

Community Development Districts

April 22, 2021

Contact Us:

Customer Service (352) 753-4508

Administration (352) 751-3939

Budget (352) 674-1920

Community Standards (352) 751-3912

Community Watch (352) 753-0550

Property Management (352) 753-4022

Finance Customer Service (352) 750-0000

> Human Resources (352) 674-1905

Public Safety (352) 205-8280

Purchasing (352) 751-6700

Recreation Administration (352) 674-1800

Risk Management (352) 674-1828

Utility Operations (352) 751-3939

District Weekly Bulletin



This photo was submitted by Lisa Babbitt, Customer Service Department, as part of the photo contest for the cover of the annual Village Community Development District No. 9 Audit Report. To view the entire audit report for District 9 or any of The Village Community Development Districts, please visit <u>DistrictGov.org.</u>

CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

CDD Orientation is cancelled until further notice.

DistrictGov.org



District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or <u>CustomerService@districtgov.org</u>
- Bonds- 352-751-3900 or Bonds@districtgov.org
- Community Standards- 352-751-3912 or <u>DeedCompliance@districtgov.org</u>
- Customer Service- 352-753-4508 or <u>CustomerService@districtgov.org</u>
- Human Resources- 352-674-1905 or <u>HumanResources@districtgov.org</u>
- Recreation- 352-674-1800 or <u>RecreationDepartment@districtgov.org</u>
- Risk Management— 352-674-1828 or <u>RiskManagement@districtgov.org</u>
- Utilities- 352-750-0000 or <u>Utilities@districtgov.org</u>

If you do not know which department to contact, please call the District Customer Service Center at **352-753-4508**.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

Did You Know??



"RESTORE OUR EARTH" EARTH DAY APRIL 22, 2021

As the District continues to take environment initiatives throughout the year, Earth Day is a great opportunity to look back at some of the changes our community has seen over the last few years:

- Lighting at postal stations updated from fluorescent or incandescent to energy efficient LED fixtures and lights, decreasing eminent maintenance costs.
- Replaced foam cups and plastic coffee stirrers at recreation facilities to Eco Friendly products.
- The North Sumter Utility Dependent District (NSCUDD) approved a solid waste management plan, transporting all solid waste to the Covanta Lake II, Inc. Energy from Waste (EfW) facility in Okahumpka.



Reducing our environmental footprint!

Did You Know??



ARCHITECTURAL REVIEW COMMITTEE (ARC) MEETINGS

If you are doing any work on the exterior of your home, an Architectural Application Form is required. For any modification that changes the original footprint of the home, including but not limited to, landscaping, birdcages, room extensions, driveway improvements, etc. a site plan indicating the location of the modification, dimensions of the project and dimensions to the property lines need to be identified. For room additions, elevation drawings are required.

The ARC meetings are held every Wednesday at 8:00 a.m., District Administration, 984 Old Mill Run, The Villages, Florida 32162. The meetings are open to the public and the ARC reviews approximately 100 applications each week for the Lady Lake / Lake County portion of The Villages (north of CR 466) and Districts 1 through 10. If you need assistance with your Architectural Application Form, contact Community Standards 352-751-3912 for assistance.

Information Provided By...



Email Safety Tips

The District is aware of emails that residents have received, inclusive of official District logos, requesting contributions to a charity account and to update "membership". As a government entity, there is a significant amount of information that is available to the public and it is unfortunate that individuals leverage that in an effort to gain access to personal information.

As a reminder, the District will never prompt you to provide banking information, change a password or contribute funds to a charity via email. If you do receive an email that you are not expecting which requests you to click on a link or download information, it very likely is a phishing attempt.

The District would like to share the following tips with you to prevent digital attacks.

The Villages

Community Development Districts



Cybercriminals are quite effective at getting what around your organization's defenses isn't hacking

DIGITAL ATTACKS



Phishing: Email-based social engineering targeting an organization.

Spear Phishing: Email-based social engineering targeting a specific person or role.

Stop, look, and think before you click that link or open that attachment.



USB Attacks: An attack that uses a thumb drive to install malware on your computer.

Tailgating: When a hacker bypasses physical access controls by following an authorized person inside.

Stop, look, and think before allowing someone in that you don't recognize or plugging any external media into your computer.

PHONE ATTACKS



Smishing: Text-based social engineering.

Vishing: Over-the-phone-based social engineering.

Stop, look, and think before you surrender confidential information or take action on an urgent request.

Social Engineering

Social engineering is the art of manipulating, influencing, or deceiving you into taking some action that isn't in your own best interest or in the best interest of your organization.

The goal of social engineers is to obtain your trust, then exploit that relationship to coax you into either divulging sensitive information about yourself or your organization or giving them access to your network.

Red flags are a sign of danger or a problem. They can be as subtle as an uneasy feeling or as obvious as an email about "suspicious charges" from a bank that you don't even have an account with.

Pay attention to these warning signs as they can alert you to a social engineering attack!

Since phishing is the most common form of social engineering, let's take a closer look at seven areas in an email and their corresponding red flags.

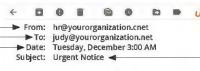
- An email coming from an unknown address.
- You know the sender (or the organization), but the email is unexpected or out of character.

 You were copied on an email and you don't know the other people it was sent to.

 You receive an email that you would usually get during normal business hours, but it was sent at 3:00 a.m.

HYPERLINKS

- There are misspellings in the link.
- The email contains hyperlinks asking you to take an action.
- When you hover your cursor over the link, the link address is for a different website.



Hi ludy.

Now that our new CFO has been selected and starting soon, I'm asking everyone to fill out this quick survey so all the accounting functions can be captured. It should take you only few minutes. Must be completed by the end of the day.

Click here to take the [Survey] or download the

Thanks in advance for your cooperation!

https://www.svrvevmonkev.com

Thanks so much. This really helps me out!

Your CEO

- The subject line of an email is irrelevant or doesn't match the message content.
- It's an email about something you never requested or a receipt for something you never purchased.

CONTENT

- The sender is asking you to click on a link or open an attachment.
- The email is asking you to look at a compromising or embarrassing picture of yourself or someone you know.
- You have an uncomfortable feeling, or it just seems odd or illogical.

ATTACHMENTS

 Any attachment you receive that you aren't





As we phase in more opportunities, remember to do the following:



As always, check with your health care provider prior to participating at or visiting any recreation center.



If you are sick, have a fever, cough, shortness of breath or recently exposed to COVID-19 please do not come to any recreation center or park until you have doctor clearance.



Inside recreation centers stay at least 6 feet away from others (social distancing), keep space between yourself and others.



Wearing a mask is requested (if less than 6 ft. - requested) and appropriate attire for the activity. Face Masks are available upon request.



Wash your hands with soap and water frequently. (20 seconds or longer).



Bring your own water bottle for use at water fountains and water coolers.



Bring hand sanitizer and disinfectant wipes.



Cover coughs and sneezes with tissue then throw tissue in trash.



Avoid touching, eyes, nose and mouth.



Clean & disinfect frequently touched objects & surfaces.





For more information email RecreationDepartment@DistrictGov.org DistrictGov.org

The safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance. We thank you for your help in keeping with the guidance provided by the Centers for Disease Control and Prevention (CDC), the Florida Department of Health and Governor DeSantis on the prevention of COVID-19. Be flexible as facility operations, attendance numbers, services, and centers are subject to change and/or be restricted, closed or limited. For the public health settly of others, staff reserves the right to restrict access to use of facility and activities. All information is subject to change as additional information is received by the CDC and the Florida Department of Health. ©2021 Village Center Community Development District. All Rights Reserved.

Did You Know??



Wireless Access

The Recreation & Parks Department offers limited wireless access of devices. Customers may access the wireless service available at all recreation centers with the exception of Southside and the neighborhood centers. The use and application of this service is for limited Wi-Fi capability, and to assist our residents within the lobby areas, with limited service in the recreation centers. Eligible guests may access the wireless internet if the resident is present. For more information visit https://www.districtgov.org/images/WiFi-Access-Overview.pdf



Camp Villages Summer 2021

Whether your grandkids live nearby or are coming for a visit, mark your calendars for the upcoming summer Camp Villages program. This year's activities begin June 7th and continue through August 6th. The camp brochure, with details regarding activities, age recommendations and registration information, will be available early May. Be sure to check DistrictGov.org and the weekly Recreation & Parks publication for further updates on all Camp Villages activities. We look forward to seeing you at Camp Villages!

Resident Lifestyle Volunteer Clubs & Activities

Please note group meetings still vary due to COVID-19. The previously scheduled meeting times and room capacities have been modified to allow for social distancing, ample time to enter and exit facilities, clean rooms, and set up for the next clubs/activity. We request residents to be flexible as facility operations, attendance numbers, or services may be restricted, closed or limited. Please check with your respective volunteer leader for additional details or staff at the recreation center where the activity is scheduled for further information.





On Friday, April 16, 2021, The Villages Public Safety Department added six new member to it's ranks. The six new Firefighter/EMTs are from left to right Armani Floran, Jose Finol, Jordan Kays, Christian Moreno, Jose Santiago Ayala and Jackson Vasey. The Department also honored four member on their promotions. Don Neebling was promoted to Division Chief of Administration, Austin Roberts was promoted to a Lieutenant and Jorge Molina and Eduardo Villagomez were both promoted to a Driver Engineer rank.





The Villages® Community Development Districts

The April 30, 2021 Village Community Development District (VCDD) No. 7 Special Meeting has been cancelled. The Board will discuss the re-scheduling of the Special Meeting during the May 13, 2021 meeting.



The Villages Community Development Districts Risk Management

Pedestrian Safety

Spring is here and you will notice more pedestrians out enjoying the beautiful Florida weather. We would like to offer the following safety tips to keep in mind not only when you are walking, but as a driver of a vehicle or golf cart.

Know The Basics:

- **Be predictable.** Follow the rules of the road and obey signs and signals.
- Walk on sidewalks whenever they are available.
- If there is no sidewalk, **walk facing traffic** and as far from traffic as possible on both roads and multimodal paths
- **Keep alert at all times;** don't be distracted by electronic devices that take your eyes (and ears) off the road.
- Whenever possible, cross streets at crosswalks or intersections, where drivers expect pedestrians. <u>Look for cars in all directions</u>, including those turning left or <u>right</u>.
- If a crosswalk or intersection is not available, <u>locate a well-lit area where you have the best view of traffic.</u> Wait for a gap in traffic that allows enough time to cross safely; continue watching for traffic as you cross.
- **Never assume a driver sees you.** Make eye contact with drivers as they approach to make sure you are seen.
- **Be visible at all times.** Wear bright clothing during the day. Wear reflective materials and/or use lights that attach to you or a flashlight when walking in the dark.
- Watch for cars entering or exiting driveways, or backing up in parking lots.
- Avoid alcohol and drugs when walking; they impair your abilities and your judgment.
- Follow pedestrian signs and signals. Pedestrians should yield right of way to vehicles if the crosswalk signal is red or "Don't Walk."

Did You Know??

The Villages Community Development Districts Risk Management

According to NHTSA data, in 2019 most pedestrian traffic deaths occurred in urban settings (82%), on the open road (73%) versus intersections (26%), and during dark lighting conditions (80%). The largest number of pedestrian deaths occur on Saturdays (1,042), and the majority of these deaths happen during dark lighting conditions (853).

April is Distracted Driving Month!

Did you know?

In 2019 a pedestrian was killed every 85 minutes in traffic crashes.

Don't be a distracted driver, protect pedestrians.



- ⇒ Use extra caution when driving in hard-to-see conditions. Be especially vigilant during early mornings, evenings, or bad weather.
- ⇒ **Slow down and be prepared to stop** when turning corners, or otherwise entering a cross walk. Never go over 5MPH in a parking lot.
- ⇒ Yield to pedestrians in crosswalks and stop well back from the crosswalk to give other vehicles an opportunity to see the crossing pedestrians so they can stop too.
- ⇒ **Never pass vehicles stopped at a crosswalk.** There may be people crossing that you can't see.
- ⇒ Never drive under the influence of alcohol and/or drugs. Almost half (47%) of crashes that resulted in a pedestrian death involved alcohol for the driver and/or pedestrian.
- ⇒ **Follow the speed limit,** especially around people on the street. Follow slower speed limits in school zones and in neighborhoods where children are present.
- ⇒ Be extra cautious when backing up—pedestrians can move into your path. Do not reply on mirrors or back-up cameras, always turn and look in all directions.

Source: https://www.nhtsa.gov/road-safety/pedestrian-safety;https://www.cdc.gov/transportationsafety/pedestrian_safety; https://www.flhsmv.gov/safety-center/child-safety/bicycle-pedestrian-safety/#:~:text=If%20no%20sidewalks%20are%20present,traffic%20when%20crossing%20the%20street.;https://injuryfacts.nsc.org/motor-vehicle/road-users/pedestrians/





Gate Operation Guidelines for Residents & Visitors

Approaching a gate: visitors should use the visitors' traffic lane, residents may use either traffic lane.

Visitors should be prepared to **STOP** at the stop sign at the entrance of the Gate House. This will allow the gate attendant to verify that opening the gate will not create a safety issue with vehicles going through the resident gate. Also when stopped at the gate house if you have a question for the gate attendant you will be able to speak with the Gate Attendant.

Residents: Have your Gate Pass Card ready to use before you arrive at a Resident Gate.

Residents:

STOP at the card reader

Slowly pass your card within 12 inches of the little light on the card reader. The gate will open when your card has been read.

When the gate opens, proceed carefully, watching for all cross traffic; cars, cyclists, golf carts, and pedestrians.

Only one vehicle at a time should pass through any gate. A second vehicle trying to pass through without using a gate pass card will be damaged by the descending gate!

Whenever passing through any gate, **always stop first**, then proceed carefully and watch for cross traffic of all kinds- pedestrians, cars, cyclists, and golf carts.

Exit Gates: Proceed slowly toward gate to allow sensor to recognize you and open gate.

The Villages

Community Development Districts

Executive Golf



RENOVATION UPDATE



This past June, the Amenity Authority Committee (AAC) approved the renovation of Silver Lake Executive Golf Course.

RENOVATIONS INCLUDE

- New Greens
- Tees
- Fairways
- Re-Grassing
- Landscape Enhancements
- . & Other Modifications

ESTIMATED TIMELINE

December 2020 – January 2021 Renovation Planning & Bid Solicitation Preparations

January - March 2021 Estimated Vendor Bid & Board Approval Process

April – September 2021 Estimated Time Frame for Renovation & Grow-in Period

> Fall of 2021 Estimated Course Opening

Dates may change due to unforeseen circumstances.



The Villages

Community Development Districts

Executive Golf

DistrictGov.org

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For additional information and updates, please visit the Executive Golf page at DistrictGov.org or call the Executive Golf office at 352-674-1885.

The Villages Community Development Districts Executive Golf



The Silver Lake Executive Golf Course renovation project is in full swing now with the contractor Westscapes Golf Construction on site. The greens are currently in the process of having the old Bermuda grass removed and existing soil material excavated. The fairways and rough are being rototilled in preparation for regrassing. This approved Capital infrastructure improvement project will consist of new greens, tees, fairways as well as landscape enhancements. We thank you for your patience during this closure.









Mangrove Executive Golf Course

At the Mangrove Executive Golf Course, the timber bridge renovation is nearing the final phases of the project. The raising up of the cart bridge will allow for ongoing use in spite of fluctuating water levels throughout the year.

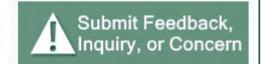




Hill Top Executive Golf Course

The Hill Top Executive Golf Course will close on Monday, May 3rd until further notice. This closure is for an approved utility infrastructure improvement project. We thank you for your patience during this closure.

Frequently Asked Questions and Answers



The Villages Community Development Districts Property Management

Have you ever wondered why the irrigation is running along a roadway for a mile or two or on a golf course for days after an extreme amount of rain has fallen? District Property Management monitors the water level in water retention basins throughout the community. When you see irrigation running after a large rain event, it is usually due to the fact that the water retention areas throughout The Villages are above the recommended level and must be lowered. These measures are in place to make room for more rain water, which is collected from the streets, yards and golf courses, should there be a second rain event coming.



The Villages Community Development Districts Finance

When is my trash pick-up day?

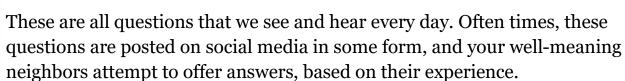
What is acceptable to leave on the curb?

Do I need a special pick-up?

Has the boil order in my area been rescinded?

Why is my bill so high?

Why did my amenity fee change?



Please always reach out to us here in the Finance Department for The Village Community Development Districts.

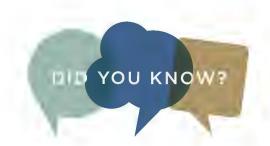
We can be reached in multiple ways, on our website at <u>www.DistrictGov.org</u>, via email at <u>Utilities@DistrictGov.org</u>, via phone at 352-750-0000 and in person, by appointment at either of our 2 conveniently located offices, 984 Old Mill Run at Lake Sumter Landing or at 4856 S Morse Blvd.

Have you signed up for e-Notifications? https://www.districtgov.org/newsletter/ newsletter.aspx

Be the first to find out information that is important to you. The e-Notification sign up process includes selecting the topics that are pertinent to your area, your interests, your water/sewer service, your boards, schedule updates and closings, public safety and recreation. You personally select the topics that you want to be informed about and anytime there is a change in information, you will receive an email.

Information found on Social Media is not the most reliable source available to you, please reach out and allow us to answer your inquires directly.

Please visit DistrictGov.org for up to date and accurate information regarding utility and sanitation collection related questions.



Information Provided By Duke Energy Updated 4/20/2021

Duke Energy will be completing work along the multimodal path south of the Village of Chitty Chatty and North of Opal Villas in the Village of Bradford. Below is a schedule and description of the work to be completed.



- 2/2/21 2/12/21: Matting from Central Florida substation on SR 44 east of Morse Blvd up to Chitty Chatty, with little to no impact to Chitty Chatty development
- 2/15/21 2/26/21: Line crews will haul and spot poles through wetland area, little to no impact to Chitty Chatty
- 3/1/2021 4/30/2021: Line crews will be working within Chitty Chatty setting poles etc.

For the safety of crews and residents, please use caution and pay attention to all signage.



Villa Paving - Updated 3/16/2021

Ranger Construction Company will begin milling and overlaying the roads in the following villas-

District 3 -

- Fernandina Villas: April 29, 2021 through May 5, 2021
- Amelia Villas: May 1, 2021 through May 7, 2021

District 4 -

- Unit 66 Winterthur Loop on April 15, 2021 ** delayed due to inclement weather
- Belle Meade Circle in Piedmont ** delayed due to inclement weather

Dates may be adjusted due to unforeseen circumstances, including weather.

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you reschedule any work or deliveries to your Villa until the paving is complete as they may be denied access. Only residents and emergency vehicles will have immediate access during the construction.

PLEASE DO NOT run your irrigation, wash your vehicle or empty your pool during the week, as it will increase the work time.

ALL vehicles and trailers must be parked OFF of the roads and the overflow parking areas must be empty, as to not impede the work.

Please be advised that newly paved roadways will take approximately one hour to cure and should not be driven on while hot! Driving before this time could result in tracking asphalt onto your driveway and damaging the new roadway.

If you must travel through the construction, PLEASE drive slowly and watch for and listen to directions provided by the contract workers.

Our goal is to give you a new road that will last a maximum life with the LEAST amount of inconvenience. Your cooperation is GREATLY APPRECIATED. If you have any questions during the work there will be someone on site to help. For additional information, please contact District Property Management at 352-753-4022.



The following facilities will be temporarily closed or have scheduled maintenance:

⇒ Knudson, Saddlebrook, Buffalo Glen and Everglades Softball Complexes

The Knudson, Saddlebrook, Buffalo Glen and Everglades Softball Complexes will be closed for maintenance April 18th through May 2nd



Soaring Eagle Softball Complex

The Soaring Eagle Softball Complex will be closed for maintenance April 14th through May 2nd

⇒ LaHacienda Regional Recreation Center Billiards Hall

The LaHacienda Regional Recreation Center Billiards Hall will be closed for maintenance on May 11th through May 14th.

⇒ LaHacienda Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool

The LaHacienda Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on April 30th.

⇒ Saddlebrook Village Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool

The Saddlebrook Village Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool will be closed for maintenance on April 24th.

⇒ Bridgeport Village Recreation Center Outdoor Facilities and Family Pool

The Bridgeport Village Recreation Center Outdoor Facilities and Family Pool will be closed for maintenance May 2nd

⇒ Canal Street Village Recreation Center Cheshire Room

The Canal Street Village Recreation Center Cheshire Room will be closed for maintenance April 22nd and April 23rd

⇒ Bacall Village Recreation Center Parking Lot

The Bacall Village Recreation Center Handicap Parking and Golf Car Entrance will be closed for pavement work from 7AM April 22nd through 9PM May 7th





The following facilities will be temporarily closed or have scheduled maintenance:

⇒ Bacall Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Bacall Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance April 27th

⇒ Truman Village Recreation Center

The Truman Village Recreation Center will be closed for maintenance May 1st

⇒ Colony Cottage Regional Complex Indoor Facilities, Outdoor Facilities, Fitness Club and Sports Pool

The Colony Cottage Regional Complex Indoor Facilities, Outdoor Facilities, Fitness Club and Sports Pool will be closed for maintenance April 24th

⇒ Colony Cottage Regional Recreation Complex Indoor Facilities, Outdoor Facilities, Fitness Club and Sports Pool

The Colony Cottage Regional Recreation Complex Indoor Facilities, Outdoor Facilities, Fitness Club and Sports Pool will be closed for maintenance April 26th

⇒ Fish Hawk Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Fish Hawk Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance April 30th

⇒ Sterling Heights Village Recreation Center Indoor Facility

The Sterling Heights Village Recreation Center Indoor Facility will be closed for maintenance April 20th through April 22nd

⇒ Hillsborough Neighborhood Recreation Area Adult Pool

The Hillsborough Neighborhood Recreation Area Adult Pool will be closed for maintenance April 23rd through April 30th

⇒ Osceola Hills Neighborhood Recreation Center—Adult Pool

The Osceola Hills Neighborhood Recreation Center Adult Pool will be closed for maintenance April 16th through April 23rd

What's Happening in Your District...



Board Meeting May 14, 2021

The Board of Supervisors for Village Community Development District No. 1 are seeking public input regarding the deed restriction specifically pertaining to the enforcement of signage. There will be a presentation and discussion during their normal board meeting held on May 14, 2021 at 8:00 a.m. at the Savannah Center, 1545 Buena Vista Boulevard, The Villages, Florida to discuss the signage. The meeting is open to the public and a discussion will take place including the non-enforcement of signage and the enforcement of signage.

For more information, please contact Community Standards at 352-751-3912. You may also contact your District 1 Supervisors by visiting www.DistrictGov.org.







Water Tower Maintenance – UPDATED 3/31/2021

Staging for the replacement of the of the 16" and 20" standpipes at the Turtle Mound Water Tower located along the multi-modal path near the Turtle Mound Executive Golf Course will begin **Tuesday, April 6th**. This work is scheduled to take approximately 2-3 weeks and will be completed from 7:00 a.m. to 7:00 p.m., seven days per week.

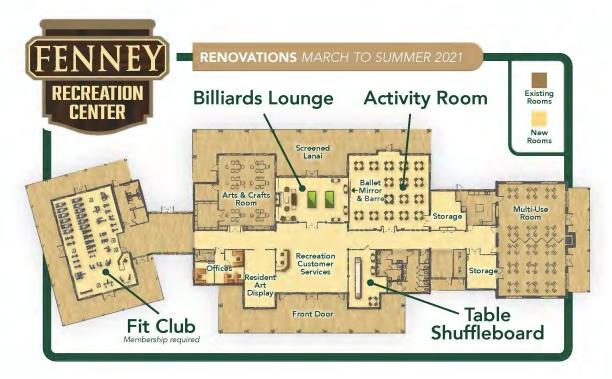
As the staging begins, golf car traffic may be temporarily diverted or rerouted along the multi-modal path. Once construction commences, golf car traffic will be diverted in front of the green of Hole #1 on the Turtle Mound Executive Golf Course. There may also be areas along the multi-modal path that will be diverted. When traveling this area, please use caution and pay attention to all directional signage and workers. If you have any questions, please contact the District



Pardon Our Dust!

While we add to your fun!

Beginning Friday, March 5th Fenney Recreation Center will begin undergoing remodeling. The plans include the expansion of the fitness center, the addition of a card and club meeting room, and billiards and table shuffleboard.



Remaining open during this time will be the resort-style family pool, nature trail and Fenney Grill. Additional clubs and activities will be rescheduled at neighboring locations such as Everglades as well as Riverbend, Water Lily Recreation and Aviary Recreation.

For more information and updates please email Recreation. Department@districtgov.org or call 352-674-1800. Follow along in your Recreation Publication insert inside of The Villages Daily Sun for construction updates and the re-grand opening coming summer 2021.





ARCHITECTURAL REVIEW COMMITTEE

Village Community Development District No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of District 6, District 7 or District 8 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 a.m.).

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: <u>District 6 Application</u>, <u>District 7 Application</u> and <u>District 8 Application</u> and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.





ARCHITECTURAL REVIEW COMMITTEE (ALTERNATE MEMBER) VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT

FOR THE LADY LAKE / LAKE COUNTY PORTION OF THE VILLAGES NORTH OF COUNTY ROAD 466

Village Center Community Development District for the Lady Lake / Lake County portion of The Villages north of County Road 466 is seeking an **alternate** volunteer member to serve as their representative on the Architectural Review Committee.

The **alternate applicant** must be a full time resident of the Lady Lake / Lake County portion of The Villages north of County Road 466 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. This requires attendance at the ARC meeting every week for the first four (4) weeks and once every month thereafter. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 p.m.).

If you are interested in becoming an alternate volunteer representative for the Lady Lake / Lake County portion of The Villages north of County Road 466, the application is available by clicking on the following link: <u>Application</u>. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida, no later than 5:00 p.m. on Friday, May 28, 2021. For information about the position, contact the Community Standards Department at 751-3912.

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.



COMMUNITY STANDARDS DEPARTMENT ARCHITECTURAL REVIEW COMMITTEE VOLUNTEER MEMBER FOR VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7

APPLICATION FOR MEMBERSHIP

This application <u>must</u> be returned to the Community Standards Laborate ent, 984 Old Mill Run, The Villages, Florida <u>no later than 5:00 p.m. on April 16</u> 2021.

I understand that being a member of the Archae and a view Commune (ARC) is a volunteer position with a four year commitment when I will bend a proximately two hours every week as a committee member. The applicant must be a following the wilder of Village Community Development District No. 7 and a verification and/or experience in any of the following areas: architecture, ability to reach the plans, a sidential ammercial construction, building management, deed restricted communities, and capital country code enforcement, etc.

. Preuse briefly technie your p	as business of career patris.
5	plication
. We especial skills or education pecial skills, experience or train ondo/building management, wo	on do you have that would benefit the ARC? (Please in ing such as are lited, ability or read site plans, builder, rking with the are restricted by immunities, etc.)
	ed restrictions and/or covenants? Y N`
Signature	Phone
Print Name	Village of
Address	Date

FORM 1	STATEM	IENT OF	2020
Please print or type your name, mailing address, agency name, and position below:	FINANCIAL	INTERESTS	FOR OFFICE USE ONLY:
LAST NAME FIRST NAME MIDDL	E NAME :		
MAILING ADDRESS :			
		7	
CITY:	ZIP: COUNTY:		
NAME OF AGENCY :			
NAME OF OFFICE OR POSITION HE	LD OR SOUGHT :	- 1	
CHECK ONLY IF CANDIDATE	OR NEW EMPLOYEE OF	RAPPOINTEE	
* DISCLOSURE PERIOD:	*** THIS SECTION MUS	ST BE COMPLETED	****
THIS STATEMENT REFLECTS YO	UR FINANCIAL INTERESTS FO	OR CALENDAR YEAR END	DING DECEMBER 31, 2020.
FEWER CALCULATIONS, OR USI (see instructions for further details)	SING REPORTING THRESHOL NG COMPARATIVE THRESHO	DS THAT ARE ABSOLUTE LDS, WHICH ARE USUAL USING (must check one):	DOLLAR VALUES, WHICH REQUIRES LY BASED ON PERCENTAGE VALUES AR VALUE THRESHOLDS
PART A PRIMARY SOURCES OF IN		the reporting person - See inst	ructions]
NAME OF SOURCE OF INCOME	so	URCE'S DRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY
	OF INCOME nd other sources of income to busine port, write "none" or "n/a")	sses owned by the reporting pe	rson - See instructions]
NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE
PART C REAL PROPERTY [Land, bit [land] (If you have nothing to report to the control of the c		n - See instructions]	You are not limited to the space on the lines on this form. Attach additional
			sheets, if necessary. FILING INSTRUCTIONS for when and where to file this form are
			located at the bottom of page 2. INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, b		structions]				
(If you have nothing to report, write "none" or ' TYPE OF INTANGIBLE	•	a") BUSINESS ENTITY TO WHICH THE PROPERTY RELATES				
PART E — LIABILITIES [Major debts - See instructions]						
(If you have nothing to report, write "none" or "	"n/a")					
NAME OF CREDITOR	ADDRESS OF CREDITOR					
PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]						
(If you have nothing to report, write "none" or "n	business entity #1	BUSINESS ENTITY # 2				
NAME OF BUSINESS ENTITY						
ADDRESS OF BUSINESS ENTITY						
PRINCIPAL BUSINESS ACTIVITY						
POSITION HELD WITH ENTITY						
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS						
NATURE OF MY OWNERSHIP INTEREST						
PART G — TRAINING For elected municipal officers, appoi						
	/E COMPLETED THE REQ					
IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE						
SIGNATURE OF FILER:	CPA or ATTO	ORNEY SIGNATURE ONLY				
Signature:	in good standing with the	If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:				
	instructions to the form	I,, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.				
Date Signed:	CPA/Attorney Signature	CPA/Attorney Signature:				
		Date Signed:				
	Date Signed:					
FILING INSTRUCTIONS:						
If you were mailed the form by the Commission on Ethics o		together with their filing papers.				

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. <u>Do not email your form to the Commission on Ethics, it will be returned</u>.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filling method. Form 6s will not be accepted via email.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: *Initially*, each local officer/employee, state officer, and specified state employee must file *within 30 days* of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does <u>not</u> relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2020.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

- 1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.
- 2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.
- The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.
- 4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.
- 5) Appointed members of the following boards, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.
- 6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.
- Persons holding any of these positions in local government: mayor, county or city manager, chief administrative employee or finance

- director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.
- 8) Officers and employees of entities serving as chief administrative officer of a political subdivision.
- 9) Members of governing boards of charter schools operated by a city or other public entity.
- 10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.
- 11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.
- 12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title
- 13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.
- 14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.
- 15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.
- 16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, <u>and contact your agency's financial disclosure coordinator</u>. You can find your coordinator on the Commission on Ethics website: www.ethics. state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2020.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period <u>even if you have since left that position</u>. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. <u>Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality <u>if you submit a written request.</u></u>

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on <u>either</u> thresholds that are comparative (usually, based on percentage values) <u>or</u> thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. <u>You must use the type of threshold you have chosen for each part of the form.</u> In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A - PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples

- If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law)
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list <u>each individual company</u> from which you derived more than \$2,500. Do not aggregate all of your investment income.
- If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than 2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

- stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,
- (2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples

- You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E - LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F -- INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

- If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list <u>each individual company</u> from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

- If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

- (1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,
- (2) You received more than 10% of your gross income from that business entity; *and*,
- (3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C - REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies, alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.