

The Villages

Community Development Districts

Contact Us:

Customer Service (352) 753-4508

Administration (352) 751-3939

Budget (352) 674-1920

Community Standards (352) 751-3912

Community Watch (352) 753-0550

Property Management (352) 753-4022

Finance Customer Service (352) 750-0000

Human Resources (352) 674-1905

Public Safety (352) 205-8280

Purchasing (352) 751-6700

Recreation Administration (352) 674-1800

Risk Management (352) 674-1828

Utility Operations (352) 751-3939

District Weekly Bulletin



This photo was submitted by Cheryl Horgan, Finance Department, as part of the photo contest for the cover of the annual Village Community Development District No. 12 Audit Report. To view the entire audit report for District 12 or any of The Village Community Development Districts, please visit <u>DistrictGov.org</u>.

CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

CDD Orientation is cancelled until further notice.

DistrictGov.org



District Administrative Offices

As the safety of residents, guests, staff and visitors in The Villages community continues to be of utmost importance to the District, all District Administrative Offices will continue to be open on an appointment only basis until further notice. Appointments can be made by emailing or contacting the appropriate District Department.

- Administration- 352-751-3939 or <u>CustomerService@districtgov.org</u>
- Bonds- 352-751-3900 or Bonds@districtgov.org
- Community Standards- 352-751-3912 or <u>DeedCompliance@districtgov.org</u>
- Customer Service- 352-753-4508 or <u>CustomerService@districtgov.org</u>
- Human Resources- 352-674-1905 or <u>HumanResources@districtgov.org</u>
- Recreation- 352-674-1800 or <u>RecreationDepartment@districtgov.org</u>
- Risk Management— 352-674-1828 or <u>RiskManagement@districtgov.org</u>
- Utilities- 352-750-0000 or <u>Utilities@districtgov.org</u>

If you do not know which department to contact, please call the District Customer Service Center at **352-753-4508**.

Masks are required for all appointments at all District Administrative offices, due to the nature of the transactions being less than 6 feet apart.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

The Villages Community Development Districts Community Standards

Did you know that the deed restrictions have a sod requirement? Some units state the lot must be sodded, some have a 51% provision and others state that all homesites shall remain finished with the same quantity and style of water-conservative, drought-tolerant sod and landscape as originally provided by the Developer. In your travels throughout the community you may have seen lawns that are not sodded and instead, have installed Florida-friendly landscaping.

Florida State Statute 373.185 states: A deed restriction or covenant may not prohibit or be enforced to prohibit any property owner from implementing Florida-friendly landscaping on his or her land. However, it does not mean that sod may be replaced with rocks, decorative stone, pine straw, mulch, pine bark or similar non-plant material. Even though Florida-friendly landscaping cannot be prohibited, there are certain guidelines for its installation.

For all requests seeking to replace sod with Florida-friendly plantings, said plantings shall constitute "ground cover" providing full ground coverage to maintain a "lawn appearance" in keeping with the aesthetics of the community. Ground cover shall be fast growing, appropriate to the region and have a mature height one (1) foot or less. Full ground coverage shall be achieved eight (8) months of the architectural review application's expiration date. The intent is to permit sufficient time for the plants to reach a mature spread.



If you have any questions regarding landscaping or any other external modification to your home please contact the Community Standards
Department at 352-751-3912.

www.DistrictGov.org

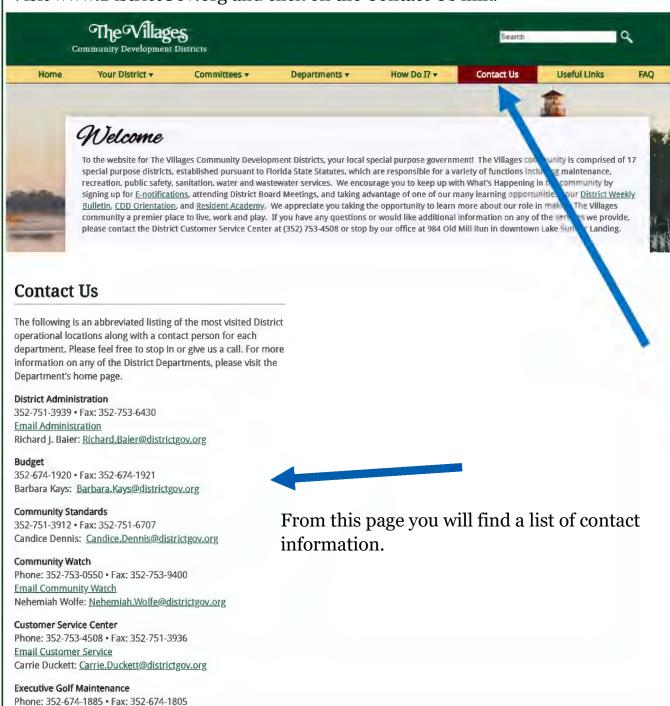
Mitch Leininger: Mitch.Leininger@districtgov.org



Where can I find a list of District Departments and contact information?

With a lot of services being available via phone and email, you can locate a list of all District Departments with their contact information.

Visit www.DistrictGov.org and click on the Contact Us link.



TheWillag

Community Development Districts Recreation & Parks





What's Happening in Your District...

Board Meeting May 14, 2021

The Vi

The Board of Supervisors for Village Community Community Development Districts Development District No. 1 are seeking public input regarding the deed restriction specifically

District 1

pertaining to the enforcement of signage. There will be a presentation and discussion during their normal board meeting held on May 14, 2021 at 8:00 a.m. at the Savannah Center, 1545 Buena Vista Boulevard, The Villages, Florida to discuss the signage. The meeting is open to the public and a discussion will take place including the non-enforcement of signage and the enforcement of signage.

For more information, please contact Community Standards at 352-751-3912. You may also contact your District 1 Supervisors by visiting www.DistrictGov.org.



Recreation Center Emergency Address Information

Our dedicated staff is here to help you get the most out of your unique Villages lifestyle. When enjoying your choice of activities, we ask that you remember participating in recreational activities always involves some degree of risk. Participants assume full responsibility for and risk of bodily injury arising out of or in any way connected with participation or involvement in or presence at the activity or program. To assist you with emergency situations, the recreation department has provided all outside recreation areas with a bulletin board that has important 911 information including the address/county/phone number you are calling from. Emergency 911 phones are located at all equipment buildings and pools with pertinent emergency information. We encourage all residents to become familiar with their recreation centers and 911 information. Please when visiting any recreation center or swimming pool take a moment to locate these helpful areas.

Partnership When Closing Outdoor Facilities

The Villages Recreation and Parks Department, in partnership with the Community Watch Department, as stewards of Recreation Facilities within The Villages, are requesting your cooperation when closing outdoor Recreation Facilities.

The time of dusk fluctuates throughout the year. Dusk is the window of time usually within a 30 minute timespan after sunset.

When closing facilities, staff ensures there is adequate lighting to enter, inspect and allow participants the ability to exit the facilities in a safe manner. Safety is of the utmost importance and we appreciate you taking this into consideration as staff closes the facilities.

The Villages Recreation and Parks and Community Watch team appreciate your support and adherence as we aim to be good stewards of the recreation facilities while ensuring the safety and wellbeing of both staff and residents.

The Villages

Community Development Districts Office of Management and Budget

Budget Workshops & Budget Reviews 5/3/21 - 5/27/21

As we continue with our Fiscal Year 2021-22 Budget Process, we will be conducting several budget reviews and budget workshops during the month of May. These reviews and workshops will include an in-depth review of the line-item budget, maintenance assessment rate schedule, working capital & reserve balances and capital improvement plan updates with Board Supervisors and Committee Members.

We start the process with three FY21-22 Budget Review sessions that will take place during the regular committee/board meetings:

• May 13, 2021 District 13 3:00 pm Everglades Recreation Center

Below is the schedule for the FY21-22 May Budget Workshops:

May 17, 2021

District 9 Savannah Rec Center 8:00 am

District 10 Savannah Rec Center 9:30 am

District 11 Savannah Rec Center 11:00 am

May 18, 2021

District 5 Savannah Rec Center 8:00 am

District 6 Savannah Rec Center 9:30 am

District 7 Savannah Rec Center 11:00 am

District 8 Savannah Rec Center 2:00 pm

The Villages

Community Development Districts Office of Management and Budget

May 19, 2021

District 12 Everglades Rec Center 1:30 pm

May 25, 2021

District 1 Savannah Rec Center 8:00 am

District 2 Savannah Rec Center 9:30 am

District 3 Savannah Rec Center 11:00 am

District 4 Savannah Rec Center 2:00 pm

May 27, 2021

NSCUDD Savannah Rec Center 9:00 am

You may view the meeting's agenda the week prior to each meeting. All meetings are public and residents are encouraged to provide input. There are several ways in which you may provide comments; by attending the District meetings, Committee meetings, or budget workshops, contacting your District Board Supervisor or Committee members, or you may also contact Barbara Kays, Budget Director by email at Barbara.Kays@districtgov.org.

Clearview Avenue



As the District prepares for renovation of the First Responders Recreation Center, the area is in the process of being secured for construction. The vehicular entrance at Clearview Avenue is scheduled to close on Wednesday, May 12, 2021. The Clearview Avenue entrance will remain accessible for golf cars only accessing the Soulliere Villas and The First Baptist Church of The Villages. All vehicular traffic to The First Baptist Church of The Villages should use the church entrance at Highway 42. Please use caution in this area and pay attention to all directional signage. For additional updates on the First Responders Recreation Center, please visit www.DistrictGov.org.



Executive Golf Course Closures

The Hill Top Executive Golf Course closed on Monday, May 3rd until further notice. This closure is for an approved utility infrastructure improvement project. We thank you for your patience during this closure.

The Executive Golf Courses Sandhill and Sweetgum will close on Saturday, May 15th until further notice for the renovation of the greens. These closures are a part of the approved Capital infrastructure improvement plan. Please look out for future updates and photos on these projects. We thank you for patience during these closures.

Did You Know??

The Executive Golf team is currently changing out the light switches to new motion detection devices in all golf facilities. This initiative is part of an infrastructure improvement plan to become more energy efficient in line with our core values.







Floor Maintenance at Gates

District Property Management is scheduling floor maintenance work for Glenbrook, Bonnybrook and Sunset Pointe Gatehouses starting beginning at 7:00 PM on Monday, 5/17/21. The gate arms on the Resident and Visitor Gates will be removed and STOP barricades and cones will be placed at each location. Normal operations will resume on Wednesday, 5/19/21 at 12:00 p.m. Residents, guests and all drivers should stop at the barricades and proceed with caution.

Parking in Front of Emergency Exits in Residential Neighborhoods

If Community Watch is notified that a vehicle is parked in front of the emergency exit in a Villa neighborhood, a "WARNING" sign will be placed on the vehicle in an attempt to educate vehicle operators that they should not be parked in the location.

The emergency exit can be identified by the white fence in a concrete wall that surrounds a neighborhood. The white fence may or may not have some vegetation in front of it. By parking in front of the fence, your vehicle may prevent the residents of the neighborhood from exiting during an emergency. Also, in the event that emergency responders (Fire, Law Enforcement and EMS), need to access the

neighborhood, they may have to use the designated emergency access if the neighborhood is not accessible through the normal entrance.

Thank you for helping keep our community safe!





Villa Paving - Updated 4/26/2021

Ranger Construction Company will begin milling and overlaying the roads in the following villas-

District 3 -

• Fernandina Villas: May 24, 2021 through June 1, 2021

• Amelia Villas: May 27, 2021 through June 4, 2021

Dates may be adjusted due to unforeseen circumstances, including weather.

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you reschedule any work or deliveries to your Villa until the paving is complete as they may be denied access. Only residents and emergency vehicles will have immediate access during the construction.

PLEASE DO NOT run your irrigation, wash your vehicle or empty your pool during the week, as it will increase the work time.

ALL vehicles and trailers must be parked OFF of the roads and the overflow parking areas must be empty, as to not impede the work.

Please be advised that newly paved roadways will take approximately one hour to cure and should not be driven on while hot! Driving before this time could result in tracking asphalt onto your driveway and damaging the new roadway.

If you must travel through the construction, PLEASE drive slowly and watch for and listen to directions provided by the contract workers.

Our goal is to give you a new road that will last a maximum life with the LEAST amount of inconvenience. Your cooperation is GREATLY APPRECIATED. If you

have any questions during the work there will be someone on site to help. For additional information, please contact District Property Management at 352-753-4022.







The following facilities will be temporarily closed or have scheduled maintenance:

⇒ La Hacienda Regional Recreation Center Billiards Hall

The La Hacienda Regional Recreation Center Billiards Hall will be closed for maintenance on May 11th through May 14th

⇒ La Hacienda Regional Recreation Complex Tennis Courts

The La Hacienda Regional Recreation Complex Tennis Courts will be closed for maintenance on May 20th through May 28th

⇒ Silver Lake Tennis Courts

The Silver Lake Tennis Courts will be closed for maintenance on May 10th through May 19th

⇒ Paradise Tennis & Pickleball Courts

The Paradise Tennis & Pickleball Courts will be closed for maintenance on May 3rd through May 14th

⇒ Tierra Del Sol Village Recreation Center Tennis & Shuffleboard Courts

The Tierra Del Sol Village Recreation Center Tennis & Shuffleboard Courts will be closed for maintenance on May 10th through May 25th

⇒ El Santiago Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The El Santiago Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance May 17th through May 21st

⇒ Bridgeport Village Recreation Center Indoor Facilities

The Bridgeport Village Recreation Center Indoor Facilities will be closed for maintenance May 17th through May 21st

⇒ Bacall Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Bacall Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance May 16th



The following facilities will be temporarily closed or have scheduled maintenance:

⇒ Canal Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Canal Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance May 23rd

⇒ Canal Street Village Recreation Center Pavilion

The Canal Street Village Recreation Center Pavilion will be closed until further notice

⇒ Sterling Heights Village Recreation Center Billiards Hall

The Sterling Heights Village Recreation Center Billiards Hall will be closed for maintenance May 19th through May 21

⇒ Bradenton Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Bradenton Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance May 16th

⇒ Rupert Canine Park

The Rupert Canine Park will be closed for maintenance May 17th through June 21st

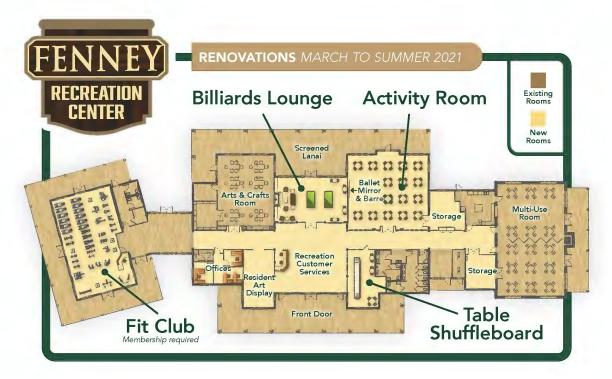
⇒ Dudley Canine Park

The Dudley Canine Park will be closed for maintenance May 17th through June 21st

Pardon Our Dust!

While we add to your fun!

Beginning Friday, March 5th Fenney Recreation Center will begin undergoing remodeling. The plans include the expansion of the fitness center, the addition of a card and club meeting room, and billiards and table shuffleboard.



Remaining open during this time will be the resort-style family pool, nature trail and Fenney Grill. Additional clubs and activities will be rescheduled at neighboring locations such as Everglades as well as Riverbend, Water Lily Recreation and Aviary Recreation.

For more information and updates please email Recreation. Department@districtgov.org or call 352-674-1800. Follow along in your Recreation Publication insert inside of The Villages Daily Sun for construction updates and the re-grand opening coming summer 2021.





If you would like to <u>UPDATE</u> your contact information or the emergency contact information listed for your property, please complete the information below. Please note that this information is not used in The Villages Phone Book. Return this completed form to the District Customer Service Center at 984 Old Mill Run, The Villages, Florida 32162. You can also place it in the utility / amenity / District correspondence box located at each postal facility without adding postage. If you have any questions, please call (352) 753-4508.

Homeowner information:
Name
Address
Phone
Alternate Phone
Emergency Contact Information:
Name (1)
Phone (1)
Name (2)
Phone (2)
Name & phone number of person filling out this form (if not homeowner listed above)
Date form submitted



ARCHITECTURAL REVIEW COMMITTEE

Village Community Development District No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of District 6, District 7 or District 8 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 a.m.).

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: <u>District 6 Application</u>, <u>District 7 Application</u> and <u>District 8 Application</u> and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.





ARCHITECTURAL REVIEW COMMITTEE (ALTERNATE MEMBER) VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT

FOR THE LADY LAKE / LAKE COUNTY PORTION OF THE VILLAGES NORTH OF COUNTY ROAD 466

Village Center Community Development District for the Lady Lake / Lake County portion of The Villages north of County Road 466 is seeking an **alternate** volunteer member to serve as their representative on the Architectural Review Committee.

The **alternate applicant** must be a full time resident of the Lady Lake / Lake County portion of The Villages north of County Road 466 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. This requires attendance at the ARC meeting every week for the first four (4) weeks and once every month thereafter. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 p.m.).

If you are interested in becoming an alternate volunteer representative for the Lady Lake / Lake County portion of The Villages north of County Road 466, the application is available by clicking on the following link: <u>Application</u>. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida, no later than 5:00 p.m. on Friday, May 28, 2021. For information about the position, contact the Community Standards Department at 751-3912.

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.



COMMUNITY STANDARDS DEPARTMENT ARCHITECTURAL REVIEW COMMITTEE VOLUNTEER MEMBER FOR VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7

APPLICATION FOR MEMBERSHIP

This application <u>must</u> be returned to the Community Standards Laborate ent, 984 Old Mill Run, The Villages, Florida <u>no later than 5:00 p.m. on April 16</u> 2021.

I understand that being a member of the Archae and a view Commune (ARC) is a volunteer position with a four year commitment when I will bend a proximately two hours every week as a committee member. The applicant must be a following the wilder of Village Community Development District No. 7 and a verification and/or experience in any of the following areas: architecture, ability to reach the plans, a sidential ammercial construction, building management, deed restricted communities, and capital country code enforcement, etc.

. Preuse briefly technie your p	as business of career patris.
5	plication
. We especial skills or education pecial skills, experience or train ondo/building management, wo	on do you have that would benefit the ARC? (Please in ing such as are lited, ability or read site plans, builder, rking with the are restricted by immunities, etc.)
	ed restrictions and/or covenants? Y N`
Signature	Phone
Print Name	Village of
Address	Date

FORM 1	STATEM	IENT OF	2020
Please print or type your name, mailing address, agency name, and position below:	FINANCIAL	INTERESTS	FOR OFFICE USE ONLY:
LAST NAME FIRST NAME MIDDL	E NAME :		
MAILING ADDRESS :			
CITY:	ZIP: COUNTY:		
NAME OF AGENCY :			
NAME OF OFFICE OR POSITION HE	LD OR SOUGHT :	- 1	
CHECK ONLY IF CANDIDATE	OR NEW EMPLOYEE OF	RAPPOINTEE	
* DISCLOSURE PERIOD:	*** THIS SECTION MUS	ST BE COMPLETED	****
THIS STATEMENT REFLECTS YO	UR FINANCIAL INTERESTS FO	OR CALENDAR YEAR END	DING DECEMBER 31, 2020.
FEWER CALCULATIONS, OR USI (see instructions for further details)	SING REPORTING THRESHOL NG COMPARATIVE THRESHO	DS THAT ARE ABSOLUTE LDS, WHICH ARE USUAL USING (must check one):	DOLLAR VALUES, WHICH REQUIRES LY BASED ON PERCENTAGE VALUES AR VALUE THRESHOLDS
PART A PRIMARY SOURCES OF IN		the reporting person - See inst	ructions]
NAME OF SOURCE OF INCOME	so	URCE'S DRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY
	OF INCOME nd other sources of income to busine port, write "none" or "n/a")	sses owned by the reporting pe	rson - See instructions]
NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE
PART C REAL PROPERTY [Land, bit [land] (If you have nothing to report to the control of the c		n - See instructions]	You are not limited to the space on the lines on this form. Attach additional
			sheets, if necessary. FILING INSTRUCTIONS for when and where to file this form are
			located at the bottom of page 2. INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc See instructions]					
(If you have nothing to report, write "none" o TYPE OF INTANGIBLE	e" or "n/a") BUSINESS ENTITY TO WHICH THE PROPERTY RELATES				
THE OF MUNICIPEE	DOGINEOU E	MIGHT THE TROTERY TREE WES			
PART E — LIABILITIES [Major debts - See instructions]					
(If you have nothing to report, write "none" o	or "n/a")				
NAME OF CREDITOR	ADDRES	S OF CREDITOR			
PART F — INTERESTS IN SPECIFIED BUSINESSES [Own	pership or positions in certain types of bus	inesses - See instructions1			
(If you have nothing to report, write "none" or		BUSINESS ENTITY # 2			
NAME OF BUSINESS ENTITY	BOOMEOU ENTITY II.				
ADDRESS OF BUSINESS ENTITY					
PRINCIPAL BUSINESS ACTIVITY					
POSITION HELD WITH ENTITY					
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS					
NATURE OF MY OWNERSHIP INTEREST					
PART G — TRAINING For elected municipal officers, app					
agency created under Part III, Chapter 163 required to comp					
☐ ICEKIIFT INALI INA	AVE COMPLETED THE REQU	JIRED TRAINING.			
IF ANY OF PARTS A THROUGH G ARE C	ONTINUED ON A SEPARATE SHE	ET, PLEASE CHECK HERE			
SIGNATURE OF FILER:	CPA or ATTO	DRNEY SIGNATURE ONLY			
Signature:		If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or			
019.1.2.3.	she must complete the	following statement:			
	I,	, prepared the CE with Section 112.3145, Florida Statutes, and the			
-	instructions to the form.	Upon my reasonable knowledge and belief, the			
Date Signed:	disclosure herein is true	and correct.			
	CPA/Attorney Signature	·			
	Date Signed:				
FILING INSTRUCTIONS:					
If you were mailed the form by the Commission on Ethics	s or a County Candidates file this form	together with their filing papers.			

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filling method. Form 6s will not be accepted via email.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: *Initially*, each local officer/employee, state officer, and specified state employee must file *within 30 days* of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does <u>not</u> relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2020.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

- 1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.
- 2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.
- The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.
- 4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.
- 5) Appointed members of the following boards, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.
- 6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.
- 7) Persons holding any of these positions in local government: mayor, county or city manager, chief administrative employee or finance

- director of a county, municipality, or other political subdivision; county or municipal attomey; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.
- 8) Officers and employees of entities serving as chief administrative officer of a political subdivision.
- 9) Members of governing boards of charter schools operated by a city or other public entity.
- 10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.
- 11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.
- 12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title
- 13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.
- 14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.
- 15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.
- 16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, <u>and contact your agency's financial disclosure coordinator</u>. You can find your coordinator on the Commission on Ethics website: www.ethics. state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2020.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period <u>even if you have since left that position</u>. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on <u>either</u> thresholds that are comparative (usually, based on percentage values) <u>or</u> thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. <u>You must use the type of threshold you have chosen for each part of the form.</u> In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A - PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples

- If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law)
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list <u>each individual company</u> from which you derived more than \$2,500. Do not aggregate all of your investment income.
- If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than 2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

- stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,
- (2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples

- You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E - LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F -- INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

- If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list <u>each individual company</u> from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

- If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

- (1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,
- (2) You received more than 10% of your gross income from that business entity; *and*,
- (3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C - REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies, alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.