

**Contact Us:**

**Customer Service**  
**(352) 753-4508**

**Administration**  
**(352) 751-3939**

**Budget**  
**(352) 674-1920**

**Community Standards**  
**(352) 751-3912**

**Community Watch**  
**(352) 753-0550**

**Property Management**  
**(352) 753-4022**

**Finance Customer Service**  
**(352) 750-0000**

**Human Resources**  
**(352) 674-1905**

**Public Safety**  
**(352) 205-8280**

**Purchasing**  
**(352) 751-6700**

**Recreation Administration**  
**(352) 674-1800**

**Risk Management**  
**(352) 674-1828**

**Utility Operations**  
**(352) 751-3939**

# District Weekly Bulletin



This photo was submitted by Linda Sojourn, Finance Department, as part of the photo contest for the cover of the annual Village Community Development District No. 1 Audit Report. To view the entire audit report for District 1 or any of The Village Community Development Districts, please visit [DistrictGov.org](http://DistrictGov.org).

## CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

**CDD Orientation is cancelled until further notice.**

## Information Provided by...



### District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or [CustomerService@districtgov.org](mailto:CustomerService@districtgov.org)
- Bonds- 352-751-3900 or [Bonds@districtgov.org](mailto:Bonds@districtgov.org)
- Community Standards- 352-751-3912 or [DeedCompliance@districtgov.org](mailto:DeedCompliance@districtgov.org)
- Customer Service- 352-753-4508 or [CustomerService@districtgov.org](mailto:CustomerService@districtgov.org)
- Human Resources- 352-674-1905 or [HumanResources@districtgov.org](mailto:HumanResources@districtgov.org)
- Recreation- 352-674-1800 or [RecreationDepartment@districtgov.org](mailto:RecreationDepartment@districtgov.org)
- Risk Management- 352-674-1828 or [RiskManagement@districtgov.org](mailto:RiskManagement@districtgov.org)
- Utilities- 352-750-0000 or [Utilities@districtgov.org](mailto:Utilities@districtgov.org)

If you do not know which department to contact, please call the District Customer Service Center at **352-753-4508**.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

**There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.**

# Coming Soon!

**The Villages®**  
Community Development Districts

## **District Orientation**

The safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District. To comply with social distancing guidelines, many District programs including CDD Orientation and Resident Academy remain cancelled. Thank you to those residents who have contacted us to inquire as to when these valuable programs will resume! As social distancing continues to remain imperative, the District created a video presentation called District Orientation that provides an overview on The Villages Community Development Districts' operation and the District Departments and Staff that help make The Villages a premier community.

**Visit [DistrictGov.org](http://DistrictGov.org) next week to view the presentations.**



# Frequently Asked Questions and Answers

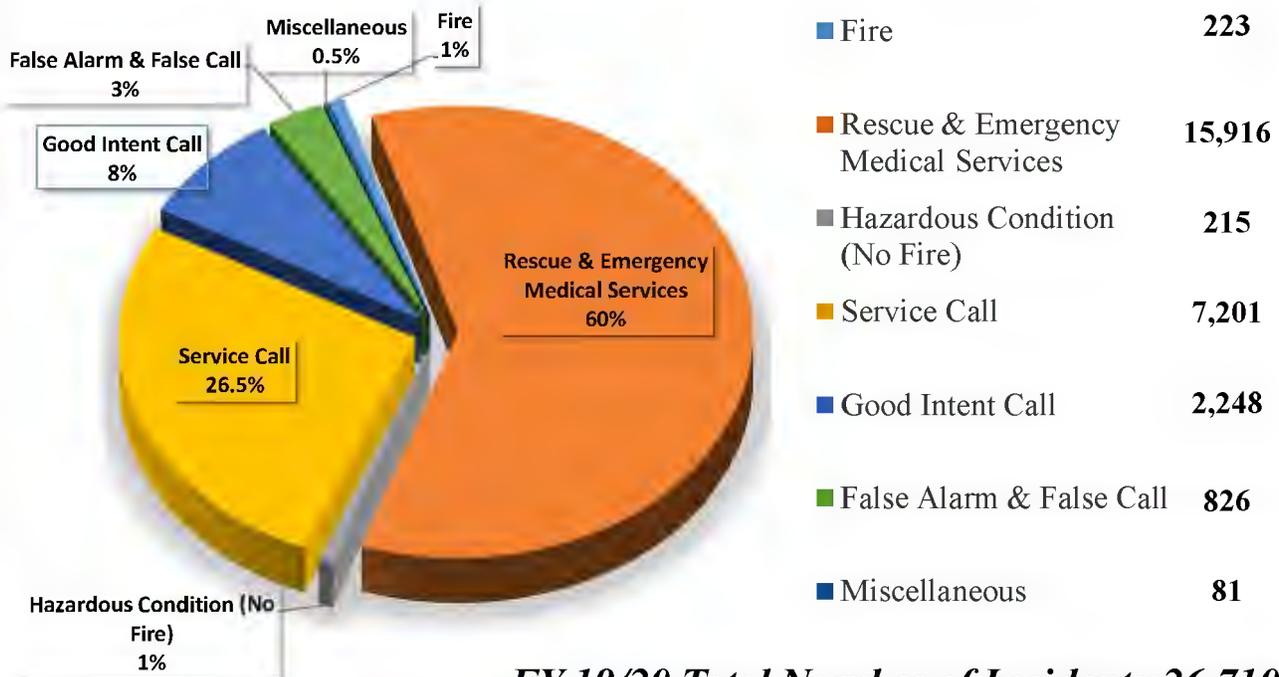


## What types of calls do The Villages Public Safety personnel respond to?

The Villages Public Safety Department consists of 9 Fire Stations and 150 full-time firefighter personnel in addition to 6 Battalion Chiefs and 15 Administrative personnel.

The Villages Public Safety Department responded to 26,710 calls in FY 19/20.

## FY19/20 Incident Types

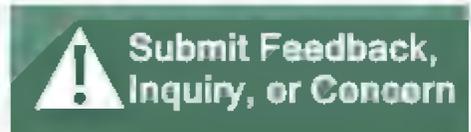


***FY 19/20 Total Number of Incidents: 26,710***

*\*May not total due to rounding*

\*Service Calls include smoke detector calls, animal rescues, lift assists and odor/smoke investigations.

# Frequently Asked Questions and Answers



## The Villages® Community Development Districts Human Resources

### How can I be notified when new District positions are open?

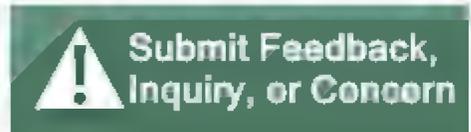
We attribute our successes to our over 1,250 team members who help to maintain our community and provide an environment that reinforces The Villages as being “America’s Friendliest Hometown”. If you, or someone you know, would like to join us in achieving our mission and supporting our vision for the future, then we encourage you to review job opportunities on our District website, [DistrictGov.org](http://DistrictGov.org).

The District is pleased to offer the ability to search online for current open positions and/or receive notifications of District job openings as they become available. Our online notification tool is a great resource for all interested applicants to find out about open positions at the District and is available 24/7/365. Since updates on job postings are sent via email, you will need to have an email address to utilize this notification system.

To access the online notification tool, please visit [DistrictGov.org](http://DistrictGov.org) and follow these steps:

- From the “**Departments**” drop down menu choose “**Human Resources**”.
- Choose “**Current Employment Opportunities**” by clicking on the button towards the bottom of the page. This button will bring you to our search engine for current job openings.
- Choose “**Notify Me About Future Openings**” (a new window will open).
  - Enter your email address.
  - Choose the categories you are interested in.
  - Choose a location.
  - Check the box stating “I’m not a robot”.
  - Choose “**Notify Me**”.

# Frequently Asked Questions and Answers



## The Villages® Community Development Districts Human Resources

After completing these steps, you will receive an email from The Village Center Community Development District stating the following message:

*“Thank you for your interest in positions with Village Center Community Development District. We will contact you when the category and location you indicated are accepting inquires. Meanwhile, please browse our career site at <https://www2.appone.com/Search/Search.aspx?ServerVar=villagescentercommunitydevelopment.appone.com> for information on other positions within our organization.”*

Going forward, for all job openings that match the category you chose, you will receive an email notification about that specific job opening.

Please note:

Candidates are not required to sign up for the online notification tool in order to apply. Online notifications are simply a tool used to notify candidates of current job openings.

The District’s application process is done solely online.

If at any time you require assistance with the District’s online notification tool, require assistance with the online application or have questions, please contact the Human Resources Department at 352-674-1905.

**Did you know that you can submit a question, comment or concern 24 hours a day, 365 days a year?**

Visit [DistrictGov.org](http://DistrictGov.org) and click on the Submit Feedback, Inquiry, or Concern button on Quick Links to contact us.



Choose the subject that best matches your inquiry or feedback. Not sure? Choose 'General/Other' and we will make sure it gets to the appropriate District department!

## Community Development Districts Request Form

Please enter the requested information in each field.  
When you have completed the form, click the submit button.

Category  

Last Name

First Name

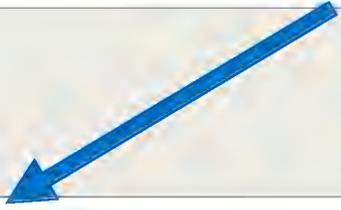
Street Address

Phone Number

E-Mail Address

Repeat E-Mail Address

Question / Comment



Fill in your information and click 'Submit'. We will respond within 48-hours!

## Information Provided By...

**The Villages®**  
Community Development Districts  
Community Watch

### Community Watch Night Safety Message

Please take a moment to ensure you are protecting yourself and your pet when walking at night. When walking at night, wear a reflective yellow safety vest, reflective clothing and/or carry blinking lights for visibility. Carrying a flashlight or other flashing light will also make you more visible to vehicles traveling the community. Please stay safe and protect yourselves and your pets.



## Information Provided By...

**The Villages®**  
Community Development Districts  
Recreation & Parks



### NEW EQUIPMENT

- Cardiovascular Machines
- Circuit Training Equipment
- Free Weights
- Core/Sports Training Equipment
- Supplemental Strength Equipment

**The Villages®**  
Recreation & Parks



DistrictGov.org

**Visit one of these 6 Recreation Complexes to JOIN TODAY!**

COLONY COTTAGE  
750-5282

FENNEY  
674-8460

LAUREL MANOR  
751-7101

MULBERRY GROVE  
259-6242

ROHAN  
674-8404

SEABREEZE  
750-0237

Information Provided By...

**The Villages®**  
Community Development Districts  
Recreation & Parks



Get  
**YOUR**  
Recreation  
Info!

Every Thursday in  
**The Villages Daily Sun**  
Anytime on  
**DistrictGov.org**  
On the go with  
**The Villages App**



**The Villages®**  
Recreation & Parks



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# LEARN & GROW



SPRING/SUMMER COURSE CATALOG

AVAILABLE  
**MARCH 3RD, 2021**

- ONLINE at [TheEnrichmentAcademy.org](http://TheEnrichmentAcademy.org)
- All Regional Recreation Complexes

**NEW COURSES AND SPEAKERS**

Check out all the course offerings and  
schedules before registration begins!

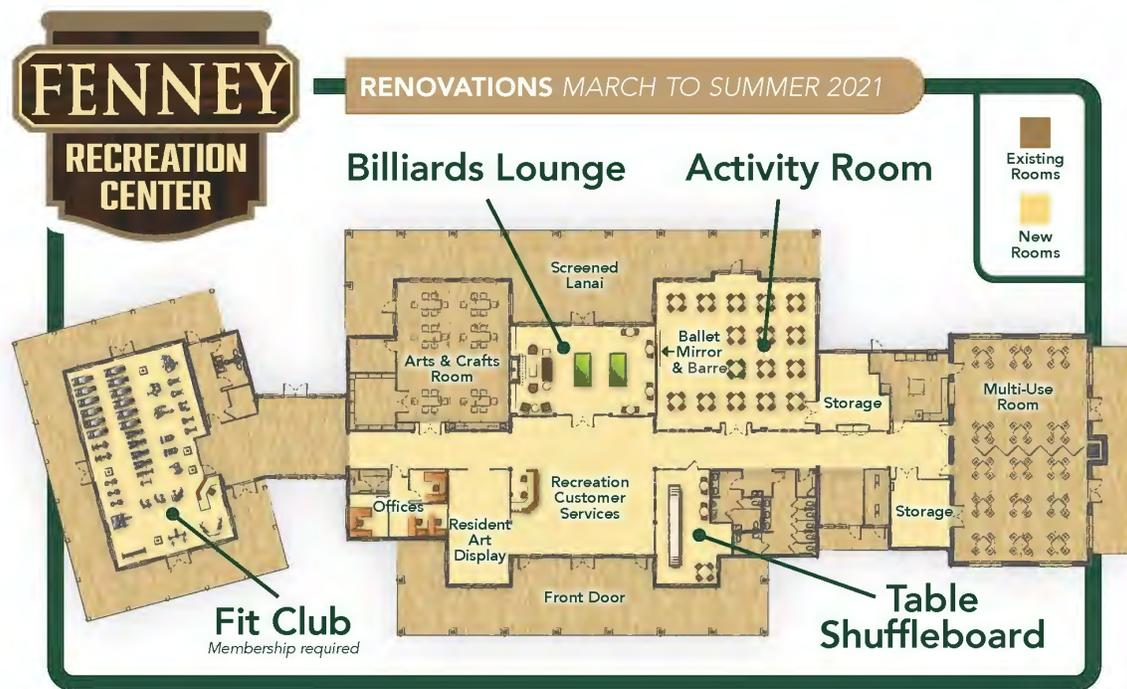
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352-674-1800 | [TheEnrichmentAcademy@DistrictGov.org](mailto:TheEnrichmentAcademy@DistrictGov.org)

# Pardon Our Dust!

While we add to your fun!

Beginning Friday, March 5th Fenney Recreation Center will begin undergoing remodeling. The plans include the expansion of the fitness center, the addition of a card and club meeting room, and billiards and table shuffleboard.



Remaining open during this time will be the resort-style family pool, nature trail and Fenney Grill. Additional clubs and activities will be rescheduled at neighboring locations such as Everglades as well as Riverbend, Water Lily Recreation and Aviary Recreation.

For more information and updates please email [Recreation.Department@districtgov.org](mailto:Recreation.Department@districtgov.org) or call 352-674-1800. Follow along in your Recreation Publication insert inside of The Villages Daily Sun for construction updates and the re-grand opening coming summer 2021.

## The Villages®

# Did You Know??

The Villages®

Community Development Districts

Executive Golf

## Mangrove Executive Golf Course

The Mangrove Executive Golf Timber Bridge Project is progressing nicely. The entry and exit points are being adjusted ahead of raising the main structure. The raising of the cart bridge will allow for ongoing use in spite of fluctuating water levels throughout the year. Although we are now in the middle of the high golfing season, this temporary disruption must occur while the water levels are down, in conjunction with the drier winter period. We thank you for your patience during this closure.



## Information Provided by...

# The Villages®

Community Development Districts  
Utilities

Preventative maintenance is occurring on the potable water system field valves throughout many areas of The Villages. Those customers serviced by Village Center Service Area (VCSA), Little Sumter Service Area (LSSA) and North Sumter Utilities (NSU) that will be impacted will be notified in advance of a temporary interruption in service and will receive the following notification:

*THE PUBLIC DRINKING WATER MAINS IN YOUR AREA WILL BE SHUT DOWN TEMPORARILY FOR NEEDED MAINTENANCE.*

*AS A PRECAUTION, UPON RETURN OF WATER SERVICE, WE ADVISE THAT ALL WATER USED FOR **DRINKING, MAKING ICE, AND COOKING BE BOILED**, **FOR ALL OTHER HOUSE HOLD USES THE WATER IS ACCEPTABLE**. A ROLLING BOIL OF ONE MINUTE IS SUFFICIENT. AS AN ALTERNATIVE, BOTTLED WATER MAY BE USED.*

*THIS "PRECAUTIONARY BOIL WATER NOTICE" WILL REMAIN IN EFFECT UNTIL THE MAINTENANCE TASK HAS BEEN COMPLETED AND A BACTERIOLOGICAL SURVEY SHOWS THAT THE WATER IS SAFE TO DRINK. THIS USUALLY CONSISTS OF A TWO DAY SAMPLING PERIOD TO INSURE SAFE DRINKING WATER.*

*IF YOU HAVE ANY QUESTIONS, YOU MAY CONTACT DEANNA SIMMONS, FROM THE WATER DEPARTMENT AT (352) 259-2802 (NSU WWTP).*

A notice with the addresses of the affected area along with this information will be left at the door of all impacted addresses. We appreciate your patience and cooperation in order to maintain the continued integrity and safety of the District Infrastructure.

### **A tentative schedule of the areas impacted in the upcoming week:**

3/2 - 3525 Cambria Cir  
3555 Cambria Cir  
3555 Amelia Ave

3/3 - 971 Kenova Ave

# Frequently Asked Questions and Answers



Submit Feedback,  
Inquiry, or Concern

## The Villages® Community Development Districts Property Management

### **What items are included in the quarterly cleaning, in addition to the daily and weekly cleaning, of the recreation centers?**

The District Property Management Facilities Division, in addition to daily and weekly cleaning, is tasked with providing quarterly cleaning to 85 recreation centers. Items included in the cleaning include:

- Ashtrays-Empty & wipe clean
- Baby Stations- Wipe clean & sanitize
- Chairs- Wipe clean & dust
- Doors- Clean & polish
- Windows- Clean
- Walls- Wipe clean
- Drinking Fountains- Wipe clean, polish, & use stainless steel cleaner
- Exercise Equipment- Wipe clean & sanitize
- Toilets- Wipe clean & sanitize
- Urinals- Wipe clean & sanitize
- Furniture- Clean/dust
- Gates- Wipe clean
- Ice Machines- Wipe clean, polish & use stainless steel
- Appliances- Wipe clean inside & out
- Lamps- Clean
- Lamp Shades- Dust clean
- Mirrors- Clean
- Paper Towel Holders- Wipe clean & fill
- Sanitary Napkin Holders- Empty, clean & sanitize
- Showers- Wipe clean & disinfect
- Signs- Wipe clean
- Soap Dispensers- Wipe clean & fill



# Frequently Asked Questions and Answers



Submit Feedback,  
Inquiry, or Concern

## The Villages® Community Development Districts Property Management

- Phones- Wipe clean & disinfect
- Carpet Floors- Spot clean & steam clean
- Tile Floors & Grout- Steam clean & disinfect
- Laminate Floors- Dry mop, wet mop, strip wax, re wax & buff
- Courts- Empty trash & blow off courts
- Logo Mats- Vacuum
- Stairs & Landings- Dry & wet mop
- Chandeliers- Dust & polish
- Lights- Dust & polish
- Fans- Dust & polish
- Coat Racks- Wipe clean
- Benches- Wipe clean
- Stacked Chairs- Wipe clean
- Tables- Wipe clean
- Pictures- Dust & wipe clean
- Plants- Light dusting
- Artificial Plants- Light dusting
- Hand Rails- Wipe clean
- Chair Rails- Wipe clean
- Exterior Windows- Clean
- Exterior Lights- Clean
- Air Conditioning Vents- Wipe clean & dust
- Window Dressings- Wipe clean & dust
- Trash cans- Empty, clean inside & out & disinfect
- Janitorial Closets- Clean & stock





**The following facilities will be temporarily closed or have scheduled maintenance:**

⇒ **Mulberry Grove Dog Park**

The Mulberry Grove Dog Park will be closed for the installation of a shade structure until the middle of March.

⇒ **Tierra Del Sol Village Recreation Center Indoor Facilities and Adult Pool**

The Tierra Del Sol Village Recreation Center Indoor Facilities and Adult Pool will be closed for maintenance on March 6th.

⇒ **Churchill Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Churchill Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on February 27th.

⇒ **Canal Street Recreation Center Pool**

The Canal Street Recreation Center Pool will be closed for maintenance Monday, February 22, 2021 through Thursday, February 25, 2021.

⇒ **Canal Street Recreation Center Billiards Room**

The Canal Street Recreation Center Billiards Room will be closed for table recovering Wednesday, February 24, 2021 and Friday, February 26, 2021.

⇒ **Tall Trees Neighborhood Recreation Area Adult Pool**

The Tall Trees Neighborhood Recreation Area Adult Pool will be closed for maintenance until April 8th.

⇒ **Hemingway Neighborhood Recreation Area Adult Pool**

The Hemingway Neighborhood Recreation Area Adult Pool will be closed for maintenance February 24th and February 25th.

⇒ **Pennecamp Neighborhood Recreation Area Adult Pool**

The Pennecamp Neighborhood Recreation Area Adult Pool will be closed for maintenance March 1st through March 5th.



**The following facilities will be temporarily closed or have scheduled maintenance:**

⇒ **SeaBreeze Regional Recreation Complex Sports Pool**

The SeaBreeze Regional Recreation Complex Sports Pool will be closed for maintenance on Thursday, February 25, 2021.

⇒ **Fish Hawk Village Recreation Center Indoor Facilities**

The Fish Hawk Village Recreation Center Indoor Facilities will be closed for new flooring installation March 1st through March 9th.

⇒ **Manatee Village Recreation Center Pickleball Courts**

The Manatee Village Recreation Center Pickleball Courts will be closed for maintenance February 26th and February 27th.

## Meeting Change



### **Sumter Landing Community Development District Meeting Time Change**

To achieve a more efficient approval process of Project Wide Fund (PWF) and Sumter Landing Amenities Division Fund (SLAD) items, the Sumter Landing Community Development District (SLCDD) Board has changed its meeting date and time. They will begin meeting on the second Monday of the month at 1:30 p.m., following the Project Wide Advisory Committee (PWAC) which meets at 8:30 a.m. that same day.

The change to the SLCDD Board Meeting Schedule is effective as of the March 8, 2021 Board Meeting. To adhere to social distancing guidelines, the PWAC and SLCDD Board are meeting at the Savannah Regional Recreation Complex.

## Information Provided by...



### Bond Payoffs

A property owner can prepay their Bond principal balance in full by check or money order at any time of the year.

If a resident pays off their Bond anytime from now until 5 pm on March 16, 2021, the payoff amount will be adjusted to reflect a credit for half of the year's interest amount paid on the November 2020 tax bill.

If the resident chooses to pay off the Bond in full during this time, they will also eliminate the annual assessment on the November 2021 tax bill and avoid future interest payments.

To obtain a Bond payoff amount or for questions, please contact the Bond Office at 352-751-3900. Please call to schedule an appointment prior to visiting the office. Payments can also be placed in the District Drop Boxes located at each Postal Station and outside the main office.

Please remember that even when the Bond is paid in full, there will continue to be an annual maintenance assessment on your County's property tax bill which pays for ongoing costs to maintain the infrastructure of your District.

Residents are not required to pay off their Bond in advance. If not paid in full, the Bond will continue to be annually assessed on the County's property tax bill.

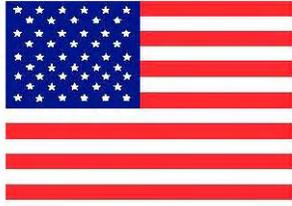
To view the details of your Bond, all Bond amortization schedules are available on the District's website: [DistrictGov.org](http://DistrictGov.org). Click on the Quick Link to Residential Bond Assessment Information.

## Information Provided by...



### Veterans Memorial Brick

The deadline to order a Veterans Memorial Brick to be placed on Veterans Day is March 31, 2021. All bricks purchased after March 31st will be included in next year's ceremony. You can purchase a brick by completing the form on the next page and mailing the form with a check to 984 Old Mill Run, The Villages, FL 32162 or drop it in your amenity box with a check at the postal station. Bricks cost \$55.00.



Brick No. \_\_\_\_\_

*Veterans Memorial Park*  
*Dedicated to Veterans - Past and Present*

*In 1998 a beautiful park was designed to pay tribute to the many men and women who have served their country and provided us with the most precious gift of all – freedom.*

*Bricks are designed to pay tribute to our loved ones who have served in one of the branches of the United States Armed Services. What better way to pay tribute than by furthering an endeavor that will have an impact today and in the lives of future generations?*

**March 31, 2021 is the Deadline for the  
Dedication Ceremony on Veterans Day November 11, 2021**

VETERANS MEMORIAL PARK ORDER FORM

ORDER PLACED BY (Please print):

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Date of Order \_\_\_\_\_

I certify that the information below is to appear on the brick as printed and is correct. \_\_\_\_\_  
*Please initial*

Choose One (M) or (H)	(M) In Memory _____	(H) In Honor _____
Print Name to be Engraved on Brick _____		
	First Name	Middle Initial
		Last Name
<b><u>RANK WILL NOT BE INCLUDED</u></b>		

Information for Book

Rank: \_\_\_\_\_ Branch: \_\_\_\_\_

Years of Service (example 1940-1948): \_\_\_\_\_

Amount: **\$55.00** (circle one) **Cash** **Credit Card** **Check** *Make checks payable to: VCCDD*

For additional information or order forms,  
please call District Customer Service at  
(352) 753-4508 or visit  
[www.DistrictGov.org](http://www.DistrictGov.org).

Forward order form and payment to:  
Village Community Development District  
984 Old Mill Run  
The Villages, FL 32162

## Information Provided By...



### **Villa Paving - Updated 2/22/2021**

Ranger Construction Company will begin milling and overlaying the roads in the following villas in District 7-

- Kenya Villas on Thursday, February 25, 2021
- Pillar Villas on Monday, March 1, 2021
- Crestwood Villas on Wednesday, March 3, 2021
- Double Palms Villas on Friday, March 5, 2021
- Holly Hill Villas on Tuesday, March 9, 2021
- Allendale Villas on Thursday, March 11, 2021

Dates may be adjusted due to unforeseen circumstances, including weather.

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you reschedule any work or deliveries to your Villa until the paving is complete as they may be denied access. Only residents and emergency vehicles will have immediate access during the construction.

**PLEASE DO NOT run your irrigation, wash your vehicle or empty your pool during the week, as it will increase the work time.**

**ALL vehicles and trailers must be parked OFF of the roads and the overflow parking areas must be empty, as to not impede the work.**

**Please be advised that newly paved roadways will take approximately one hour to cure and should not be driven on while hot! Driving before this time could result in tracking asphalt onto your driveway and damaging the new roadway.**

**If you must travel through the construction, PLEASE drive slowly and watch for and listen to directions provided by the contract workers.**

Our goal is to give you a new road that will last a maximum life with the LEAST amount of inconvenience. Your cooperation is GREATLY APPRECIATED. If you have any questions during the work there will be someone on site to help. For additional information, please contact District Property Management at 352-753-4022.

# Tunnel Closures

## **Tunnel Closures—Updated 2/24/2021**

As recommended by the Amenity Authority Committee (AAC) and the Project Wide Advisory Committee (PWAC) and approved by the Districts which own tunnels, the multi-modal path tunnels located under Buena Vista Boulevard and El Camino Real are scheduled to be painted February 1, 2021 through March 12, 2021. The purpose for these and other tunnels to be impacted is for the capital improvement project which will yield a reflective coating to aid in visibility as one traverses the tunnel. These improvements will enhance tunnel user safety. Dates may be adjusted due to unforeseen circumstances, including weather.

All work is scheduled between 9:00 p.m. and 5:00 a.m. There will be short periods during the night where the tunnels will be closed and an alternate route must be taken.

- B7 – 770 Buena Vista Boulevard (Buena Vista Blvd/Hawks Bay/Saddlebrook)
- B9 – 5284 CR 466 (Under CR 466 W @ Belevdere Blvd)
- B10 – 6218 E CR 466 (Under CR 466 E @ Laurel Manor)
- M1 – 1508 El Camino Real (El Camino/Buenos Aires)
- M2 – 1230 Morse Boulevard (Morse Blvd/Hacienda Postal)
- M4 – 8204 E CR 466 (Under CR 466 @ Morse Blvd)

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you please use caution and pay attention to all signage.

Your cooperation is greatly appreciated. For additional information, please contact District Property Management at 352-753-4022.

# Information Provided By...



## ARCHITECTURAL REVIEW COMMITTEE

Village Community Development District No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of District 6, District 7 or District 8 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 a.m.).

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: [District 6 Application](#), [District 7 Application](#) and [District 8 Application](#) and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida no later than 5:00 p.m. on February 26, 2021.

**Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.**

The Villages®  
Community Development Districts  
Community Standards

COMMUNITY STANDARDS DEPARTMENT  
ARCHITECTURAL REVIEW COMMITTEE  
**ALTERNATE** VOLUNTEER MEMBER FOR  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 8

APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. February 26, 2021.**

I understand that being an alternate member of the Architectural Review Committee (ARC) is a volunteer position which requires attendance at the ARC meeting every week for the first 4 weeks and once every month thereafter. **The applicant must be a full time resident of Village Community Development District No. 8 and live in The Villages for at least one year.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee.

1. Please briefly describe your past business or career paths.

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2. What special skills or education do you have that could benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

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3. Are you familiar with your deed restrictions and/or covenants?    Y        N`

Signature \_\_\_\_\_

Phone \_\_\_\_\_

Print Name \_\_\_\_\_

Village of \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

**SAMPLE**  
For each District's Application, please see the previous page.

**FORM 1****STATEMENT OF  
FINANCIAL INTERESTS****2020**

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF  CANDIDATE OR  NEW EMPLOYEE OR APPOINTEE**\*\*\*\* THIS SECTION MUST BE COMPLETED \*\*\*\*****DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2020.

**MANNER OF CALCULATING REPORTABLE INTERESTS:**FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**): COMPARATIVE (PERCENTAGE) THRESHOLDS OR  DOLLAR VALUE THRESHOLDS**PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

**PART B -- SECONDARY SOURCES OF INCOME**[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

**PART C -- REAL PROPERTY** [Land, buildings owned by the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

**FILING INSTRUCTIONS** for when and where to file this form are located at the bottom of page 2.**INSTRUCTIONS** on who must file this form and how to fill it out begin on page 3.

**PART D — INTANGIBLE PERSONAL PROPERTY** [Stocks, bonds, certificates of deposit, etc. - See instructions]  
(If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

**PART E — LIABILITIES** [Major debts - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

**PART F — INTERESTS IN SPECIFIED BUSINESSES** [Ownership or positions in certain types of businesses - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

**PART G — TRAINING** For elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

**I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.**

**IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE**

**SIGNATURE OF FILER:**

**Signature:**

\_\_\_\_\_

**Date Signed:**

\_\_\_\_\_

**CPA or ATTORNEY SIGNATURE ONLY**

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, \_\_\_\_\_, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**FILING INSTRUCTIONS:**

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

**Local officers/employees** file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

**State officers or specified state employees** who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

**Candidates** file this form together with their filing papers.

**MULTIPLE FILING UNNECESSARY:** A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

**WHEN TO FILE: Initially,** each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

**Candidates** must file at the same time they file their qualifying papers.

**Thereafter,** file by July 1 following each calendar year in which they hold their positions.

**Finally,** file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2020.

## NOTICE

**Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]**

**In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]**

## **WHO MUST FILE FORM 1:**

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

## **INSTRUCTIONS FOR COMPLETING FORM 1:**

**INTRODUCTORY INFORMATION** (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: [www.ethics.state.fl.us](http://www.ethics.state.fl.us).

**NAME OF AGENCY:** The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

**DISCLOSURE PERIOD:** The "disclosure period" for your report is the calendar year ending December 31, 2020.

**OFFICE OR POSITION HELD OR SOUGHT:** The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

**PUBLIC RECORD:** The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

## **MANNER OF CALCULATING REPORTABLE INTEREST**

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

### **IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY**

#### **PART A — PRIMARY SOURCES OF INCOME**

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

#### **PART B — SECONDARY SOURCES OF INCOME**

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

#### **PART C — REAL PROPERTY**

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

#### **PART D — INTANGIBLE PERSONAL PROPERTY**

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

## PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

## PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

## PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

# IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

## PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

## PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than 10% of your gross income from that business entity; **and**,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

### PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

### PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

### PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

### PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

### PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.