

Contact Us:

Customer Service
(352) 753-4508

Administration
(352) 751-3939

Budget
(352) 674-1920

Community Standards
(352) 751-3912

Community Watch
(352) 753-0550

Property Management
(352) 753-4022

Finance Customer Service
(352) 750-0000

Human Resources
(352) 674-1905

Public Safety
(352) 205-8280

Purchasing
(352) 751-6700

Recreation Administration
(352) 674-1800

Risk Management
(352) 674-1828

Utility Operations
(352) 751-3939

District Weekly Bulletin



CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

CDD Orientation is cancelled until further notice.

Information Provided by...



District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or CustomerService@districtgov.org
- Bonds- 352-751-3900 or Bonds@districtgov.org
- Community Standards- 352-751-3912 or DeedCompliance@districtgov.org
- Customer Service- 352-753-4508 or CustomerService@districtgov.org
- Human Resources- 352-674-1905 or HumanResources@districtgov.org
- Recreation- 352-674-1800 or RecreationDepartment@districtgov.org
- Risk Management– 352-674-1828 or RiskManagement@districtgov.org
- Utilities- 352-750-0000 or Utilities@districtgov.org

If you do not know which department to contact, please call the District Customer Service Center at 352-753-4508.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

December and January Holiday Information

The District Customer Service Center and all District administrative offices will be closed on Friday, December 25, 2020 in observance of Christmas. We will resume normal business hours on Monday, December 28th.

The offices will also be closed on Friday, January 1, 2021 in observance of New Year's Day. We will resume normal business hours on Monday, January 4th.

If you have any questions or would like additional information, please contact the District Customer Service Center at (352) 753-4508.

Recreation Center Holiday Closings

Thursday, December 24, 2020– All Recreation Centers will be open as usual, but will close at 6:00 p.m. Fitness Clubs will be open from 7:00 a.m. to 1 p.m.

Friday, December 25, 2020- Recreation Offices, Recreation Centers and Fitness Clubs will be closed.

Although the recreation centers are closed the outdoor facilities and swimming pools will be open for your enjoyment. Regular weekend services will resume Saturday, December 26, 2020.

Thursday, December 31, 2020- Recreation Centers will be open as usual from 7 a.m. to 9 p.m. Fitness Clubs will be open from 7:00 a.m. to 1 p.m. Resident Lifestyle Group meetings will end at 1 p.m. in preparation of New Year's Eve Celebrations.

Friday, January 1, 2021- Recreation Offices, Recreation Centers and Fitness Clubs will be closed.

Although the recreation centers are closed the outdoor facilities and swimming pools will be open for your enjoyment. Regular weekend services will resume Saturday, January 2, 2021.



Sanitation Holiday Information

Village Community Development Districts No. 1 - No. 11

If you live in Districts No. 1 - No. 11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. For the residents with Friday as their collection day, the collection will be on Saturday, December 26th and Saturday, January 2nd. There is no change for residents who have Monday and Thursday collections.

Village Community Development District No. 12 and No. 13

If you live in Districts 12 and 13, there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. Collection will be on your next scheduled day, Tuesday, December 29th and Tuesday, January 5th. There is no change for residents who have Monday and Thursday collections.

If you live in the **Lake County portion of The Villages** (not including District No. 11), there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. For the residents with Friday as their collection day, collection will be on Saturday, December 26th and Saturday, January 2nd. There is no change for residents who have Monday and Thursday collections.

If you live in the **Town of Lady Lake portion of The Villages**, there will be no sanitation collection on Friday, December 25, 2020 and Friday, January 1, 2021. Collection will be on your next scheduled day, Tuesday, December 29th and Tuesday, January 5th. There is no change for residents who have Monday and Thursday collections.



Christmas Tree Collection

Village Community Development Districts No. 1 - No. 11

If you live in Districts 1-11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, discarded live Christmas Trees can be placed at the curb and will be collected with your regular household trash on your designated day. **The trees must follow the procedures for yard waste. Tree limbs and branches may not exceed four (4) feet in length, four (4) inches in diameter or exceed 40 pounds.**

Artificial trees should be taken apart and placed curb side in sections and will be collected with your regular household trash on your designated day. If you have any questions please contact sanitation at 352-748-0109.

Village Community Development District No. 12 and No. 13

If you live in Districts 12 and 13, live and artificial trees can be placed at the curb and will be collected with your regular household trash on your designated day. If you have any questions, please contact the Utilities Department at 352-750-0000.

If you live in the **Lake County portion of The Villages** (not including District No. 11), live trees can be placed at the curb on your assigned yard waste day and must be in 4' lengths and no more than 6" in diameter. To discard artificial trees, please call Lake County Solid Waste to schedule a bulk pick up at 352-343-3776.

If you live in the **Town of Lady Lake portion of The Villages**, live and artificial trees can be placed at the curb and will be collected with your regular household trash on your designated day. If you have any questions, please contact Waste Management at 352-787-4416.



Information Provided By...

The Villages®
Community Development Districts
Finance

A Note from the Finance Customer Service Team:

We recently changed our remittance address for the Utilities bills. If you are making payments via your banks online bill payment service, please update the mailing address to which you submit your monthly payment for your utility and amenity billing.

From:

984 Old Mill Run

The Villages, FL 32162-1675

(This address remains for all other District correspondence.)

To:

P.O. Box 2230

The Villages, FL 32158-2230

(For payments only.)

Please ensure that your check is made payable to: VCSA, LSSA, NSU, CSU or SSU and that your account number is referenced in this format: A123-1234-12

Please correct this information on your banks website to avoid delays in payment receipt and processing.

If you have any questions, please contact the Finance Customer Service Department at Utilities@DistrictGov.org or at 352-750-0000.



Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



Villagers Provide Many with Happier Holidays

The Villages Recreation & Parks Department partnered with a number of organizations to assist with the collection of holiday gifts and food in an effort to make the holidays special for all.

Angels of The Villages

For over 25 years, The Villages Recreation & Parks Department has been partnering with Lake Sumter Families Foster Parent Association in sponsoring Angels of The Villages. This program helps to provide happy holidays for foster children throughout Lake and Sumter Counties. Here's just a sample of what was donated.



Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



Silver Trefoil Girl Scout Alumnae's Pajama & Book Drive

For 20 years, former Villages Girl Scouts have collect new pajamas and books for homeless children. This year 6,787 pairs of pajamas and 3,527 books were collected.

Lake Sumter Children's Advocacy Center

The mission of the Lake Sumter Children's Advocacy Center is to provide a child-friendly, community-based facility where a child victim can be safely interviewed, provided with crisis counseling, receive medical exams and long-term specialized therapy, when needed. They work together with agency representatives to provide child abuse victims with all necessary services in a single location. Over 50 gifts of toys and bears with crocheted clothes and other items were collected.

Toys for Tots

The Villages Chapter of the Marine Corps League placed collection boxes at all recreation centers to help provide toys to community children in over 3,000 families that are served in Lake and Sumter Counties.

Lions Clubs Food Drives

The Lake Sumter and Orange Blossom Gardens Lions Clubs exceeded their goal by collecting enough food to restock the shelves of many area food pantries.

Villagers are wonderfully generous; amid the pandemic that was causing feelings of confinement and unproductiveness, these drives offered many an opportunity to help others!

Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



Outdoor Excursion to Re-open in January

Registration is now open for The Villages Recreation and Parks Department's Guided Fishing, Kayaking and Nature Tours on Lake Sumter. Experience Lake Sumter up-close and personal. The complete schedule is available at <https://www.districtgov.org/departments/Recreation/OutdoorExcursions.aspx>

LAKE SUMTER GULF
◆ EXCURSIONS ◆

SCENIC CRUISES*

AVAILABLE DAILY
1:00 PM - SUNSET



GUIDED TOURS
FISHING, KAYAKING
& NATURE PONTOON

Visit any Regional Recreation Complex or online at DistrictGov.org for available dates and to register!

Visit DistrictGov.org or call 352-751-7110 for additional information.

*Weather & lake conditions permitting.

The Villages®
Recreation & Parks

Registration for Monthly Socials Available Online

The Villages Recreation & Parks Department offers monthly socials to help Villagers enjoy the companionship of others in a friendly, fun atmosphere, as well as fulfilling the recreational, educational, emotional or physical needs of the participants. Registration for the monthly socials is available online, in addition to walk-in registration at all regional recreation centers. To register on-line follow the steps on the next page.

Information Provided By...

The Villages® Community Development Districts Recreation & Parks



HOW TO REGISTER ON OUR WEBSITE!

Many Recreation & Parks-sponsored events now require registration. Set up an account and register online at any time using these steps below:

The screenshot shows the website's navigation bar with the following items: Home, Your District, Committees, Departments, How Do I?, Contact Us, Useful Links, and FAQ. The 'Departments' dropdown menu is open, listing various services. The 'Recreation' link is circled in red.

1 Go to DistrictGov.org> click on Departments: Recreation.

2 Click Here to Register Now button on right side of the screen.

3 You will be redirected to our registration home page. In the upper right hand corner, there is a Create Account or Login button.

4 To create an account, fill out form and click submit. To login, type in the email address and password used to sign up. If you have forgotten your password, type in the email address and then click the forgot password feature to email a reset. After you have successfully logged in you will be able to register for different Recreation & Parks events/activities.



3 Create Account | Login

If you experience issues creating an account or logging in, please feel free to contact Recreation Administration at 352-674-1800 Monday – Friday from 8am-5pm

The Villages®
Recreation & Parks
RecreationDepartment@DistrictGov.org

The screenshot shows a registration form with fields for: First Name, Last Name, Middle Name, Prefix, Nickname, Language (English (USA)), Birthdate, Gender, Address, City, Country (United States), State (Florida), Zip, Residency, Phone, Emergency Contact, Emergency Phone, Neighborhood, Club Website Address, Email, Password, and Verify Password. There are checkboxes for "Optional" and "Yes, I want to receive email updates on events and activities". At the bottom, there are buttons for "Add Member", "Edit Member", "Update Family Member Address Information", "Submit", and "Cancel". The "Submit" button is circled in red.

Information Provided By...



Did you know that the Community Watch Training Coordinators scheduled and assisted approximately 225 employees complete 2-hours of Working in Extreme Temperatures: Heat Illness Prevention Training?

That is over 450 hours of training! All team members that work outdoors were required to take the course. The Community Watch Training Coordinators worked with the Operations Manager and Communications Manager to schedule employees out in the field to visit Community Watch Headquarters and complete the web-based training that was assigned by the District Human Resources Department. The training provided important information about signs and symptoms related to heat related emergencies, such as heat stroke and heat exhaustion. The interactive program guided employees through a tutorial of videos that were engaging and full of important need-to-know information about working in the summer months in the Sunshine State. The tutorial asked questions and provided pop quizzes along the way before moving on to the next section.

This is just another behind the scenes action that the Community Watch Department and The Villages Community Development District undertakes to keep our community safe.



Construction Update

Brownwood Wood Shop

The construction phase of the Brownwood Wood Shop is substantially complete. The set-up phase has started which includes the Woodworking Club beginning to move/set-up of equipment. Estimated opening is expected in Spring 2021.



Construction Update

First Responders Recreation Center:

Design phase is substantially complete. Bid process expected to begin in February 2021 with award of bid in late Spring, 2021.

Mulberry Canine Park Pavilion:

The District has awarded the contract for construction of the pavilion to Blackwater Construction. District Property Management anticipates start of construction on January 4, 2021.



The following facilities will be temporarily closed or have scheduled maintenance:

⇒ Colony Cottage Regional Recreation Complex Indoor Facilities, Fitness Club and Outdoor Facilities

The Colony Cottage Regional Recreation Complex Indoor Facilities, Fitness Club and Outdoor Facilities will be closed for maintenance December 26th.

⇒ Captiva Recreation Center Indoor Facilities and Outdoor Facilities

The Captiva Recreation Center Indoor Facilities and Outdoor Facilities will be closed for cleaning and maintenance December 26th.



The following facilities will be temporarily closed or have scheduled maintenance:

⇒ **Softball Complexes**

The Softball Complexes (Knudson, Saddlebrook, Buffalo Glenn, Soaring Eagle and Everglades) will be closed for maintenance December 13th through December 27th.

⇒ **Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on December 27th.

⇒ **Saddlebrook Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool**

The Saddlebrook Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool will be closed for maintenance on January 3rd.

⇒ **Mulberry Grove Regional Recreation Complex**

The Mulberry Grove Regional Recreation Complex will have the Spirit/Patriot and Liberty/Old Glory Rooms closed for maintenance on January 4th through January 13th.

⇒ **Virginia Trace Neighborhood Adult Pool**

The Virginia Trace Neighborhood Adult Pool will be closed for maintenance until further notice.

⇒ **Mallory Square Neighborhood Pool**

The Mallory Square Neighborhood Pool will be closed for maintenance December 26th through December 27th.

⇒ **Caroline Neighborhood Adult Pool**

The Caroline Neighborhood Adult Pool will be closed for maintenance December 28th through December 29th.

Information Provided By The Villages Golf and Tennis

Frost Delays in The Villages

Frost occurs when the dew point is below 32 degrees and air temperature is getting close to the same. This can happen, some mornings, even when the air temperature is around 38 degrees. One thing to remember is that the coldest time in the mornings is at sunrise. Thus, on really cold mornings, delays are easier to predict. But when the air temperature is in the 38-40 degree range, frost may not form until sunrise. With sunrise at 7:22 AM on January 1st, frost could form right when your scheduled tee time is. This is why it is difficult to predict frost delays, so we wait until just before 7:00 AM to make the call.

Here in The Villages, there are four different ways to find out if there is a frost at the golf course you're scheduled to play.

1. Call the golf course after 7:00 AM.
2. Listen to WVLG after 7:00 AM.
3. Check the ticker on www.golfthevillages.com after 7:15 AM.
4. Check the ticker on VNN after 7:15 AM.

Understanding Frost Delays

Presented by the Golf Course Superintendents Association of America

As winter starts it signals a change in golf course management activities that can affect one's game and the conditions found on the course.

In many regions of the country, golfers occasionally face frost delays, thus losing starting tee times. When frost is present golf course superintendents delay play until the frost has melted. This is done to prevent damage that affects the quality of the playing surface and could potentially be very expensive to repair.

Frost is basically frozen dew that has crystallized on the grass, making it hard and brittle. A grass blade is actually 90 percent water, therefore it also freezes. Because of the short mowing height (sometimes as low as 1/8 inch) and fragile nature of the turf, putting greens are most affected by frost. Walking on frost-covered greens causes the plant to break and cell walls to rupture, thereby losing its ability to function normally. When the membrane is broken, much like an egg, it cannot be put back together.

Golfers who ignore frost delays will not see immediate damage. The proof generally comes 48-72 hours later as the plant leaves turn brown and die. The result is a thinning of the putting surface and a weakening of the plant. The greens in turn become more susceptible to disease and weeds. While it may not appear to be much of an issue if a foursome begins play early on frost covered greens, consider the number of footprints that may occur on any given hole by one person is approximately 60.

As golf enthusiasts Superintendents do not like to delay play, but they are more concerned about turf damage and the quality of conditions for the golfer. Frost

Information Provided By The Villages Golf and Tennis Continued

also creates a hardship on a golf facility's staff as all course preparations are put to a halt until thawing occurs. Golf carts can cause considerable damage, therefore personnel cannot maneuver around the course to mow, change cup positions, collect range balls, etc.

Key points:

- * Frost is basically frozen dew that has crystallized on the grass, making it hard and brittle. A grass blade is actually 90 percent water, therefore it also freezes.
- * Walking on frost-covered greens causes the plant to break and cell walls to rupture, thereby losing its ability to function normally.
- * When damaged, the putting surface weakens and becomes more susceptible to disease and weeds.
- * One foursome can leave several hundred footprints on each green, causing extensive damage.
- * A short delay while the frost melts can preserve the quality of the greens and prevent needless repairs.



Information Provided By...

The Villages®
Community Development Districts
Executive Golf

Golfing on Christmas Day

The Executive Golf Courses will be staffed this holiday to provide a safe and enjoyable golfing experience. As you enjoy a round of golf at one of our Executive Golf Courses on Christmas Day, Starters and Ambassadors will be on site to assist you with your golfing needs.



Did You Know??

The Villages®
Community Development Districts

Service Animals Only

To ensure the safety and comfort of all residents and employees, only service animals are permitted in District facilities. This includes all administrative offices located in Lake Sumter Landing, Community Watch, Public Safety, Recreation Centers and Fitness Centers. We appreciate your help in making our facilities safe, comfortable and clean for everyone to enjoy!

The Villages®
Community Development Districts

Business Hours:
Monday – Friday
8:00a.m. – 5:00p.m.

Service Animals Only

Thank You.

For assistance after hours:
please contact Community Watch
(352) 753-0550



Have A Safe and Healthy Holiday Season!

Travel Safely this Holiday Season!

Christmas and New Years weeks are typically the busiest traveling weeks on record. Though the CDC recommends not traveling this holiday season, many will still be on the roads. This year we want to remind you of a few safety tips to keep you and your family safe this season:

- Prepare your car for winter and keep an emergency preparedness kit with you.
- Get a good night's sleep before departing and avoid drowsy driving.
- Leave early, planning ahead for heavy traffic.
- Make sure every person in the vehicle is properly buckled up no matter how long or short the distance traveled.
- Put that cell phone away; many distractions occur while driving, but cell phones are the main culprit.
- Practice defensive driving.
- Designate a sober driver to ensure guests make it home safely after a holiday party; alcohol or over-the-counter, prescription and illegal drugs can cause impairment.
- Get a Flu Shot before you travel.
- Always wear a mask CORRECTLY in public settings, when using public transportation and when around people who you don't live with.

Decorate Safely!

Decorating is one of the best ways to get in a holiday mood, but emergency rooms see thousands of injuries involving holiday decorating every season.

- Keep potentially poisonous plants – mistletoe, holly berries, Jerusalem cherry and amaryllis – away from children.
- If using an artificial tree, check that it is labeled “fire resistant.”



The Villages®

Community Development Districts

Risk Management

- If using a live tree, cut off about 2 inches of the trunk to expose fresh wood for better water absorption, remember to water it and remove it from your home when it is dry.
- Place your tree at least 3 feet away from fireplaces, radiators and other heat sources, making certain not to block doorways.
- Avoid placing breakable ornaments or ones with small, detachable parts on lower tree branches where small children can reach them.
- Only use indoor lights indoors and outdoor lights outdoors, and choose the right ladder for the task when hanging lights.
- Turn off all lights and decorations when you go to bed or leave the house.
- Place candles where they cannot be knocked down or blown over and out of reach of children.
- Use flameless, rather than lighted, candles near flammable objects.
- Don't burn trees, wreaths or wrapping paper in the fireplace.
- Use a screen on the fireplace at all times when a fire is burning.
- Never leave candles or fireplaces burning unattended or when you are asleep.
- Check and clean the chimney and fireplace area at least once a year.

If you are gathering this holiday season, the CDC has set guidelines to help keep you and your loved ones safe.

- Wear a mask properly, when gathering with anyone out side of your household, and in all public settings.
- Stay at least 6-feet apart.





The Villages®
Community Development Districts
Risk Management

- As much as possible, avoid crowds and indoors spaces that do not offer fresh air from the outdoors. If indoors, bring in fresh air by opening windows and doors, if possible.
- Wash hands often with soap and water for at least 20 seconds, especially after you have been in a public place, after blowing your nose, coughing, or sneezing and before eating. If soap and water are not available, sanitize often. Do not touch your eyes, nose, or mouth.
- **Celebrating virtually or with the people you live with is the safest choice this winter.**
- Avoid shouting or singing.
- Stay home if you are sick or have been near someone who thinks they may have or have been exposed to COVID-19.

We hope you all have a very happy, healthy, holiday season.

Happy Holidays!

Sources: <https://www.nsc.org/home-safety/tools-resources/seasonal-safety/winter/holiday>

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays/winter.html>



Information Provided By The City Of Wildwood



Welcome to the City of Wildwood citizens' newsletter • www.wildwood-fl.gov

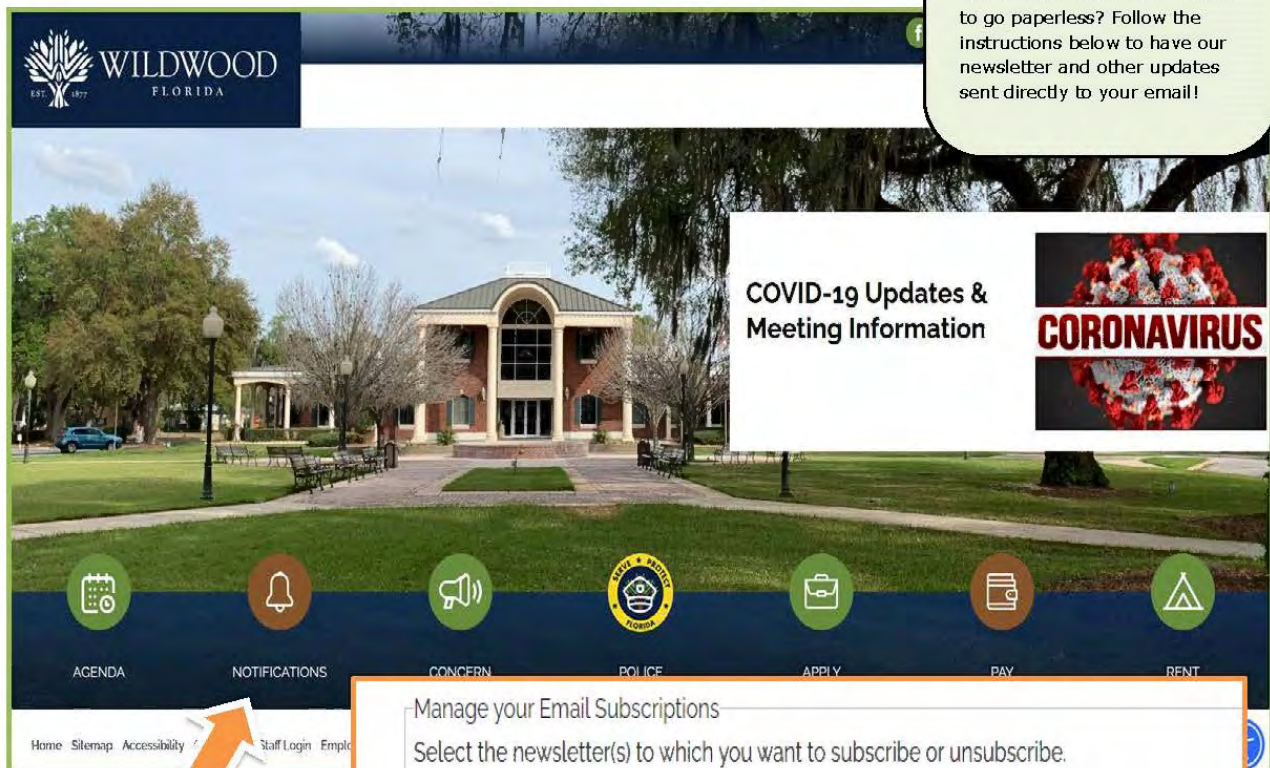
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WILDWOOD CONNECTION

Get Connected!



Are you connected to our community? As part of the City's overall effort to enhance government communication and keep our citizens informed, we bring you the first installment of our new citizens' newsletter – "Wildwood Connection." Prefer to go paperless? Follow the instructions below to have our newsletter and other updates sent directly to your email!



To sign up for City-related updates, click "Notifications," and select what you'd like to receive. Then simply enter your email address, click "Subscribe," and you're all set!

Manage your Email Subscriptions

Select the newsletter(s) to which you want to subscribe or unsubscribe.

- Citizens Newsletter
- Parks and Recreation News
- Special Event Notices
- Urgent Events/Notifications (i.e. COVID/Hurricanes/Water-Wastewater Emergencies)

E-mail *

Enter e-mail address here

Subscribe Unsubscribe

Information Provided By The City Of Wildwood

Our City in the Spotlight



Winter Wonderland

Residents participated in “Winterfest” at City Hall on December 5. There were pictures with Santa, a tree-lighting ceremony, and children got to write letters to Santa and experience some “Florida snow.”



Veterans Day

The City honored our veterans with a ceremony in the City Hall courtyard. State Representative Brett Hage delivered the keynote address and residents celebrated our heroes.



PD Lends Helping Hand

The Wildwood Police Department participated in two charity events during the holiday season. There was a “Scavenger Hunt” at Fenney Grill with a raffle and prizes awarded. The PD also participated in a fundraising event at Cody’s (pictured). Donated prizes were provided. The two events raised \$4,316 for the City’s “Christmas with a Cop” event on Dec. 19.



Cookies with Santa

Wildwood residents had the chance to have cookies – and fist bump – with Santa during the “Cookies with Santa” event. Participants took a socially-distanced photo with Santa and had cookies and hot chocolate.

Information Provided By The Sumter County Health Department

December 17, 2020

THE SUMTER COUNTY HEALTH DEPARTMENT ISSUES ADVISORY ON RISING COVID-19 CASES

All residents urged to make efforts to prevent infection



Contact:

Megan McCarthy
Megan.McCarthy@FLHealth.gov
352-569-3134

Bushnell, FLA — The purpose of this advisory is to update you on our current situation concerning the COVID-19 pandemic and to provide a gentle reminder, on what actions you can take to protect yourselves and others from becoming infected with the virus.

With the onset of the cooler weather, it was predicted that we would receive additional cases in Sumter County, and this has unfortunately occurred. Last week, we received 284 new cases, which is an increase from prior weeks. While the hospital has capacity to deal with increasing cases, they too have experienced a rise in their case volume.

Our experience in caring for those affected has improved greatly over the past 6-9 months. However, elders--particularly those with chronic or serious medical conditions such as heart or lung disease, diabetes, obesity, or depressed immunity--may experience more severe complications. As a community, we all have a responsibility to others to take whatever actions we can reasonably take, to protect the most vulnerable among us.

Accordingly, I am asking you to please redouble your efforts to protect yourselves and others during this critical period until vaccines become widely available. This includes wearing a mask, particularly when participating in activities indoors, maintaining social distance from others when possible and frequently washing your hands. Additionally, social activities during this holiday season such as pot-luck events and public gatherings involving singing in close proximity to one another are associated with an increased risk of becoming infected.

Together we can flatten the curve of rising cases in this community. If you have any questions regarding this advisory, our public information officer Ms. Megan McCarthy may be reached at 352-569-3134.

Thank you for your kind cooperation as we approach this holiday season.

Respectfully,

Dr. Sanford D. Zelnick
Director, Sumter County Health Department

Information Provided By The Sumter County Health Department Continued

About the Florida Department of Health

The department, nationally accredited by the [Public Health Accreditation Board](#), works to protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.

Follow us on [Facebook](#), [Instagram](#) and Twitter at [@HealthyFla](#). For more information about the Florida Department of Health please visit www.FloridaHealth.gov.



The Villages®
Community Development Districts
District 1

NOTICE OF VACANCY
VILLAGE COMMUNITY DEVELOPMENT
DISTRICT NO. 1 BOARD OF SUPERVISORS

The Village Community Development District No. 1 Board of Supervisors is seeking applicants who are interested in filling Seat 3, which is vacant because a qualified elector did not qualify for the Seat. The remainder of the unexpired term is November 2024.

Any interested applicants must be a qualified elector which is defined by Florida Statute 190 as "any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida and of the district, and who registers to vote with the Supervisor of Elections in the county in which the district land is located". To obtain additional information or request an application you may contact Jennifer Farlow, District Clerk at (352) 751-3939 or obtain a copy of the application on the www.DistrictGov.org website.

**Applications must be submitted to Jennifer Farlow, District Clerk
no later than 5 p.m. on Wednesday, December 30, 2020
at the District Office, 984 Old Mill Run, The Villages.**

The Board of Supervisors will interview applicants during a Board Meeting to be held on **Friday, January 8, 2021 at 8:00 a.m.** in the **Savannah Regional Recreation Complex, 1545 Buena Vista Boulevard, The Villages, FL.**

****The Board of Supervisors welcome interested applicants to include a resume with their experience as an attachment to the application.****

APPLICATION FOR APPOINTMENT - VCDD NO. 1 BOARD OF SUPERVISORS

PLEASE PRINT OR TYPE

APPLICANT NAME: _____ E-MAIL: _____

ADDRESS: _____ PHONE # _____

CITY: _____ ZIP CODE: _____ CELL/BUSINESS# _____

OCCUPATION: _____ PREVIOUS OCCUPATION: _____

HOW LONG HAVE YOU LIVED IN THE VILLAGES? _____

REFERENCES: (PLEASE DO NOT USE A VCDD NO. 1 BOARD SUPERVISOR AS A REFERENCE)

- | | <u>NAME</u> | <u>ADDRESS</u> | <u>PHONE</u> |
|----|-------------|----------------|--------------|
| 1) | _____ | _____ | _____ |
| 2) | _____ | _____ | _____ |
| 3) | _____ | _____ | _____ |

APPLICANTS ARE ENCOURAGED TO SUBMIT ADDITIONAL SHEETS AS NECESSARY

HAVE YOU ENGAGED WITH YOUR DISTRICT GOVERNMENT BY ATTENDING:
BOARD MEETINGS OR WORKSHOPS?
CDD ORIENTATION? (DATE)
RESIDENT ACADEMY? (DATE)

PROVIDE YOUR KNOWLEDGE, SKILLS AND ABILITIES, AS IT RELATES TO YOUR SERVICE AS A BOARD SUPERVISOR:

PROVIDE DETAILS OF HOW YOU WOULD EMBODY THE DISTRICT'S CORE VALUES OF STEWARDSHIP, HARDWORK, HOSPITALITY AND CREATIVITY AND INNOVATION.

EXPLAIN HOW YOUR PRIOR SERVICE ON A GOVERNMENT BOARD, COUNCIL OR COMMITTEE HAS PREPARED YOU TO SERVE AS A VCDD NO. 1 BOARD SUPERVISOR.

IF YOU DO NOT HAVE PRIOR EXPERIENCE AS AN ELECTED OFFICIAL, PLEASE EXPLAIN HOW YOU WOULD ANTICIPATE INTERACTING WITH THE VCDD NO. 1 BOARD OF SUPERVISORS.

IS THERE ANYTHING IN YOUR PERSONAL OR PROFESSIONAL LIFE THAT MIGHT BE CONSIDERED CONTROVERSIAL, IF YOU WERE APPOINTED TO SERVE AS A VCDD NO. 1 BOARD SUPERVISOR?

PLEASE RETURN COMPLETED FORM NO LATER THAN **WEDNESDAY, DECEMBER 30, 2020 at 5:00 P.M.** TO THE DISTRICT OFFICE, ATTENTION: JENNIFER FARLOW, 984 OLD MILL RUN, THE VILLAGES, FLORIDA 32162. PLEASE CALL MS. FARLOW AT 352-751-3939 IF YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION.

IMPORTANT LEGAL REQUIREMENTS FOR VCDD NO. 1 BOARD OF SUPERVISORS

AS A MEMBER OF THE VCDD NO. 1 BOARD OF SUPERVISORS YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS AND PUBLIC RECORDS DISCLOSURE. TRAINING IN THESE AREAS WILL BE PROVIDED BY THE DISTRICT.

SIGN: _____ DATED: _____

PRINT: _____ RECEIVED BY CLERK: _____

Information Provided By...



ARCHITECTURAL REVIEW COMMITTEE

Is seeking an alternate volunteer committee member for Village Community Development District No. 4

Village Community Development District No. 4 (District 4) is seeking an alternate primary representative on the Architectural Review Committee (ARC).

The **alternate applicant** must be a full time resident of District No. 4, lived in The Villages for at least one year and attended a minimum of one (1) Architectural Review Committee meeting. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. This requires attendance at the ARC meeting every week for the first four (4) weeks and once every month thereafter. The Committee meets weekly, on Wednesdays, for approximately 3 1/2 hours (8:00 a.m. until 11:30 a.m.).

If you are interested in becoming an alternate volunteer representative for District No. 4, applications are available on the link below. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida, no later than 5:00 p.m. on January 22, 2021. For information about the position, contact the Community Standards Department at 751-3912.

The Villages®
Community Development Districts
Community Standards

COMMUNITY STANDARDS DEPARTMENT
ARCHITECTURAL REVIEW COMMITTEE
ALTERNATE VOLUNTEER MEMBER FOR
VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 4

APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. on January 22, 2021.**

I understand that being an alternate member of the Architectural Review Committee (ARC) is a volunteer position which requires attendance at the ARC meeting every week for the first 4 weeks and once every month thereafter. **The applicant must be a full time resident of Village Community Development District No. 4, lived in The Villages for at least one year and attended a minimum of one (1) Architectural Review Committee meeting.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

3. Are you familiar with your deed restrictions and/or covenants? Y N`

Signature _____ Phone _____

Print Name _____ Village of _____

Address _____ Date _____

FORM 1**STATEMENT OF
FINANCIAL INTERESTS****2019**

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF CANDIDATE OR NEW EMPLOYEE OR APPOINTEE****** THIS SECTION MUST BE COMPLETED ********DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2019.

MANNER OF CALCULATING REPORTABLE INTERESTS:FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**): **COMPARATIVE (PERCENTAGE) THRESHOLDS** OR **DOLLAR VALUE THRESHOLDS****PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

PART B -- SECONDARY SOURCES OF INCOME[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.**INSTRUCTIONS** on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
 (If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

PART E — LIABILITIES [Major debts - See instructions]
 (If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
 (If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING

For **elected municipal officers** required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

SIGNATURE OF FILER:

Signature:

Date Signed:

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2019.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2019.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you held, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Dollar Value Thresholds Instructions.)

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than 10% of your gross income from that business entity; **and,**

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Percentage Thresholds Instructions.)