

Community Development Districts

Contact Us:

Customer Service (352) 753-4508

Administration (352) 751-3939

Budget (352) 674-1920

Community Standards (352) 751-3912

Community Watch (352) 753-0550

Property Management (352) 753-4022

Finance Customer Service (352) 750-0000

Human Resources (352) 674-1905

Public Safety (352) 205-8280

Purchasing (352) 751-6700

Recreation Administration (352) 674-1800

Risk Management (352) 674-1828

Utility Operations (352) 751-3939

District Weekly Bulletin



CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

CDD Orientation is cancelled until further notice.

DistrictGov.org



District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or <u>CustomerService@districtgov.org</u>
- Bonds- 352-751-3900 or Bonds@districtgov.org
- Community Standards- 352-751-3912 or <u>DeedCompliance@districtgov.org</u>
- Customer Service- 352-753-4508 or <u>CustomerService@districtgov.org</u>
- Human Resources- 352-674-1905 or <u>HumanResources@districtgov.org</u>
- Recreation- 352-674-1800 or <u>RecreationDepartment@districtgov.org</u>
- Risk Management

 — 352-674-1828 or <u>RiskManagement@districtgov.org</u>
- Utilities- 352-750-0000 or <u>Utilities@districtgov.org</u>

If you do not know which department to contact, please call the District Customer Service Center at **352-753-4508**.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

Frequently Asked Questions and Answers



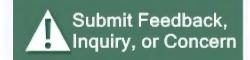


Community Development Districts

<u>In which District do I reside?</u>

<u>VILLAGE</u>	DISTRICT	<u>VILLAGE</u>	DISTRICT
Alden Bungalows @ Collier	10	Collier	10
Alhambra	2	Country Club Hills	LC
Amelia	6	De Allende	1
Antrim Dells @ Collier	10	De La Vista	1
Ashland	5	De Luna	12
Belle Aire	3	Del Mar	LC
Belvedere	5	DeSoto	12
Bonita	7	Dunedin	10
Bonnybrook	5	Duval	7
Bradford	13	El Cortez	LC
Briar Meadow	4	Fenney	12
BRIDGEPORT @		Fernandina	9
Creekside Landing	8	Gilchrist	9
Edgewater Bungalows	6	Glenbrook	3
Lake Miona	5	HACIENDA	
Lake Shore Cottages	6	Spanish Spring Villas	LC
Lake Sumter	6	Vista Lago Villas	LC
Laurel Valley	8	Vista Sonoma Villas	LC
Miona Shores	6	HACIENDA	
Buttonwood	8	Units 7, 8, & 9	1
Calumet Grove	4	Hadley	7
Caroline	6	Harmeswood of Belle Aire	2
Charlotte	9	Hawkins	13
Chatham	4	Hemingway	7
Chatham @ Soulliere	4	Hickory Head Hammock	1
Chitty Chatty	13	Hillsborough	10

Frequently Asked Questions and Answers





Community Development Districts

<u>In which District do I reside?</u>

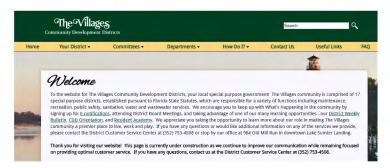
<u>VILLAGE</u>	<u>DISTRICT</u>	<u>VILLAGE</u>	<u>DISTRICT</u>
Hyde Park @ Charlotte	10	Poinciana	5
LaBelle	10	Polo Ridge	3
Lake Deaton	10	Rio Grande	1
Lake Ridge	8	Rio Ponderosa	1
La Reynalda	LC	Rio Ranchero	1
Largo	6	Sabal Chase	6
La Zamora	LC	Sanibel	9
Liberty Park	5	Santiago	2
Linden	12	Santo Domingo	2
Lynnhaven	5	Silver Lake	LC
Mallory Square	6	Springdale	4
Marsh Bend	12	St. Catherine	13
McClure	12	St. Charles	8
Mira Mesa	LC	St. James	8
Mission Hills @ Hacienda	9	Summerhill	3
Monarch Grove	12	Sunbury of Glenbrook	3
Orange Blossom Gardens	LC	Sunset Pointe	5
Osceola Hills	10	Sunset Ridge @ Sunset Pointe	5
Osceola Hills @ Soaring Eagle	10	Tall Trees	6
Palo Alto	1	Tamarind Grove	8
Palo Alto - Unit 21 ONLY	2	Tierra Del Sol	1
Pennecamp	8	Valle Verde	LC
Piedmont	4	Virginia Trace	6
Pine Hills	11	Winifred	5
Pinellas	9	Woodbury	4
Pine Ridge	11		

DistrictGov.org



How do I know who my Board of Supervisors are?

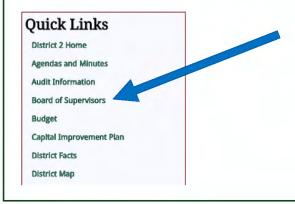
To find your Board of Supervisors, go to District Gov.org.



Use the Your District dropdown to find your numbered District.



Under the Quick Links Menu, click on Board of Supervisors.



Frequently Asked Questions and Answers





Community Development Districts

Customer Service

I lost my Villages ID. How do I get a new one?

Please contact the District Customer Service Center at 352-753-4508 to make an appointment. There are two locations to choose from: 984 Old Mill Run in Lake Sumter Landing or 4856 South Morse Boulevard just south of SR 44. There are two options to replace your ID. You can receive a free Temporary 30 Day ID which will give you an opportunity to find your original ID. If you prefer not to get a temporary card, we can replace your ID with a new permanent card. Lost, stolen or damaged Villages Resident ID cards will be replaced for a \$15.00 charge. A new resident ID number will be issued and a new photo will be taken each time a new ID is issued.

How do I replace my gate cards?

Please contact the District Customer Service Center at 352-753-4508 to make an appointment at one of the Customer Service Center locations. Bring any remaining gate cards you still have issued to your home as they are issued in sets of two. We will deactivate the missing card(s). If the missing card is part of a set, the set will be deactivated. We will issue you a new single card or a set of cards. It will cost \$15.00 to replace the missing card.

*Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.







St Catherine Recreation Area

The St. Catherine Recreation Area opens today! Featuring an adult pool, bocce, corn toss, picnic pavilion and shuffleboard courts.



Peak Participation Program

Many activities are reaching their peak attendance/participation numbers early as the recreation centers are still operating at 50% capacity. Each center and activity has pre-determined attendance/participation capacities set by the Recreation & Parks Department who takes into consideration the activity content and social distancing depending on the room where the activity is held. Valid Villages ID cards or guest ID cards with photo ID are required. When residents are waiting, guests may be restricted due to space availability to accommodate resident demand. ID scanners will be in use; please hold your own card. These procedures ensure a safe and enjoyable experience for all. Visit DistrictGov.org /Recreation Department for more information.



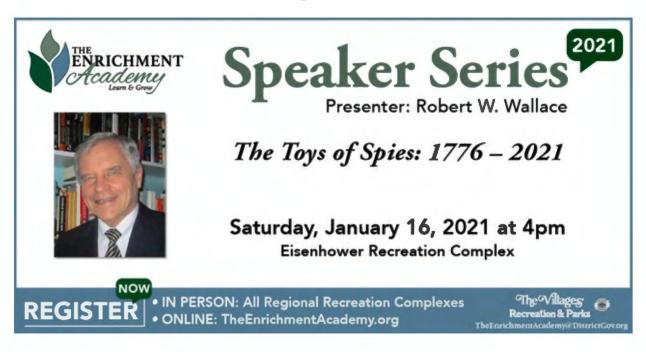
Winter Social Leagues

Join your friends and neighbors for some friendly competition. League registration begins on January 14, 2021. The full schedule of offerings can be found on the District website.



TEA Speakers Series

Due to popular demand an additional session of "The Toys of Spies: 1776-2021 speaker series has been added and is open for enrollment.





Community Watch Adult Watch Program

A very special part of the responsibilities in Gate Operations is to call residents who have signed up for the Adult Watch Program. When registering for this **free** program, residents can request to receive a call at a designated time of day and sometimes more than once per day. The frequency of calls is determined by the resident requesting the phone calls. Some residents request to be called every day. While some residents request a call on Mondays, Wednesdays and Fridays. On average, 100 calls are made daily. In 2020, approximately 40,000 were made as part of the Adult Watch Program.

When making Adult Watch phone calls, Community Watch follows specific protocol. If the resident answers on the first call, staff has a conversation with the resident for a few minutes. If residents do not answer, multiple calls are made. Other protocols may include contacting Community Watch Dispatch and local law enforcement.

Calling residents regularly allows Community Watch staff to get to know the residents they speak to on a regular basis. Residents have provided amazing gratitude and feedback in utilizing this free service.

To register for Adult Watch, you can download the form at https://www.districtgov.org/departments/Community-Watch/AdultWatchForm.pdf or contact Customer Service at 352-753-4508 or CustomerService@DistrictGov.org.





Community Development Districts

Executive Golf

The Mangrove Executive Golf Course will close on Monday, January 25, 2021 until further notice for the renovation of the course timber bridge. Due to the slow percolation of the soil structure in Evans Prairie, the water table rises following tropical systems that frequent Florida's peninsula during peak storm season. In an effort to provide a great golfing experience for our residents and guests, this approved capital infrastructure improvement plan will enable the ongoing access to golf holes throughout all seasons. We thank you for your patience during this time.

Information Provided By...





Please click the following link, https://www.districtgov.org/community/PDFs/First_Responders_Presentation_January2021.pdf, for an update to the First Responders Recreation Center and the presentation given to the Amenity Authority Committee (AAC) and Village Center Community Development District (VCCDD) on January 6, 2021. The AAC recommended to the VCCDD that staff commence the construction bid solicitation process and the VCCDD approved this recommendation.





The following facilities will be temporarily closed or have scheduled maintenance:

⇒ Mulberry Grove Regional Recreation Complex

The Mulberry Grove Regional Recreation Complex will have the Spirit/Patriot and Liberty/Old Glory Rooms closed for maintenance January 4th through January 18th.

⇒ Pimlico Village Recreation Center

The Pimlico Village Recreation Center will be closed for maintenance on January 16th.

⇒ Coconut Cove Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Coconut Cove Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on January 17th.

⇒ Virginia Trace Neighborhood Adult Pool

The Virginia Trace Neighborhood Adult Pool will be closed for maintenance until further notice.

⇒ SeaBreeze Regional Recreation Complex Sports Pool Restrooms, Locker Rooms and Showers

The SeaBreeze Regional Recreation Complex Sports Pool Restrooms, Locker Rooms and Showers will be closed for maintenance January 25th through January 27th.

⇒ Manatee Village Recreation Center

The Manatee Village Recreation Center will be closed for cleaning on January 24th.

⇒ Bradenton Village Recreation Center Medjool Palm Billiards Hall

The Bradenton Village Recreation Center Medjool Palm Billiards Hall will be closed for maintenance on January 20th.

⇒ Eisenhower Regional Recreation Complex Bocce and Shuffleboard Courts

The Eisenhower Regional Recreation Complex Bocce and Shuffleboard Courts will be closed for maintenance January 14th through January 15th.

⇒ Big Cypress Recreation Center

The Big Cypress Recreation Center will be closed for maintenance on January 16th.

⇒ Burnsed Recreation Center Billiards Room

The Burnsed Recreation Center Billiards Room will be closed for maintenance on January 21st.

Tunnel Closures



Tunnel Closures

As recommended by the Amenity Authority Committee (AAC) and the Project Wide Advisory Committee (PWAC) and approved by the Districts which own tunnels, the multi-modal path tunnels located under Buena Vista Boulevard and El Camino Real are scheduled to be painted January 4, 2021 through January 17, 2021. The purpose for these and other tunnels to be impacted is for the capital improvement project which will yield a reflective coating to aid in visibility as one traverses the tunnel. These improvements will enhance tunnel user safety. Dates may be adjusted due to unforeseen circumstances, including weather.

All work is scheduled between 9:00 p.m. and 5:00 a.m. There will be short periods during the night where the tunnels will be closed and an alternate route must be taken.

B1 - 16680 Buena Vista Blvd (Buena Vista/Mulberry)

B4 - 1700 Buena Vista Blvd (Buena Vista/Belle Aire/Alhambra)

B2 - 17200 Buena Vista Blvd (Buena Vista/Legacy)

B5 - 2890 El Camino Real (El Camino/Alhambra/Savannah)

B3 - 17700 Buena Vista Blvd (Buena Vista/Belle Meade)

B6 - 1530 Buena Vista Blvd (Buena Vista/Savannah)

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you please use caution and pay attention to all signage.

Your cooperation is greatly appreciated. For additional information, please contact District Property Management at 352-753-4022.



Information Provided By The Centers for Disease Control and Prevention (CDC)

We understand that some people may be concerned about getting vaccinated once a COVID-19 vaccine is available in the United States. While these vaccines are being developed as quickly as possible, routine processes and procedures remain in place to ensure the safety of any vaccine that is authorized or approved for use. Safety is a top priority, and there are many reasons to get vaccinated.

COVID-19 vaccination will help keep you from getting COVID-19.

- COVID-19 vaccines are being carefully evaluated in clinical trials and will be authorized or approved only if they make it substantially less likely you'll get COVID-19.
- Based on what we know about vaccines for other diseases, experts believe that getting a COVID-19 vaccine may help keep you from getting seriously ill even if you do get COVID-19.
- Getting vaccinated yourself may also protect people around you, particularly people at increased risk for severe illness from COVID-19.
- Experts continue to conduct more studies about the effect of COVID-19 vaccination on severity of illness from COVID-19, as well as its ability to keep people from spreading the virus that causes COVID-19.

COVID-19 vaccination will be a safer way to help build protection.

- COVID-19 can have serious, life-threatening complications, and there is no way to know how COVID-19 will affect you. And if you get sick, you could spread the disease to friends, family, and others around you.
- Clinical trials of COVID-19 vaccines must first show they are safe and effective before any vaccine can be authorized or approved for use. The known and potential benefits of a COVID-19 vaccine must outweigh the known and potential risks of the vaccine for use under what is known as an Emergency Use Authorization (EUA).
- Getting COVID-19 may offer some natural protection, known as immunity. But experts don't know how long this protection lasts, and the risk of severe illness and death from COVID-19 far outweighs any benefits of natural immunity. COVID-19 vaccination will help protect you by creating an antibody response without having to experience sickness.



Information Provided By The Centers for Disease Control and Prevention (CDC)

• Both natural immunity and immunity produced by a vaccine are important aspects of COVID-19 that experts are trying to learn more about, and CDC will keep the public informed as new evidence becomes available.

COVID-19 vaccination will be an important tool to help stop the pandemic.

- Wearing masks and social distancing help reduce your chance of being exposed
 to the virus or spreading it to others, but these measures are not enough.
 Vaccines will work with your immune system so it will be ready to fight the
 virus if you are exposed.
- The combination of getting vaccinated and following CDC's recommendations to protect yourself and others will offer the best protection from COVID-19.
- Stopping a pandemic requires using all the tools we have available. As experts learn more about how COVID-19 vaccination may help reduce spread of the disease in communities, CDC will continue to update the recommendations to protect communities using the latest science.

What You Should Know:

The safety of COVID-19 vaccines is a top priority.

The U.S. vaccine safety system ensures that all vaccines are as safe as possible. CDC has developed a new tool, v-safe, as an additional layer of safety monitoring to increase our ability to rapidly detect any safety issues with COVID-19 vaccines. V-safe is a new smartphone-based, after-vaccination health checker for people who receive COVID-19 vaccines.

COVID-19 vaccination will help protect you from getting COVID-19. Two doses are needed.

You need 2 doses of the currently available COVID-19 vaccine. A second shot 3 weeks after your first shot is needed to get the most protection the vaccine has to offer against this serious disease.



Information Provided By The Centers for Disease Control and Prevention (CDC)

Right now, CDC recommends COVID-19 vaccine be offered to healthcare personnel and residents of long-term care facilities.

Because the current supply of COVID-19 vaccine in the United States is limited, CDC recommends that initial supplies of COVID-19 vaccine be offered to healthcare personnel and long-term care facility residents.

There is currently a limited supply of COVID-19 vaccine in the United States, but supply will increase in the weeks and months to come.

The goal is for everyone to be able to easily get vaccinated against COVID-19 as soon as large enough quantities are available. Once vaccine is widely available, the plan is to have several thousand vaccination providers offering COVID-19 vaccines in doctors' offices, retail pharmacies, hospitals, and federally qualified health centers.

After COVID-19 vaccination, you may have some side effects. This is a normal sign that your body is building protection.

The side effects from COVID-19 vaccination may feel like flu and might even affect your ability to do daily activities, but they should go away in a few days.

COVID-19 vaccines are one of many important tools to help us stop this pandemic.

It's important for everyone to continue using all the tools available to help stop this pandemic as we learn more about how COVID-19 vaccines work in real-world conditions. Cover your mouth and nose with a mask when around others, stay at least 6 feet away from others, avoid crowds and wash your hands often.



Source: https://www.cdc.gov/coronavirus/2019-ncov/vaccines/8-things.html
CDC.gov (www.cdc.gov) is your online source for credible health information and is the official Web site of the Centers for Disease Control and Prevention (CDC).



Community Development Districts

www.DistrictGov.org

Do you want to know what's happening with the Districts in The Villages community? Are you interested in learning about recreation center closures, road closures, Recreation Lifestyle Events and more? Visit our website, www.DistrictGov.org where you can do the following:

Apply for Guest IDs

Apply for guest IDs online and pick them up at the regional recreation center of your choice!

OBTAIN CONTACT INFORMATION

Obtain contact information for all District departments – contact us 24/7 with questions, comments or suggestions.



OBTAIN HELPFUL INFORMATION

- What District do I live in?
- View current employment opportunities
- What are the guidelines to post information on the bulletin board located at my postal facility?
- View area and recreation maps
- Download your Declaration of Covenants and Restrictions

Your District

- District Facts
- Board of Supervisor Information
- Budget & Financial Information
- Board Meeting Information, Agendas & Minutes

eBilling - Go Paperless

Sign up to receive your monthly water, sewer, trash, and amenity bill via email. Receive your statement the day it is generated, wherever you may be. Please visit www.DistrictGov.org to sign up. A confirmation email will be sent within 7 business days.

For questions on the website or how to access specific information, please contact the District Customer Service Center at (352) 753-4508.

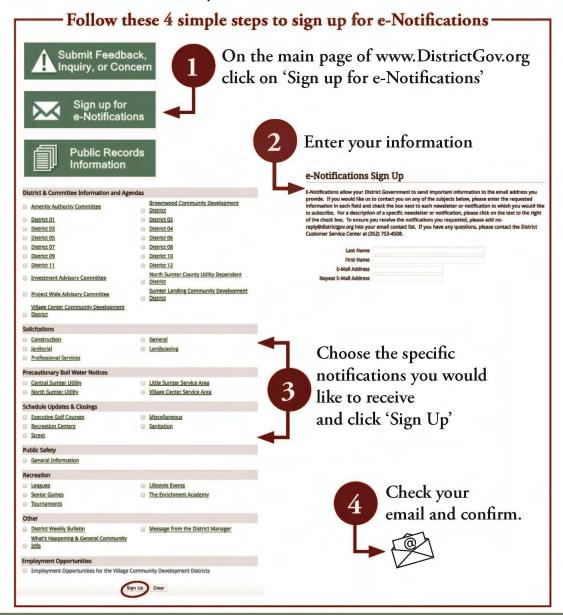
www.DistrictGov.org

Sign up for e-Notifications



e-Notifications provide a valuable tool in which we email you information based on what is important to you. Would you like us to notify you when important things occur in your area? Sign up for e-Notifications for the following subjects and we will contact you!

- District Board Meeting & General District Information
- Recreation Center & Road Closures
- Employment Opportunities
- Precautionary Boil Water Notices
- Recreation Lifestyle Events and Much More!



www.DistrictGov.org



ARCHITECTURAL REVIEW COMMITTEE

Is seeking an alternate volunteer committee member for Village Community Development District No. 4

Village Community Development District No. 4 (District 4) is seeking an alternate primary representative on the Architectural Review Committee (ARC).

The <u>alternate applicant</u> must be a full time resident of District No. 4, lived in The Villages for at least one year and attended a minimum of one (1) Architectural Review Committee meeting. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. This requires attendance at the ARC meeting every week for the first four (4) weeks and once every month thereafter. The Committee meets weekly, on Wednesdays, for approximately 3 1/2 hours (8:00 a.m. until 11:30 a.m.).

If you are interested in becoming an alternate volunteer representative for District No. 4, applications are available on the link below. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida, no later than 5:00 p.m. on January 22, 2021. For information about the position, contact the Community Standards Department at 751-3912.



COMMUNITY STANDARDS DEPARTMENT ARCHITECTURAL REVIEW COMMITTEE ALTERNATE VOLUNTEER MEMBER FOR VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 4

APPLICATION FOR MEMBERSHIP

This application <u>must</u> be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida <u>no later than 5:00 p.m. on January 22, 2021.</u>

I understand that being an alternate member of the Architectural Review Committee (ARC) is a volunteer position which requires attendance at the ARC meeting every week for the first 4 weeks and once every month thereafter. The applicant must be a full time resident of Village Community Development District No. 4, lived in The Villages for at least one year and attended a minimum of one (1) Architectural Review Committee meeting. Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

2. What special skills or education do you have that would benefit the ARC? (Please inclu special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)					
Are you familiar with your deed restriction.	ions and/or covenants? Y	N'			
Signature	Phone				
Print Name_	Village of				

Village Community Development Districts 984 Old Mill Run, The Villages, Florida 32162 Business Phone: 352-751-3912 Business Fax: 352-751-6707

2019 FORM 1 STATEMENT OF FINANCIAL INTERESTS Please print or type your name, mailing address, agency name, and position below: FOR OFFICE USE ONLY: LAST NAME -- FIRST NAME -- MIDDLE NAME : MAILING ADDRESS : CITY: ZIP: COUNTY: NAME OF AGENCY: NAME OF OFFICE OR POSITION HELD OR SOUGHT: CHECK ONLY IF CANDIDATE OR ■ NEW EMPLOYEE OR APPOINTEE **** THIS SECTION MUST BE COMPLETED **** **DISCLOSURE PERIOD:** THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2019. MANNER OF CALCULATING REPORTABLE INTERESTS: FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (must check one): COMPARATIVE (PERCENTAGE) THRESHOLDS **DOLLAR VALUE THRESHOLDS** OR PART A -- PRIMARY SOURCES OF INCOME [Major sources of income to the reporting person - See instructions] (If you have nothing to report, write "none" or "n/a") NAME OF SOURCE DESCRIPTION OF THE SOURCE'S SOURCE'S PRINCIPAL BUSINESS ACTIVITY OF INCOME **ADDRESS** PART B -- SECONDARY SOURCES OF INCOME [Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions] (If you have nothing to report, write "none" or "n/a") NAME OF NAME OF MAJOR SOURCES ADDRESS PRINCIPAL BUSINESS **BUSINESS ENTITY** OF BUSINESS' INCOME OF SOURCE ACTIVITY OF SOURCE PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions] You are not limited to the space on the (If you have nothing to report, write "none" or "n/a") lines on this form. Attach additional sheets, if necessary. FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2. INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Sto (If you have nothing to report, write "none	ocks, bonds, certificates of deposit, etc See instructions] e" or "n/a")		
TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES		
PART E — LIABILITIES [Major debts - See instructions (If you have nothing to report, write "none			
NAME OF CREDITOR	ADDRESS OF CREDITOR		
(If you have nothing to report, write "none"	Ownership or positions in certain types of businesses - See instructions] or "n/a") BUSINESS ENTITY # 1 BUSINESS ENTITY # 2		
NAME OF BUSINESS ENTITY			
ADDRESS OF BUSINESS ENTITY			
PRINCIPAL BUSINESS ACTIVITY POSITION HELD WITH ENTITY			
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS			
NATURE OF MY OWNERSHIP INTEREST			
PART G — TRAINING For elected municipal officers required to complete and	nual ethics training pursuant to section 112.3142, F.S. HAVE COMPLETED THE REQUIRED TRAINING.		
IF ANY OF PARTS A THROUGH G ARE	CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE		
SIGNATURE OF FILE Signature:	R: CPA or ATTORNEY SIGNATURE ONLY If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement: I,, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the		
Date Signed:	instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct. CPA/Attorney Signature: Date Signed:		
Date Signed: FILING INSTRUCTIONS:	disclosure herein is true and correct. CPA/Attorney Signature:		

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filling method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: *Initially*, each local officer/employee, state officer, and specified state employee must file *within 30 days* of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does <u>not</u> relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2019.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

- Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.
- 2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.
- The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.
- 4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.
- 5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Roard
- 6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.
- Persons holding any of these positions in local government: mayor, county or city manager; chief administrative employee or finance

- director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.
- 8) Officers and employees of entities serving as chief administrative officer of a political subdivision.
- 9) Members of governing boards of charter schools operated by a city or other public entity.
- 10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.
- 11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.
- 12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title
- 13) Assistant State Attomeys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.
- 14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.
- 15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.
- 16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, <u>and contact your agency's financial disclosure coordinator</u>. You can find your coordinator on the Commission on Ethics website: www.ethics.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2019.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period <u>even if you have since left that position</u>. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. <u>Your Social Security Number is not required and you should redact it from any documents you file.</u> If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality <u>if you submit a written request</u>.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on <u>either</u> thresholds that are comparative (usually, based on percentage values) <u>or</u> thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. <u>You must use the type of threshold you have chosen for each part of the form.</u> In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A - PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed, however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples

- If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list <u>each individual company</u> from which you derived more than \$2,500. Do not aggregate all of your investment income.
- If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

- (1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,
- (2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

- You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C - REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account. IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E - LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F - INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Dollar Value Thresholds Instructions.)

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A - PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

- If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

- If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock." for example.
- If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

- (1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,
- (2) You received more than 10% of your gross income from that business entity; and,
- (3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, prokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account. IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F -- INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G - TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Percentage Thresholds Instructions.)