanitation Holiday Information

Village Community Development Districts 1-11

If you live in Village Community Development Districts 1-11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, there will be no sanitation collection on Thursday, November 26, 2020. Collection will be on Saturday, November 28, 2020.

Village Community Development District No. 12 and No. 13

If you live in Districts 12 and 13, there will be no sanitation collection on Thursday, November 26, 2020. Collection will be on Monday, November 30, 2020.

If you live in the **Lake County portion of The Villages** (not including VCDD No. 11), please contact Lake County Solid Waste at (352) 343-3776 for information on your sanitation schedule.

If you live in the **Town of Lady Lake portion of The Villages**, there will be no sanitation or recycling collection on Thursday, November 26, 2020. Trash will be collected on Monday, November 30, 2020. Recycling will be collected on Thursday, December 3, 2020.

Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



Swimming Pool Information

Learn about the rules and guidelines for each one of our recreation, sports and family pools. Pools and outdoor facilities close at dusk (30 minutes after sunset).

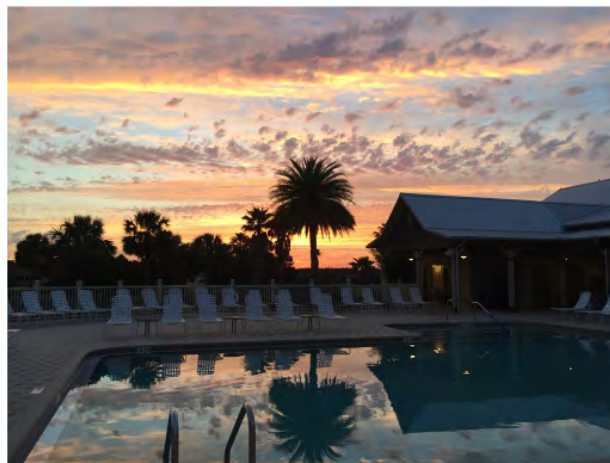
Please follow all posted pool hours, rules and regulations. In the event of an emergency, dial 911.

Note: No pets are allowed in the pool area.

If a staff member is on site, please check in with them. Please have your Villages ID or guest ID and photo ID with you at all times.

All pools are heated during the cooler months. We strive for water temperatures between 81-84 degrees. Temperature will fluctuate depending on the weather.

Swim at your own risk.



Personal Chairs on Pickleball / Tennis Courts

Due to public health and safety, beginning Monday, November 16, 2020, Recreation and Parks will temporarily allow chairs on the pickleball courts properly social distanced until January 1st. We will be re-evaluating at that time. This temporary allowance is a measure of good faith and partnership with our residents and their requests. There are no guarantees moving forward this practice will be continued once the temporary period is completed. We thank you for your understanding and adherence to our policies and procedures.

Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



OUTDOOR Concert Series

WED **18**
NOV **18**

2:00PM
FENNEY
RECREATION COMPLEX

featuring
DIANA ARLT
GUEST PERFORMER PHIL GALTABELLOTTA



Open seating on the lawn behind recreation complex. Bring your lawn chairs.
Accepting donations of canned goods for the Seeds of Hope Food Drive.

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SPACE IS LIMITED | REGISTRATION REQUIRED | FREE ADMISSION

Register at any regional recreation complex or online at DistrictGov.org.

Social Distancing Guidelines will be followed; wearing a mask is requested (if less than 6ft, mask required).

For more information email RecreationDepartment@DistrictGov.org | Call 352-753-1716 | DistrictGov.org

The Villages®
Recreation & Parks

It's that time of year to spread your wings!

Be an

Angel

Spread happiness this holiday season to a child who may not have a present to open this year.

The Villages®
Recreation & Parks



Angels of The Villages®

November 20 – December 18

Pick up an angel at these regional recreation complexes:

Colony Cottage • Eisenhower

La Hacienda • Lake Miona • Laurel Manor

Mulberry Grove • Rohan • Fenney

For more information call **352-259-7422**

Benefiting: Lake/Sumter Families Foster/Adoptions Inc.

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The Villages®

Community Development Districts
Risk Management

Americans are riding bicycles more to commute, for exercise or just for fun. By law, bicycles on the roadway are vehicles with the same rights and responsibilities as motorized vehicles. National Highway Traffic Safety Administration's (NHTSA) bicycle safety initiatives focus on encouraging safer choices on the part of bicyclists and drivers to help reduce deaths and injuries on our roads. Safety is the responsibility of BOTH the bicyclist and the drivers of vehicles.

Bikers: Share the Road. Take responsibility to be safe on your ride!

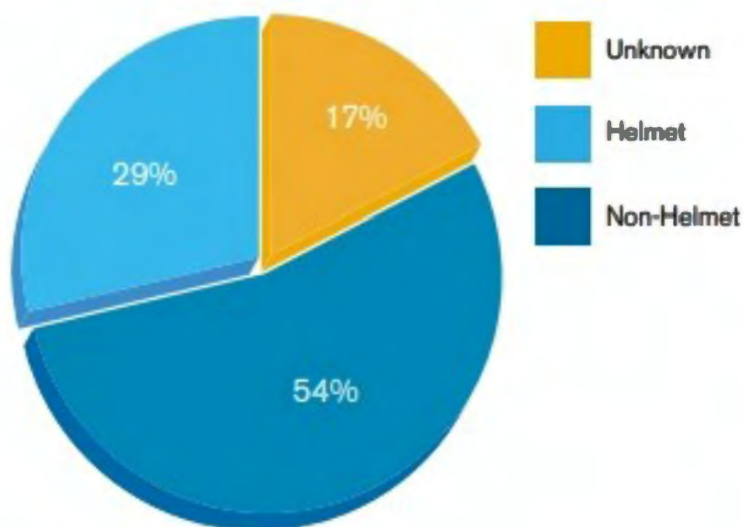
Helmets

**Each bike ride should begin with putting on a helmet. It is important to make sure your helmet fits correctly.

Percent of U.S Bicyclist Fatalities by helmet use:

One-third of non-fatal bicyclist injuries are to the head

Helmets save lives, and prevent injury.





Avoid Crashes

There are two main types of crashes: the most common (falls) and the most serious (the ones with cars). Regardless of the reason for the crash, prevention is the name of the game. There are things you can do to decrease your risk of a crash. First, know some bicycle safety facts:

1. Regardless of the season, bicyclist deaths occurred most often between 6 p.m. and 9 p.m.
2. Bicyclist deaths occur most often in urban areas (75%) compared to rural areas (25%) in 2017.
3. Bicyclist deaths were 8 times higher for males than females in 2017.
4. Alcohol was involved in 37% of all fatal bicyclist crashes in 2017.

Ride responsibly, and remember: All states require bicyclists on the roadway to follow the same rules and responsibilities as motorists.

Be Prepared Before Heading Out

- Ride a bike that fits you—if it's too big, it's harder to control the bike.
- Ride a bike that works—it really doesn't matter how well you ride if the brakes don't work.
- Wear equipment to protect you and make you more visible to others, like a bike helmet, bright clothing (during the day), reflective gear, and a white front light and red rear light and reflectors on your bike (in the dark, or when visibility is poor).
- Ride one per seat, with both hands on the handlebars, unless signaling a turn.
- Carry all items in a backpack or strapped to the back of the bike.
- Tuck and tie your shoe laces and pant legs so they don't get caught in your bike chain.
- Plan your route—if driving as a vehicle on the road, choose routes with less traffic and slower speeds. Your safest route may be away from traffic altogether, in a bike lane or on a bike path.



The Villages®

Community Development Districts

Risk Management

- Drive with the flow, in the same direction as traffic.
- Obey street signs, signals and road markings, just like a car.
- Assume the other person doesn't see you; look ahead for hazards or situations to avoid that may cause you to fall, like toys, pebbles, potholes, grates and train tracks.

No one learns to drive a vehicle safely without practice and experience; safely riding your bike in traffic requires the same preparation. Start by riding your bike in a safe environment away from traffic (a park, path or empty parking lot).

Drivers: Share the Road. You share the responsibility to keep bikers safe!

People on bicycles have the same rights and responsibilities as people behind the wheel of a vehicle.

- Yield to bicyclists as you would motorists and do not underestimate their speed. This will help avoid turning in front of a bicyclist traveling on the road or sidewalk, often at an intersection or driveway.
- Florida law requires that motorists give cyclists a minimum of three feet of clearance and reduce their speed.
- Avoid honking your horn. Bicyclists can usually hear an approaching vehicle and loud noises can startle bicyclists, causing a crash.
- In parking lots, at stop signs, when backing up, or when parking, search your surroundings for other vehicles, including bicycles.
- Drivers turning right on red should look to the right and behind to avoid hitting a bicyclist approaching from the right rear. Stop completely and look left-right-left and behind before turning right on red.





The Villages®

Community Development Districts

Risk Management

- Obey the speed limit, reduce speed for road conditions and drive defensively to avoid a crash with a cyclist.
- According to Florida law, you are required to allow at least 3 feet between you and the bicyclist as you pass them. Pass bicyclists as you would any other vehicle—when it's safe to move over into an adjacent lane. Do not pass them while staying in the lane with the bicyclist. Slow down and change lanes when it is safe to do so.

Year round bicycling is a common activity and a means of transportation in Florida. You must share the road and treat the bicycles as if they are another vehicle. Allow the bicycle enough space to avoid a crash. Prevent accidents and keep an eye out for bicyclists.

Adult Crash Type Groups (Over Age 15 — 605 Crashes)



Most bicycle accidents occur on the road when motorists fail to yield. The next largest share is due to the bicyclists' failure to yield. Bicyclists and motorists alike must do their part to make our roads safe.

Share the road.

Source: <https://www.nsc.org/safety-first-blog/bicycle-safety-statistics-may-surprise-you>, <https://www.nhtsa.gov/road-safety/bicycle-safety>; <https://www.lowestpricetrafficschool.com/handbooks/driver/en/6/2>; <http://www.floridabikeaccidentlawyer.com/statistics-of-florida-bicycle-accidents>

Construction Update

The Villages®
Community Development Districts
Property Management

Brownwood Woodshop

The project is approximately 90% complete. The District is anticipating a late December 2020 or January 2021 turnover date.



Construction Update

Rio Grande Air Gun Range

The reopening was Friday, October 30, 2020 at 10 a.m.



Mulberry Canine Park Shade Structure

The District received board approval Tuesday, November 10, 2020 to award the contract for construction of the pavilion. District Property Management anticipates the start of construction in early January 2021.

First Responders Recreation Center

The District review of the preliminary construction plans are underway. District Property Management has completed selective clearing of the old landscaping around the building and parking lot in preparation for relocation of some of the existing utilities. The District anticipates the bid documents for the project will be ready late January 2021.



The following facilities will be temporarily closed or have scheduled maintenance:

⇒ **La Hacienda Regional Recreation Complex Room Closures**

The La Hacienda Regional Recreation Complex will have temporary room closures for renovations November 9th through November 19th.

⇒ **Mulberry Grove Dog Park**

The Mulberry Grove Dog Park will be closed for maintenance November 9th through November 13th.

⇒ **Hibiscus Recreation Center Pickleball and Tennis Courts**

The Hibiscus Recreation Center Pickleball and Tennis Courts will be closed for maintenance November 11th through November 13th.

⇒ **Laurel Manor Regional Recreation Center**

The Laurel Manor Regional Recreation Center will be closed for maintenance November 15th.

⇒ **Churchill Street Recreation Center**

The Churchill Street Recreation Center will be closed for maintenance November 14th.

⇒ **Lake Shore Cottages Pool**

The Lake Shore Cottages Pool will be closed for maintenance November 1st through November 23rd.

⇒ **Sterling Heights Recreation Center**

The Sterling Heights Recreation Center will be closed for maintenance November 14th.



Information Provided By...

The Villages®
Community Development Districts
Executive Golf

Maintenance Closures

In our efforts to keep the Executive Golf Courses in optimal condition, we schedule routine closures so that the courses can rest, rehabilitate and allow the maintenance teams time to complete vital agronomic practices. The following courses will close for two week increments to aid in this process.

- Belmont Executive Golf Course will close October 31st – November 15th

De La Vista Executive Golf Course

The De La Vista Executive Golf Course is closed until further notice for fairway renovation. We thank you for your patience during this time.

Chula Vista Executive Golf Course

The Chula Vista Executive Golf Course is closed until further notice for the renovation of the tee boxes. We thank you for your patience during this time.

Information Provided By...

The Villages®
Community Development Districts
Community Standards

ARCHITECTURAL REVIEW COMMITTEE

Village Center Community Development District is seeking an **alternate** member to serve on the Architectural Review Committee.

The applicant must be a full time resident of the **Lady Lake / Lake County** portion of The Villages and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. The Committee meets weekly, on Wednesdays, for approximately 4 hours (8:00 a.m. until 12:00 p.m.).

The required attendance for the **alternate** member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter. If you are interested in becoming an **alternate** member on the Architectural Review Committee, the application is available on the following page. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida no later than 5:00 p.m. on November 23, 2020. For information about the position, contact the Community Standards Department at 352-751-3912.

The Villages®
Community Development Districts
Community Standards

ARCHITECTURAL REVIEW COMMITTEE
ALTERNATE VOLUNTEER MEMBER FOR
VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT
FOR THE LADY LAKE / LAKE COUNTY PORTION OF THE VILLAGES

APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. on November 23, 2020.**

I understand that being an alternate member of the Architectural Review Committee (ARC) is a volunteer position which requires attendance at the ARC meeting every week for the first 4 weeks and once every month thereafter. **The applicant must be a full time resident of the Lady Lake / Lake County portion of The Villages and have lived there for at least one year.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

3. Are you familiar with your deed restrictions and/or covenants? Y N

Signature _____ Phone _____

Print Name _____ Village of _____

Address _____ Date _____

FORM 1**STATEMENT OF
FINANCIAL INTERESTS****2019**

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF CANDIDATE OR NEW EMPLOYEE OR APPOINTEE****** THIS SECTION MUST BE COMPLETED ********DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2019.

MANNER OF CALCULATING REPORTABLE INTERESTS:FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**): **COMPARATIVE (PERCENTAGE) THRESHOLDS** OR **DOLLAR VALUE THRESHOLDS****PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

PART B -- SECONDARY SOURCES OF INCOME[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.**INSTRUCTIONS** on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
 (If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

PART E — LIABILITIES [Major debts - See instructions]
 (If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
 (If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING

For **elected municipal officers** required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

SIGNATURE OF FILER:

Signature: _____

Date Signed: _____

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2019.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2019.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you held, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Dollar Value Thresholds Instructions.)

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than 10% of your gross income from that business entity; **and,**

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Percentage Thresholds Instructions.)