The Villages® Community Development Districts

December 17, 2020

Contact Us:

Customer Service (352) 753-4508

Administration (352) 751-3939

Budget (352) 674-1920

Community Standards (352) 751-3912

Community Watch (352) 753-0550

Property Management (352) 753-4022

Finance Customer Service (352) 750-0000

> Human Resources (352) 674-1905

Public Safety (352) 205-8280

Purchasing (352) 751-6700

Recreation Administration (352) 674-1800

Risk Management (352) 674-1828

Utility Operations (352) 751-3939

District Weekly Bulletin



CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

CDD Orientation is cancelled until further notice.

www.DistrictGov.org

Information Provided by...



Community Development Districts

District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or <u>CustomerService@districtgov.org</u>
- Bonds- 352-751-3900 or <u>Bonds@districtgov.org</u>
- Community Standards- 352-751-3912 or <u>DeedCompliance@districtgov.org</u>
- Customer Service- 352-753-4508 or <u>CustomerService@districtgov.org</u>
- Human Resources- 352-674-1905 or <u>HumanResources@districtgov.org</u>
- Recreation- 352-674-1800 or <u>RecreationDepartment@districtgov.org</u>
- Risk Management- 352-674-1828 or <u>RiskManagement@districtgov.org</u>
- Utilities- 352-750-0000 or Utilities@districtgov.org

If you do not know which department to contact, please call the District Customer Service Center at 352-753-4508.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

Information Provided By...

The Village

Community Development Districts

Due to no new business items needing to be addressed, several District Boards & Committees elected to cancel their December meetings. The following breakdown identifies which Boards and Committees will meet during the month of December 2020 and which Boards will resume their normal meeting schedules in January 2021. For additional information, please visit www.DistrictGov.org or call (352) 753-4508.

The following Boards have cancelled their December 2020 meetings and will resume their normal meeting schedule in January 2021;

Village Community Development District No. 5
Village Community Development District No. 6
Village Community Development District No. 8
Brownwood Community Development District
North Sumter County Utility Dependent District

The following Boards and Committees will hold their December 2020 meetings to address pending items;

Sumter Landing Community Development District Village Community Development District No. 9 Village Community Development District No. 10

December and January Holiday Information

The District Customer Service Center and all District administrative offices will be closed on Friday, December 25, 2020 in observance of Christmas. We will resume normal business hours on Monday, December 28th.

The offices will also be closed on Friday, January 1, 2021 in observance of New Year's Day. We will resume normal business hours on Monday, January 4th.

If you have any questions or would like additional information, please contact the District Customer Service Center at (352) 753-4508.

Recreation Center Holiday Closings

Thursday, December 24, 2020– All Recreation Centers will be open as usual, but will close at 6:00 p.m. Fitness Clubs will be open from 7:00 a.m. to 1 p.m.

Friday, December 25, 2020- Recreation Offices, Recreation Centers and Fitness Clubs will be closed.

Although the recreation centers are closed the outdoor facilities and swimming pools will be open for your enjoyment. Regular weekend services will resume Saturday, December 26, 2020.

Thursday, December 31, 2020- Recreation Centers will be open as usual from 7 a.m. to 9 p.m. Fitness Clubs will be open from 7:00 a.m. to 1 p.m. Resident Lifestyle Group meetings will end at 1 p.m. in preparation of New Year's Eve Celebrations.

Friday, January 1, 2021- Recreation Offices, Recreation Centers and Fitness Clubs will be closed.

Although the recreation centers are closed the outdoor facilities and swimming pools will be open for your enjoyment. Regular weekend services will resume Saturday, January 2, 2021.



Sanitation Holiday Information

Village Community Development Districts 1-11

If you live in Village Community Development Districts 1-11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. For the residents with Friday as their collection day, the collection will be on Saturday, December 26th and Saturday, January 2nd. There is no change for residents who have Monday and Thursday collections.

Village Community Development District No. 12 and No. 13

If you live in Districts 12 and 13, there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. Collection will be on your next scheduled day, Tuesday, December 29th and Tuesday, January 5th. There is no change for residents who have Monday and Thursday collections.

If you live in the **Lake County portion of The Villages** (not including VCDD No. 11), there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. For the residents with Friday as their collection day, collection will be on Saturday, December 26th and Saturday, January 2nd. There is no change for residents who have Monday and Thursday collections.

If you live in the **Town of Lady Lake portion of The Villages**, there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. Collection will be on your next scheduled day, Tuesday, December 29th and Tuesday, January 5th. There is no change for residents who have Monday and Thursday collections.





NOTICE OF VACANCY VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 1 BOARD OF SUPERVISORS

The Village Community Development District No. 1 Board of Supervisors is seeking applicants who are interested in filling Seat 3, which is vacant because a qualified elector did not qualify for the Seat. The remainder of the unexpired term is November 2024.

Any interested applicants must be a qualified elector which is defined by Florida Statute 190 as "any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida and of the district, and who registers to vote with the Supervisor of Elections in the county in which the district land is located". To obtain additional information or request an application you may contact Jennifer Farlow, District Clerk at (352) 751-3939 or obtain a copy of the application on the <u>www.DistrictGov.org</u> website.

Applications must be submitted to Jennifer Farlow, District Clerk

no later than 5 p.m. on Wednesday, December 30, 2020 at the District Office, 984 Old Mill Run, The Villages.

The Board of Supervisors will interview applicants during a Board Meeting to be held on Friday, January 8, 2021 at 8:00 a.m. in the Savannah Regional Recreation Complex, 1545 Buena Vista Boulevard, The Villages, FL.

The Board of Supervisors welcome interested applicants to include a resume with their experience as an attachment to the application.

	FOR APPOINTMENT - VCDD NO. 1 BOARD OF SUPERVISORS PLEASE PRINT OR TYPE
APPLICANT NAME:	E-MAIL:
	ZIP CODE:CELL/BUSINESS#
OCCUPATION:	PREVIOUS OCCUPATION:
HOW LONG HAVE YOU LIVED IN	N THE VILLAGES?
NAME	OT USE A VCDD NO. 1 BOARD SUPERVISOR AS A REFERENCE) <u>ADDRESS</u> <u>PHONE</u>
	ARE ENCOURAGED TO SUBMIT ADDITIONAL SHEETS AS NECESSARY
	UR DISTRICT GOVERNMENT BY ATTENDING:
BOARD MEETINGS OR WORKS CDD ORIENTATION? (DATE) RESIDENT ACADEMY? (DATE)	
PROVIDE YOUR KNOWLEDGE,	SKILLS AND ABILITIES, AS IT RELATES TO YOUR SERVICE AS A BOARD SUPERVISOR:
PROVIDE DETAILS OF HOW YO HOSPITALITY AND CREATIVITY	U WOULD EMBODY THE DISTRICT'S CORE VALUES OF STEWARDSHIP, HARDWORK, AND INNOVATION.
EXPLAIN HOW YOUR PRIOR SE TO SERVE AS A VCDD NO. 1 BC	ERVICE ON A GOVERNMENT BOARD, COUNCIL OR COMMITTEE HAS PREPARED YOU DARD SUPERVISOR.
	XPERIENCE AS AN ELECTED OFFICIAL, PLEASE EXPLAIN HOW YOU WOULD 'H THE VCDD NO. 1 BOARD OF SUPERVISORS.
	PERSONAL OR PROFESSIONAL LIFE THAT MIGHT BE CONSIDERED CONTROVERSIAL, SERVE AS A VCDD NO. 1 BOARD SUPERVISOR?
DISTRICT OFFICE, ATTENTION:	FORM NO LATER THAN WEDNESDAY, DECEMBER 30, 2020 at 5:00 P.M. TO THE JENNIFER FARLOW, 984 OLD MILL RUN, THE VILLAGES, FLORIDA 32162. PLEASE 3939 IF YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION.
IMPORTANT	LEGAL REQUIREMENTS FOR VCDD NO. 1 BOARD OF SUPERVISORS
APPLICABLE LAWS REGARDING	O. 1 BOARD OF SUPERVISORS YOU WILL BE OBLIGATED TO FOLLOW ANY G GOVERNMENT-IN-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS AND PUBLIC NING IN THESE AREAS WILL BE PROVIDED BY THE DISTRICT.
SIGN:	DATED:
PRINT:	RECEIVED BY CLERK:

Information Provided By...

The Villages® Community Development Districts Recreation & Parks

Florida Recreation & Parks Association Facility Showcase

The Everglades Recreation Complex is featured in the Florida Recreation & Parks Facility Showcase Journal. The journal features newly designed or renovated park or recreation facility spaces that serve the community. This feature is not only a chance to show a glimpse of the hard work that went into the project, but it also serves as a sort of yearbook for the achievements made throughout the state.

This is the 11th Facility Showcase that The Villages Recreation & Parks has appeared in over the past 9 years:

2012 – Paradise Archery Range

2014 – Eisenhower Recreation Center

2015 – Paradise Park, Soaring Eagle Softball Complex & Air Gun Range, Tierra Del Sol Recreation Center

- 2016 Rohan Recreation Center, Burnsed Recreation Center
- 2017 Moyer Recreation Center
- 2018 Dudley Dog Park & Archery Range
- 2019 Cattail Recreation
- 2020 Everglades Recreation Complex

For more information, contact Matt Armstrong, Assistant Director of Recreation-Facilities & Personnel at 352-674-1800 or visit the FRPA website - <u>https://</u> <u>www.frpa.org/mbr/facilityshowcase</u>.

Information Provided By...

The Villages Community Development Districts Recreation & Parks

Aviary Village Recreation Center Now Open

Aviary Village Recreation Center is located in The Village of Hawkins and services the surrounding Southern Oaks region (Chitty Chatty, Bradford, St. Catherine, Cason Hammock and Citrus Grove). The theme is heavily influenced by birds and feathers stemming from the inspiration of one design piece that brought Aviary's interior to life.

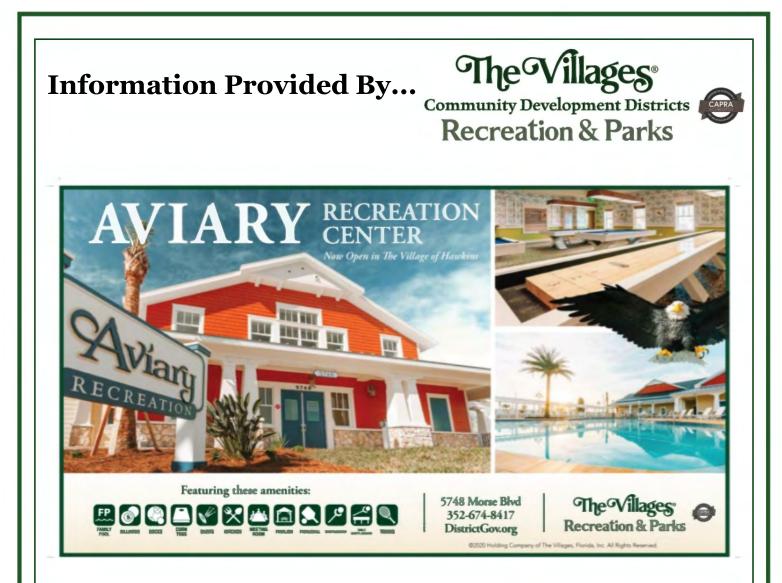
Aviary Recreation Center Design Inspiration:

- The inspiration behind Aviary's theme was partially its location next to an eagle preserve. We wanted to pay tribute to the Florida wildlife, especially the birds.
- As for the inside, while at market, the design team found an amazing chair and it started the flow for the rest of the decor and furniture in the center. It all started with the chair.
- Aviary has a very fun color palette and it's bright and shiny.
- The paper mâché full size eagle was created by Lisa Lloyd, an artist in England. You can check out the video on the process of creating this eagle on <u>www.TheVillages.com</u> on the Aviary What's New Web Card.
- There are also several pictures of Lisa Lloyd's art hanging on the walls in the center.

Amenities include: Family Pool, Bocce, Card Room, Corn Toss, Kitchen, Large Meeting Room, Pavilion, Pickleball, Shuffleboard and Tennis

A new addition to this facility is the Billiards Hall has been modified to be more of a game room and features 4 Billiards Tables, 2 Dart Boards and 1 Table Shuffleboard Table.





Media Release

Participation in clubs, activities and events throughout The Villages® community may be photographed and recorded. Participant, by engaging in the activity, irrevocably consents to be photographed and recorded and grants The Villages of Lake-Sumter, Inc. and its successors, assigns and licensees the right to publish and use such photographs and recordings for informational, advertising, marketing, and similar purposes.





Florida is conducive to year-round fishing which makes The Villages a perfect community to offer ample fishing opportunities for those who wish to wet a hook and line. To ensure your fishing experience is enjoyable, it is important to know the rules and regulations for fishing these water bodies. The Village Community Development Districts and the State's Water Management Districts who oversee and manages these water bodies, which serves several purposes for the community, also provides anglers fishable areas for their recreational enjoyment. Some of the major requirements are included here for your convenience.

- 1. All fishermen are required to comply with federal, state and local laws, statutes and ordinances while fishing within the boundaries of The Villages.
- 2. Fishermen may fish in any lake, canal or stream, whether natural or man-made, which can be reached without crossing over or trespassing upon any privately owned property or golf courses from 7:00 a.m. until dusk.
- 3. Please be mindful and respectful of others' property, vegetation, foliage and landscaping. Feeding of any wildlife (birds, alligators etc.) is prohibited.
- 4. There is an abundance of wildlife in any water body. Any fishing or recreational use is at the discretion and sole use and risk of the user. Use area(s) at your own risk.
- 5. The Community Development Districts nor The Villages of Lake-Sumter or Holding Company will be responsible for any damage, injury, loss of any kind as result of use of these areas.

For additional information or to view the entire guidelines, please visit <u>www.DistrictGov.org</u> or contact the Recreation and Parks Department at 352-674-1800.

Information Provided by...



Community Development Districts Executive Golf

In our efforts to keep the Executive Golf Courses in optimal condition, we schedule routine monthly closures for the maintenance teams to complete vital agronomic practices at each Executive Golf Course. Each course is closed two days a month. We thank you for your patience during these closures.

Executive Golf Course Closures

	<u>Each N</u>	<u>101111</u>
Silver Lake	1 st & 3 rd	Monday
<u>Hill Top</u>	2 nd & 4 th	Monday
Chula Vista	1 st & 3 rd	Thursday
<u>Mira Mesa</u>	2 nd & 4 th	Thursday
<u>De La Vista</u>	1 st & 3 rd	Friday
El Santiago	1 st & 3 rd	Tuesday
El Diablo	2 nd & 4 th	Tuesday
Hawkes Bay	1 st & 3 rd	Monday
Saddlebrook	2 nd & 4 th	Monday
Briarwood	1 st & 3 rd	Friday
Walnut Grove	2 nd & 4 th	Friday
Amberwood	1 st & 3 rd	Wednesday
Oakleigh	2 nd & 4 th	Wednesday
Belmont	1st & 3 rd	Wednesday
Churchill Greens	2 nd & 4 th	Friday
Pimlico	2 nd & 4 th	Wednesday
Heron	1 st & 3 rd	Thursday
Pelican	2 nd & 4 th	Thursday
Bogart	1 st & 3 rd	Tuesday
Bacall	2 nd & 4 th	Tuesday

Each Month

Red = Men's & Ladies Days

Information Provided by...



Sandhill	1^{st} & 3^{rd}	Monday
Turtle Mound	$2^{nd} \& 4^{th}$	Monday
Truman	1 st & 3 rd	Wednesday
Roosevelt	2 nd & 4 th	Wednesday
Yankee Clipper	1 st & 3 rd	Friday
Southern Star	2 nd & 4 th	Friday
Redfish Run	1 st & 3 rd	Tuesday
Bonita Pass	$2^{nd} \& 4^{th}$	Thursday
<u>Tarpon Boil</u>	2 nd & 4 th	Tuesday
Palmetto	1^{st} & 3^{rd}	Friday
Sweetgum	1^{st} & 3^{rd}	Tuesday
Mangrove	2 nd & 4 th	Tuesday
Sarasota	1^{st} & 3^{rd}	Thursday
Escambia	$2^{nd} \& 4^{th}$	Friday
Volusia	$2^{nd} \& 4^{th}$	Thursday
Okeechobee	1 st & 3 rd	Wednesday
Gray Fox	1 st & 3 rd	Monday
Red Fox	2 nd & 4 th	Monday
Fenney Putt and Play	1^{st} & 3^{rd}	Wednesday
	Red – Men'	s & Ladies Day

Red = Men's & Ladies Days

Routine monthly closures during May through September and the month of December will be ALL day closures.

Routine monthly closures during January through April will be HALF day closures.

Days falling on holidays will be adjusted.

Aerification will be done during the normal closures.

Overseed will be scheduled separately.

The superintendent, as needed, may request small blockages of time to accomplish maintenance practices, such as topdressing before play from the facility manager.

Information Provided By...

Golfing on Christmas Day

The Executive Golf Courses will be staffed this holiday to provide a safe and enjoyable golfing experience. As you enjoy a round of golf at one of our Executive Golf Courses on Christmas Day, Starters and Ambassadors will be on site to assist you with your golfing needs.

Chula Vista Executive Golf Course

The Executive Golf Team is happy to announce that the Chula Vista Executive Golf Course will open for play on Monday, December 21, 2020. This opening follows the completion of the capital improvement project to renovate all of the tees. We thank you for your patience during this closure. Happy Golfing!

Did You Know?

As of 12/13/20, **2,494,467** rounds have been played on the Executive Golf Courses. That is almost 2.5 million rounds!

In 2019, the total was 2,172,138.

So far... 322, 329 more rounds of golf on the Executive Courses have been enjoyed in 2020 as compared to 2019.







RENOVATION UPDATE

SILVER LAKE

Executive Golf Course

This past June, the Amenity Authority Committee (AAC) approved the renovation of Silver Lake Executive Golf Course.

RENOVATIONS INCLUDE

- New Greens
- Re-Grassing

Your

input

- Tees
- Fairways

- Landscape Enhancements
- & Other Modifications

ESTIMATED TIMELINE

December 2020 – January 2021 Renovation Planning & Bid Solicitation Preparations

January – March 2021 Estimated Vendor Bid & Board Approval Process

April – September 2021 Estimated Time Frame for Renovation & Grow-in Period

Fall of 2021 Estimated Course Opening Dates may change due to unforeseen circumstances.



The Villages Community Development Districts Executive Golf

DistrictGov.org

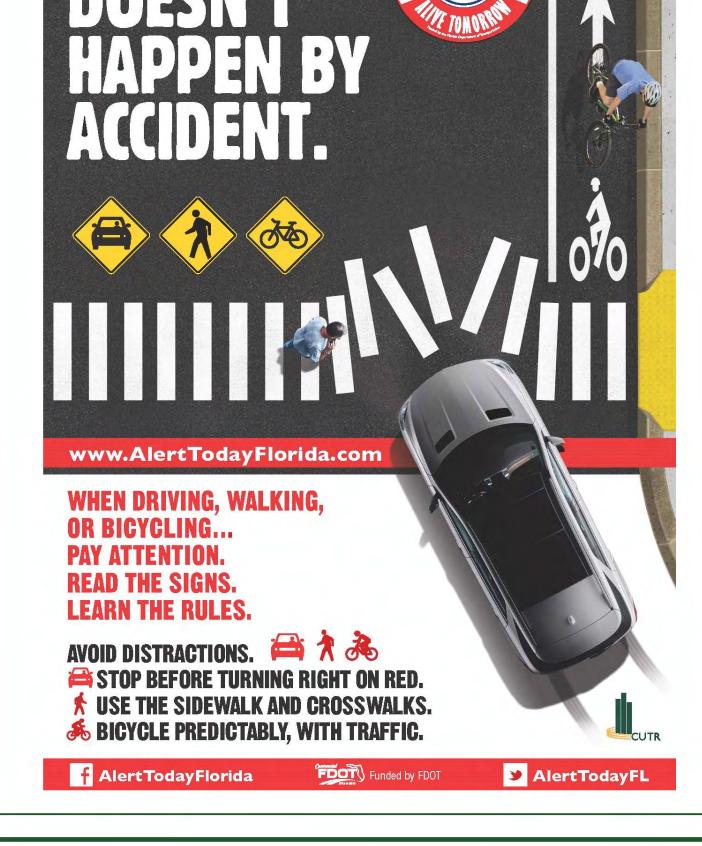
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For additional information and updates, please visit the Executive Golf page at DistrictGov.org or call the Executive Golf office at 352-674-1885.



As the number of residents increase in The Villages this time of year, please take a moment to ensure you are protecting yourself and others when travelling throughout the community at night. If you are walking or biking, wearing light and reflective clothing make it much easier for you to be seen in the evening and early morning hours. Carrying a flashlight or other flashing light will also make you more visible to vehicles travelling the community. It is important to be aware of your surroundings and when enjoying the multi-modal paths, SHARE the path with your fellow Villagers. Please take a moment to review some of the additional educational and safety materials we have available on www.DistrictGov.org pertaining to safety on the multi-modal paths and on golf carts. The Florida Department of Transportation also has information pertaining to pedestrian and bicycle safety as part of their **Alert Today Alive Tomorrow** campaign. Some of their educational materials can be found on the next two pages or by visiting their website- <u>https://www.alerttodayflorida.com/</u>. Help us make this a safe and enjoyable community for everyone!





NERT TODA

SAFETY





Obey all traffic laws. If no sidewalks are present, walk against the direction of traffic so you can see oncoming vehicles.

Avoid distractions while driving. Focus on the road.

Always use the crosswalk. Push the button to get the walk signal.

Be visible. Wear bright, reflective colors on your clothes, shoes, belts and wristbands. Pass bicyclists safely. Allow at least three feet between your vehicle and the bicyclist.

Slow down! Speed is the cause of 32% of all fatal crashes. **d**

Always wear a helmet. Ride in the same direction of traffic on the street. Obey all traffic signs, signals, and lane markings.

Yield to traffic when appropriate. It's better to yield than "be in the right" and risk injury.

Be visible. Position yourself in the lane so others can easily see you. Always use a headlight and taillight at night.

www.AlertTodayFlorida.com

2021 Sanitation Holiday Schedules

As we approach the new year, please find the sanitation holiday schedules for 2021 on the page below and the following pages. They can also be found on <u>www.DistrictGov.org</u> on the Curbside Residential Sanitation Collection page at <u>https://www.districtgov.org/community/sanitation.aspx</u>.

For the residents that reside in the Town of Lady Lake portion of The Villages

2021 HOLIDAY PICK-UP SCHEDULE

New Year's Day- Friday, January 1, 2021 Friday collection will be on Tuesday, January 5, 2021.

Memorial Day- Monday, May 31, 2021 Monday collection will be on Thursday, June 3, 2021.

Independence Day- Sunday, July 4, 2021 No service interruptions

Labor Day- Monday, September 6, 2021 Monday collection will be on Thursday, September 9, 2021.

Thanksgiving Day- November 25, 2021 Thursday collection will be on Monday, November 29, 2021.

Christmas Day- Saturday December 25, 2021 No service interruptions

For the residents that reside in the

Lake County portion of The Villages (not including VCDD No. 11)

2021 HOLIDAY PICK-UP SCHEDULE

New Year's Day- Friday, January 1, 2021 Friday collection will be on Saturday, January 2, 2021.

Martin Luther King, Jr. Day- Monday, January 18, 2021 Normal services

President's Day- Monday, February 15, 2021 Normal services

Memorial Day- Monday, May 31, 2021 Monday collection will be on Tuesday, June 1, 2021. All collection days for the week will be moved to the next day.

Independence Day- Sunday, July 4, 2021 Normal services

Labor Day- Monday, September 6, 2021 Monday collection will be on Tuesday, September 7, 2021. All collection days for the week will be moved to the next day.

Veterans Day- Thursday, November 11, 2021 Normal services

Thanksgiving Day- November 25, 2021 Thursday collection will be on Friday, November 26, 2021. Friday customers will be collected on Saturday, November 27, 2021.

Christmas Eve- December 24, 2021 Normal services

Christmas Day- Saturday December 25, 2021 Normal services

New Year's Eve- Friday, December 31, 2021 Normal services



SUMTER SANITATION 2021 HOLIDAY PICK-UP SCHEDULE

New Year's Day - Friday, January 1, 2021 Friday Collection will be on Saturday, January 2nd

Presidents Day - Monday, February 15, 2021 Normal Residential Pick-Up

Memorial Day - Monday, May 31, 2021 Normal Residential Pick-Up

Independence Day - (Observed) Monday, July 5, 2021 Normal Residential Pick-Up

Labor Day - Monday, September 6, 2021 Normal Residential Pick-Up

Veterans Day - Thursday, November 11, 2021 Normal Residential Pick-Up

Thanksgiving Day - Thursday, November 25, 2021 Thursday Collection will be on Saturday, November 27th

Christmas Day - (Observed) Friday, December 24, 2021 Normal Residential Pick-Up

New Year's Day - (Observed) Friday, December 31, 2021 Normal Residential Pick-Up

For the Sumter County residents of The Villages residing south of SR 44

2021 HOLIDAY PICK-UP SCHEDULE

New Year's Day- Friday, January 1, 2021 Friday collection will be on Tuesday, January 5, 2021.

Memorial Day- Monday, May 31, 2021 Monday collection will be on Thursday, June 3, 2021.

Independence Day- Sunday, July 4, 2021 No service interruptions

Labor Day- Monday, September 6, 2021 Monday collection will be on Thursday, September 9, 2021.

Thanksgiving Day- November 25, 2021 Thursday collection will be on Monday, November 29, 2021.

Christmas Day- Saturday December 25, 2021 No service interruptions

2021

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The following facilities will be temporarily closed or have scheduled maintenance:

\Rightarrow Softball Complexes

The Softball Complexes (Knudson, Saddlebrook, Buffalo Glenn, Soaring Eagle and Everglades) will be closed for maintenance December 13th though December 27th.

\Rightarrow Paradise Dog Park

The Paradise Dog Park will be closed for maintenance December 14th though December 18th.

⇒ Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool

The Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on December 27th.

⇒ Mulberry Grove Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool

The Mulberry Grove Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on December 19th.

⇒ Hibiscus Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Hibiscus Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance December 20th.

\Rightarrow Mallory Square Neighborhood Pool and Postal Station Parking Lot

The Mallory Square Neighborhood Pool and Postal Station Parking Lot will be closed in sections for resurfacing December 15th though December 19th.

⇒ Mallory Square Neighborhood Pool

The Mallory Square Neighborhood Pool will be closed for maintenance December 26th though December 27th.

⇒ Caroline Neighborhood Adult Pool

The Caroline Neighborhood Adult Pool will be closed for maintenance December 28th though December 29th.





The following facilities will be temporarily closed or have scheduled maintenance:

⇒ Colony Cottage Regional Recreation Complex Indoor Facilities, Fitness Club and Outdoor Facilities

The Colony Cottage Regional Recreation Complex Indoor Facilities, Fitness Club and Outdoor Facilities will be closed for maintenance December 26th.

⇒ Captiva Recreation Center Indoor Facilities and Outdoor Facilities

The Captiva Recreation Center Indoor Facilities and Outdoor Facilities will be closed for cleaning and maintenance December 26th.

⇒ Rohan Regional Recreation Complex Indoor Facilities, Fitness Club, Outdoor Facilities and Sports Pool

The Rohan Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance December 19th.

$\Rightarrow~$ Moyer Recreation Center Indoor Facilities and Outdoor Facilities

The Moyer Recreation Center Indoor Facilities and Outdoor Facilities will be closed for maintenance December 20th.

Construction Update

TheVillage

Community Development Districts Property Management

First Responders Recreation Center

The Pre-Bid Plans for the First Responders Recreation Center can be viewed at the Savannah Recreation Center in the Ashley Wilkes Room.

Safety First!

The Villages Community Development Districts Community Watch

Safety Reminders for the Holidays

Community Watch will be working around the clock throughout the holidays. We will have staffing in all phases of our operation: patrol, gate attendants, dispatch and gate ops.

A couple of safety reminders:

- If you will be away for the holidays, Community Watch offers a house check program for your consideration. For a small fee, a CW patrol driver will walk the perimeter of your home 3 times per week. If anything is not as it should be, we will contact you, your neighbor, or law enforcement if necessary. If you are interested in this program, please contact District Customer Service at 352-753-4508. At the very least, have a neighbor keep an eye on your home while you are away.
- Indoor lights on timers are a great way to give the impression that someone is home.
- Cancel paper delivers or have your neighbor pick up your papers from the driveway.
- Track the delivery of your packages to be delivered to your home. Don't leave your packages sitting on your front doorstep for very long.

If you are having guests for the holidays that may be unfamiliar with The Villages, let them know that they can get assistance in the form of "word map directions" from any of our manned gates. The attendants also have word map directions to neighborhoods behind unmanned gates. For additional information, please contact Community Watch at (352) 753-0550.





The Villages

Community Development Districts Risk Management

Information Provided by the CDC

Now that there is an authorized and recommended vaccine to prevent COVID-19 in the United States, here are 8 things you need to know about the new COVID-19 Vaccination Program and COVID-19 vaccines.

1. The safety of COVID-19 vaccines is a top priority.

The U.S. vaccine safety system ensures that all vaccines are as safe as possible.

The CDC has developed a new tool, v-safe, as an additional layer of safety monitoring to increase our ability to rapidly detect any safety issues with COVID-19 vaccines. V-safe is a new smartphone-based, after-vaccination health checker for people who receive COVID-19 vaccines.

2.COVID-19 vaccination will help protect you from getting COVID-19.

Two doses are needed.

You need 2 doses of the currently available COVID-19 vaccine. A second shot 3 weeks after your first shot is needed to get the most protection the vaccine has to offer against this serious disease.

3.Right now, the CDC recommends COVID-19 vaccine be offered to healthcare personnel and residents of long-term care facilities.

Because the current supply of COVID-19 vaccine in the United States is limited, the CDC recommends that initial supplies of COVID-19 vaccine be offered to healthcare personnel and long-term care facility residents.

4.There is currently a limited supply of COVID-19 vaccine in the United States, but supply will increase in the weeks and months to come.

The goal is for everyone to be able to easily get vaccinated against COVID-19 as soon as large enough quantities are available. Once the vaccine is widely available,

the plan is to have several thousand vaccination providers offering COVID-19 vaccines in doctors' offices, retail pharmacies, hospitals and federally qualified health centers.





The Villages® Community Development Districts Risk Management

5. After COVID-19 vaccination, you may have some side effects. <u>This is</u> <u>a normal sign that your body is building protection.</u>

The side effects from COVID-19 vaccination may feel like flu and might even affect your ability to do daily activities, but they should go away in a few days. Learn more about what side effects to expect and get helpful tips on how to reduce pain and discomfort after your vaccination by clicking the following link- <u>https://www.cdc.gov/coronavirus/2019-ncov/vaccines/expect/after.html</u>.

6.Cost is not an obstacle to getting vaccinated against COVID-19.

Vaccine doses purchased with U.S. taxpayer dollars will be given to the American people at no cost. However, vaccination providers may be able to charge administration fees for giving the shot.

7.The first COVID-19 vaccine is being used under an Emergency Use Authorization (EUA) from the U.S. Food and Drug Administration (FDA). Many other vaccines are still being developed and tested.

Learn more about <u>FDA's Emergency Use Authorization</u> and watch a <u>video on what</u> <u>an EUA is</u>.

If more COVID-19 vaccines are authorized or approved by FDA, the Advisory Committee on Immunization Practices (ACIP) will quickly hold public meetings to review all available data about each vaccine and make recommendations for their use in the United States. All ACIP-recommended vaccines will be included in the U.S. COVID-19 Vaccination Program.

8.COVID-19 vaccines are one of many important tools to help us stop this pandemic.

It's important for everyone to continue using all the tools available to help stop this pandemic as we learn more about how COVID-19 vaccines work in real-world conditions. Cover your mouth and nose with a mask when around others, stay at least 6 feet away from others, avoid crowds and wash your hands often.



The Villages® Community Development Districts Risk Management

COVID-19 vaccination will help keep you from getting COVID-19:

- ⇒ COVID-19 vaccines are being carefully evaluated in clinical trials and will be authorized or approved only if they make it substantially less likely you'll get COVID-19.
- ⇒ Based on what we know about vaccines for other diseases, experts believe that getting a COVID-19 vaccine may help keep you from getting seriously ill even if you do get COVID-19.
- ⇒ <u>Getting vaccinated yourself may also protect people around you, particularly</u> people at increased risk for severe illness from COVID-19.
- ⇒ Experts continue to conduct more studies about the effect of COVID-19 vaccination on severity of illness from COVID-19, as well as its ability to keep people from spreading the virus that causes COVID-19.

Stopping a pandemic requires using all the tools we have available. As experts learn more about how COVID-19 vaccination may help reduce spread of the disease in communities, the CDC will continue to update the recommendations to protect communities using the latest science. Together with the tools we can stop slow the spread of COVID-19.

This information was provided by the CDC. For more information, please visit the CDC website at <u>https://www.cdc.gov/coronavirus/2019-ncov/vaccines/vaccine-benefits.html</u>.



Source: https://www.cdc.gov/coronavirus/2019-ncov/vaccines/vaccinebenefits.html

Information Provided By...



ARCHITECTURAL REVIEW COMMITTEE

Is seeking an alternate volunteer committee member for Village Community Development District No. 4

Village Community Development District No. 4 (District 4) is seeking an alternate primary representative on the Architectural Review Committee (ARC).

The <u>alternate applicant</u> must be a full time resident of District No. 4, lived in The Villages for at least one year and attended a minimum of one (1) Architectural Review Committee meeting. Candidates are recommended to have education and/ or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. This requires attendance at the ARC meeting every week for the first four (4) weeks and once every month thereafter. The Committee meets weekly, on Wednesdays, for approximately 3 1/2 hours (8:00 a.m. until 11:30 a.m.).

If you are interested in becoming an alternate volunteer representative for District No. 4, applications are available on the link below. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida, no later than 5:00 p.m. on January 22, 2021. For information about the position, contact the Community Standards Department at 751-3912.



COMMUNITY STANDARDS DEPARTMENT ARCHITECTURAL REVIEW COMMITTEE <u>ALTERNATE</u> VOLUNTEER MEMBER FOR VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 4

APPLICATION FOR MEMBERSHIP

This application <u>must</u> be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida <u>no later than 5:00 p.m. on January 22, 2021.</u>

I understand that being an alternate member of the Architectural Review Committee (ARC) is a volunteer position which requires attendance at the ARC meeting every week for the first 4 weeks and once every month thereafter. <u>The applicant must be a full time resident of Village</u> <u>Community Development District No. 4, lived in The Villages for at least one year and attended a minimum of one (1) Architectural Review Committee meeting</u>. Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

3. Are you familiar with your deed restrictions	and/or covenants? Y	N`
Signature	Phone	
Print Name	Village of	
Address	Date	
Village Community Development Districts 984 Old Mill Run,The Villages, Florida 32162 Business Phone: 352-751-3912 Business Fax: 352-751-6707		

	STATEME	ENT OF	2019
Please print or type your name, mailing address, agency name, and position below:	FINANCIAL I	NTERESTS	FOR OFFICE USE ONLY:
LAST NAME FIRST NAME MIDDL	E NAME :		
MAILING ADDRESS :			
CITY :	ZIP : COUNTY :		
NAME OF AGENCY :			
NAME OF OFFICE OR POSITION HEI	LD OR SOUGHT :		
CHECK ONLY IF CANDIDATE			
DISCLOSURE PERIOD:	*** THIS SECTION <u>MUST</u>	BE COMPLETEL	
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ADDRESS OF BUSINESS ENTITY			
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NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

 Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida, and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation, Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

Appointed members of the following boards, councils. commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

 Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

 Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, <u>and contact your agency's financial disclosure coordinator</u>. You can find your coordinator on the Commission on Ethics website: www.ethics. state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2019.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period <u>even if you have since left that position</u>. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. <u>Your Social Security Number</u> is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality <u>if</u> you submit a written request.

CE FORM 1 - Effective: January 1, 2020. Incorporated by reference in Rule 34-8.202, F.A.C.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on <u>either</u> thresholds that are comparative (usually, based on percentage values) <u>or</u> thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. <u>You must use the type of threshold you have chosen for each part of the form.</u> In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A - PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. <u>You do not have to disclose any public salary or public position(s)</u>. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

 If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

 If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

 If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

 If you received income from investments in stocks and bonds, list <u>each individual company</u> from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period: (1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); and,

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. <u>You are not required to list your residences. You should list any vacation homes if you derive income</u> from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product *contained in* a brokerage account. IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

CE FORM 1 - Effective: January 1, 2020. Incorporated by reference in Rule 34-8.202, F.A.C.

PAGE 4

PART E - LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F -- INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G - TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Dollar Value Thresholds Instructions.)

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A - PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

 If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

 If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

- If you received income from investments in stocks and bonds, list each individual company from which you derived

CE FORM 1 - Effective: January 1, 2020. Incorporated by reference in Rule 34-8.202, F.A.C.

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); and,

(2) You received more than 10% of your gross income from that business entity; *and*,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

PAGE 5

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C - REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product *contained in* a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F -- INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G - TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Percentage Thresholds Instructions.)

CE FORM 1 - Effective: January 1, 2020. Incorporated by reference in Rule 34-8.202, FA.C.

PAGE 6