

Contact Us:

**Customer Service**  
(352) 753-4508

**Administration**  
(352) 751-3939

**Budget**  
(352) 674-1920

**Community Standards**  
(352) 751-3912

**Community Watch**  
(352) 753-0550

**Property Management**  
(352) 753-4022

**Finance Customer Service**  
(352) 750-0000

**Human Resources**  
(352) 674-1905

**Public Safety**  
(352) 205-8280

**Purchasing**  
(352) 751-6700

**Recreation Administration**  
(352) 674-1800

**Risk Management**  
(352) 674-1828

**Utility Operations**  
(352) 751-3939

# District Weekly Bulletin



## CDD Orientation

This valuable program is held each Thursday at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

**CDD Orientation is cancelled until further notice.**



Community Development Districts

## Office of Management and Budget

### Office of Management and Budget

As we continue with our Fiscal Year (FY) 2021-22 Budget Process, the Numbered Districts, VCCDD, SLCCDD, and BCDD Board of Supervisors will be approving their Proposed Budget/Proposed Maintenance Assessment Rates during their June regular board meeting. As always, these meetings are open to the public.

Below is the schedule of the June board meetings to be held at the Savannah Recreation Center:

#### **Thursday, June 10th**

- District # 7 - 8:00 a.m.
- District # 11 - 10:00 a.m.

#### **Friday, June 11th**

- District # 1 - 8:00 a.m.
- District # 2 - 9:30 a.m.
- District # 3 - 11:00 a.m.
- District # 4 - 1:30 p.m.

#### **Monday, June 14th**

- District # 5 - 8:00 a.m.

The below meetings will be held in the Everglades Regional Recreation Center.

#### **Thursday, June 10th**

- District # 12 - 1:30 p.m.
- District # 13 - 3:00 p.m.

Residents are encouraged to provide input during the Budget Process. If you are unable to attend the May Budget Workshop then you may provide your comments by attending any of the monthly board meetings, contacting a Board member or contacting Richard Baier, District Manager or Barbara Kays, Budget Director at 352-751-3939 or email Barbara at [Barbara.Kays@Districtgov.org](mailto:Barbara.Kays@Districtgov.org).

# Information provided by...



## Hurricane

### Personal Preparedness:

#### **Don't wait...**

It is human nature to put things off and we all tend to do it. When it comes to preparing for a hurricane, you can't wait. When the weather forecasters start talking about an impending storm, water, batteries, food, and other essential items start flying off of store shelves. Make plans now. Gather the items for your disaster supply kit today! Don't wait until it's too late.

#### **Have a plan!**

Evacuate or stay put? Sure, every situation may be different, but have a plan set. If you are going to evacuate, know where you are heading. Remember, lots of people will be heading in the same direction. If you're going to stay, do you have a "safe room" prepared in your home? How about a shelter? In the event of a disaster such as a hurricane, The Villages Elementary School on Rolling Acres Road is a "pet-friendly" shelter. Be prepared before disaster strikes.

#### **Personal Preparedness Checklist:**

- Develop disaster and first-aid supply kits, have 7 days worth of supplies on hand
- Store loose out-door patio items / furniture
- Prune trees or weak dead branches / wind chimes
- Place vital documents in waterproof containers
- Remove and secure valuables
- Develop a plan for handling your pets
- Register physically challenged persons with the appropriate emergency management offices
- Register with your county emergency notification system:

**Sumter County Residents** – [www.sumterprepares.com](http://www.sumterprepares.com)

**Lake County Residents** – [www.alertlake.com](http://www.alertlake.com)

**Marion County Residents** – [www.alertmarion.com](http://www.alertmarion.com)

# Information provided by...



## Hurricane Personal Preparedness:

- Purchase a programmable weather radio: (For the hearing impaired, additional accessories are usually available through the manufacturer of the unit. A strobe light attachment will let you 'see' an alert or emergency warning as it comes in.)

Channel 5 – 162.500 MHZ

SAME Codes:

Sumter – 012119

Marion – 012083

Lake – 012069

For assistance on programming your weather radio, please contact The Villages Public Safety Department at 352-205-8280.



# Frequently Asked Questions and Answers



## Who provides emergency management and services to the residents of The Villages?

Emergency management and services related to preparation for severe weather, floods, hurricanes and other disaster response activities fall under the purview of the county in which you live.

If you have questions on severe weather or other emergency management issues in your area, please contact the appropriate county below. Lake, Marion and Sumter Counties also have programs designed to notify their residents of weather incidents, hazardous conditions and other important information.

To sign up for the notifications in your county, please visit the links below or contact the county in which you live for additional information.

**Lake County - Emergency Management:** (352) 343-9420 or visit or [www.lakecountyfl.gov/offices/emergency\\_management](http://www.lakecountyfl.gov/offices/emergency_management)

**Marion County - Emergency Management:** (352) 732-8100 or visit <https://www.marionso.com/emergency-management>

**Sumter County—Emergency Management:** (352) 689-4400 or visit <http://sumtercountyfl.gov/718/Emergency-Management> and <https://member.everbridge.net/453003085614874/login>

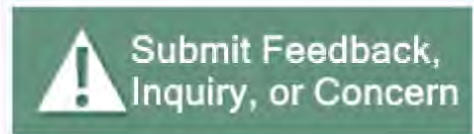
## State & Federal Severe Weather Information –

Local weather: <http://www.weather.gov>

Tropical weather: <http://www.nhc.noaa.gov>

State Emergency Management: [www.floridadisaster.org](http://www.floridadisaster.org)

# Frequently Asked Questions and Answers



## What is the Community Watch Adult Watch Program?

A very special part of the responsibilities in Gate Operations is to call residents who have signed up for the Adult Watch Program. When registering for this **free** program, residents can request to receive a call at a designated time of day and sometimes more than once per day. The frequency of calls is determined by the resident requesting the phone calls. Some residents request to be called every day. While some residents request a call on Mondays, Wednesdays and Fridays. On average, 100 calls are made daily. In 2020, approximately 40,000 were made as part of the Adult Watch Program.

When making Adult Watch phone calls, Community Watch follows specific protocol. If the resident answers on the first call, staff has a conversation with the resident for a few minutes. If residents do not answer, multiple calls are made. Other protocols may include contacting Community Watch Dispatch and local law enforcement.

Calling residents regularly allows Community Watch staff to get to know the residents they speak to on a regular basis. Residents have provided amazing gratitude and feedback in utilizing this free service.

To register for Adult Watch, you can download the form at <https://www.districtgov.org/departments/Community-Watch/AdultWatchForm.pdf> or contact Customer Service at 352-753-4508 or [CustomerService@DistrictGov.org](mailto:CustomerService@DistrictGov.org).

**DistrictGov.org**

**The Villages®**  
Community Development Districts

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Community Development Districts  
**Customer Service**

**How do I update my contact information?**

If you would like to update your contact information or the emergency contact information listed for your property, please print out the form on the following page or print it from DistrictGov.org. You can return the form by placing it in the Utility/Amenity/ District correspondence box located at each postal facility without adding postage. If you prefer to call us with your changes, please call 352-753-4508 Monday through Friday from 8:00 a.m. to 5:00 p.m. To email us your updates, please contact us at [customerservice@DistrictGov.org](mailto:customerservice@DistrictGov.org). If you have any questions or would like to know what information we currently have listed for your home, please call 352- 753-4508.



# The Villages®

## Community Development Districts

If you would like to **UPDATE** your contact information or the emergency contact information listed for your property, please complete the information below. Please note that this information is not used in The Villages Phone Book. Return this completed form to the District Customer Service Center at 984 Old Mill Run, The Villages, Florida 32162. You can also place it in the utility / amenity / District correspondence box located at each postal facility without adding postage. If you have any questions, please call (352) 753-4508.

### Homeowner Information:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Alternate Phone \_\_\_\_\_

### Emergency Contact Information:

Name (1) \_\_\_\_\_

Phone (1) \_\_\_\_\_

Name (2) \_\_\_\_\_

Phone (2) \_\_\_\_\_

Name & phone number of person filling out this form (if not homeowner listed above)

\_\_\_\_\_

Date form submitted \_\_\_\_\_



# Information Provided By...



## Camp Villages

Whether your grandkids live near-by or are coming for a visit, try something new and register for this summer's Camp Villages program. This year's activities started June 7th and will continue through August 6th. The camp brochure, with details regarding activities, age recommendations and registration information, is available on-line or at any regional recreation complex.



**CAMP Villages**  
INTERGENERATIONAL FUN FOR GRANDPARENTS & GRANDKIDS

**WELCOME BACK CAMPERS!**

**Activity Catalog**

Pick up the Camp Villages 2021 Summer Activity Catalog at any Regional Recreation Complex or view it online at [CampVillages.com](http://CampVillages.com) and register TODAY for weeks 1-4!

**How to Register**

Register\* at any Regional Recreation Complex or online at [CampVillages.com](http://CampVillages.com)  
*\*Registration for Weeks 1-4 begins 5/25 | Registration for Weeks 5-9 begins 6/22*

For more information about Camp Villages activities:  
[CampVillages.com](http://CampVillages.com) | 352-753-1716 | [LifestyleEvents@DistrictGov.org](mailto:LifestyleEvents@DistrictGov.org)

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## Weekend Services

# WEEKEND SERVICES

Saturday and Sunday | 8:30a.m. – Noon

**LA HACIENDA | LAKE MIONA | EISENHOWER | ROHAN | EVERGLADES**  
REGIONAL RECREATION CENTERS

The Recreation Department's weekend services include executive trail fees, guest ID services and activity registration. *For more resident information, call 352-674-1800.*

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[www.DistrictGov.org](http://www.DistrictGov.org)

## Lake Sumter Line Scenic Cruises

Bring your friends and family and cruise beautiful Lake Sumter on the Lake Sumter Line. Cameras and binoculars are encouraged! This cruise runs seven days a week, 4 p.m. to sunset in the spring and summer and 1pm – sunset in the fall and winter. Learn about the legendary tales of how Lake Sumter came to be on your 25 -minute tour. Tickets are only \$2! No reservations needed! Find us at the boat dock behind RJ Gators!

# Information Provided By...

**The Villages®**  
Community Development Districts  
Executive Golf

## Silver Lake Executive Golf Course

New grass is being installed at the Silver Lake Executive Golf Course. The new greens were sprigged with TifGrand Bermuda grass. Sod is being laid around the greens and tees. This approved infrastructure improvement project is moving along nicely and is currently on schedule. We thank you for your patience during this closure.



# Information Provided By...

**The Villages®**  
Community Development Districts  
Executive Golf

## Sandhill & Sweetgum Executive Golf Courses

The greens renovation at Sandhill and Sweetgum Executive Golf Courses started last week. This approved infrastructure project will include removing old grass and soil, inspection of drainage and repairs and installation of new soil and grass. We thank you for your patience during these closures.



## Did You Know??

“That the flag of the United States shall be of thirteen stripes of alternate red and white, with a union of thirteen stars of white in a blue field, representing the new constellation.”



This resolution was adopted by the Continental Congress on June 14, 1777. The resolution was made following the report of a special committee which had been assigned to suggest the flag’s design.

A flag of this design was first carried into battle on September 11, 1777, in the Battle of the Brandywine. The American flag was first saluted by foreign naval vessels on February 14, 1778, when the *Ranger*, bearing the Stars and Stripes and under the command of Captain Paul Jones, arrived in a French port. The flag first flew over a foreign territory in early 1778 at Nassau, Bahama Islands, where Americans captured a British fort.

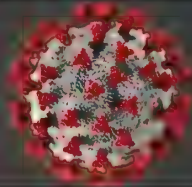
Observance of the adoption of the flag was not soon in coming, however. Although there are many claims to the first official observance of Flag Day, all but one took place more than an entire century after the flag’s adoption in 1777.

Both President Wilson, in 1916, and President Coolidge, in 1927, issued proclamations asking for June 14 to be observed as the National Flag Day. But it wasn’t until August 3, 1949, that Congress approved the national observance, and President Harry Truman signed it into law.

For the full article, visit <https://www.va.gov/opa/publications/celebrate/flagday.pdf>.

**Flag Day—Monday, June 14, 2021**

Coronavirus  
(COVID-19)



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Risk Management

As of June 6, 2021, Florida reports that 10,755,920 residents received at least one dose of the COVID-19 vaccine, which is 50% of the state. Overall, **8,609,004 residents, or 40% of Florida's population has been fully vaccinated.**

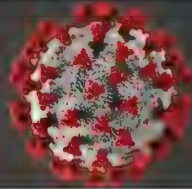
If you are not fully vaccinated the CDC requests that you continue all COVID-19 Guidelines. As a reminder, CDC Guidelines are:

- **Wear a mask.** When you wear a mask, you protect others and yourself. Masks should completely cover your mouth and nose, and fit snugly against the sides of face without gaps. Follow all mask mandates while in public.
- **Wash your hands often with soap and water.** Use hand sanitizer if soap and water aren't available.
- **Social Distancing.** Stay at least 6 feet (about 2 arm lengths) from other people who are not from your household in both indoor and outdoor spaces.
- **If you're sick, STAY HOME.** If you have symptoms of COVID-19, contact your healthcare provider and get tested. Isolate yourself from others, including those living in your household, to prevent spread to them and the people that they may have contact with.

**COVID-19 Symptoms Include:** Fever, Cough, Headaches, Fatigue, Muscle or Body Aches, Loss of Taste or Smell, Sore Throat, Nausea, and Diarrhea.

If someone has trouble breathing, chest pressure, or difficulty staying awake, get medical care immediately.

Coronavirus  
(COVID-19)



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Risk Management

## **The CDC Recommends if you are not vaccinated, find a vaccine!**

### **What you need to know:**

- ⇒ COVID-19 vaccines are safe and effective.
- ⇒ Millions of people in the United States have received COVID-19 vaccines under the most intense safety monitoring in U.S. history.
- ⇒ CDC recommends you get a COVID-19 vaccine as soon as possible.
- ⇒ If you are fully vaccinated, you can resume activities that you did prior to the pandemic.

Over 294 million doses of COVID-19 vaccine have been given in the United States from December 14, 2020 through May 31, 2021.

COVID-19 vaccines were evaluated in tens of thousands of participants in clinical trials. The vaccines met the Food and Drug Administration's (FDA) rigorous scientific standards for safety, effectiveness, and manufacturing quality needed to support emergency use authorization (EUA).

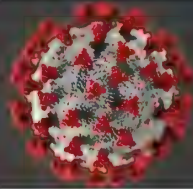
### **After you are fully vaccinated!**

In general, people are considered fully vaccinated:

- 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
  - 2 weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine
- ⇒ You can resume activities that you did prior to the pandemic.
- ⇒ You can resume activities without wearing a mask or staying 6 feet apart, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance.



## Coronavirus (COVID-19)



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Community Development Districts  
Risk Management

- ⇒ You will still need to follow guidance at your workplace and local businesses.
- ⇒ If you travel, you should still take steps to protect yourself and others. You will still be required to wear a mask on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States, and in U.S. transportation hubs such as airports and stations.



- ⇒ You should still watch out for symptoms of COVID-19, especially if you've been around someone who is sick. If you have symptoms of COVID-19, you should get tested and stay home and away from others

As we know more, CDC will continue to update our recommendations for both vaccinated and unvaccinated people.

Sources:

**Find a Vaccine Near You: <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/How-Do-I-Get-a-COVID-19-Vaccine.html>**

**For more information, facts, studies, and guidelines, visit: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/index.html>**

**Vaccine Tracker: <https://usafacts.org/visualizations/covid-vaccine-tracker-states/state/florida>**

# Information Provided By The National Highway Traffic Safety Administration

## Pedestrian Safety

### 10 Walking Safety Tips

- Be predictable. Follow the rules of the road and obey signs and signals.
- Walk on sidewalks whenever they are available.
- If there is no sidewalk, walk facing traffic and as far from traffic as possible.
- Keep alert at all times; don't be distracted by electronic devices that take your eyes (and ears) off the road.
- Whenever possible, cross streets at crosswalks or intersections, where drivers expect pedestrians. Look for cars in all directions, including those turning left or right.
- If a crosswalk or intersection is not available, locate a well-lit area where you have the best view of traffic. Wait for a gap in traffic that allows enough time to cross safely; continue watching for traffic as you cross.
- Never assume a driver sees you. Make eye contact with drivers as they approach to make sure you are seen.
- Be visible at all times. Wear bright clothing during the day, and wear reflective materials or use a flashlight at night.
- Watch for cars entering or exiting driveways, or backing up in parking lots.
- Avoid alcohol and drugs when walking; they impair your abilities and your judgment.





# Information Provided By The National Highway Traffic Safety Administration

## Driving Safely—9 Driving Safety Tips

- Look out for pedestrians everywhere, at all times. Safety is a shared responsibility.
- Use extra caution when driving in hard-to-see conditions, such as nighttime or bad weather.
- Slow down and be prepared to stop when turning or otherwise entering a crosswalk.
- Yield to pedestrians in crosswalks and stop well back from the cross-walk to give other vehicles an opportunity to see the crossing pedestrians so they can stop too.
- Never pass vehicles stopped at a crosswalk. There may be people crossing that you can't see.
- Never drive under the influence of alcohol and/or drugs.
- Follow the speed limit, especially around people on the street.
- Follow slower speed limits in school zones and in neighborhoods where children are present.
- Be extra cautious when backing up—pedestrians can move into your path.

## Bicycle Safety- Drive Defensively—Focused and Alert

Be focused and alert to the road and all traffic around you; anticipate what others may do, before they do it. This is defensive driving—the quicker you notice a potential conflict, the quicker you can act to avoid a potential crash:

- Drive with the flow, in the same direction as traffic.
- Obey street signs, signals, and road markings, just like a car.
- Assume the other person doesn't see you; look ahead for hazards or situations to avoid that may cause you to fall, like toys, pebbles, potholes, grates, train tracks.
- No texting, listening to music or using anything that distracts you by taking your eyes and ears or your mind off the road and traffic.

Source : <https://www.nhtsa.gov/road-safety/pedestrian-safety> and <https://www.nhtsa.gov/road-safety/bicycle-safety> for more tips on how to stay safe while on the roadways.

Information Provided By Safe Mobility For Life



## What is a Flashing Yellow Arrow?



**A.**

A new traffic signal that means you can turn left if there is a safe gap in traffic

[SafeMobilityFL.com](https://www.SafeMobilityFL.com)



Visit [SafeMobilityFL.com](https://www.SafeMobilityFL.com) for more information.

# Construction Update

Construction activity at the First Responders Recreation Center is well underway since the Groundbreaking Ceremony on May 26, 2021. The site and demolition permits have been acquired. The building permits are in review at Marion County. The interior demolition is 20% completed. Paving and sidewalks have been removed (as required), mass grading and stormwater drainage system installations are underway.



# Information Provided By...

**The Villages®**  
Community Development Districts  
Property Management

## **Villa Paving - Updated 6/1/2021**

Ranger Construction Company will begin milling and overlaying the roads in the following villas-

District 3-

- Fernandina Villas: 6/28/2021 through 7/6/2021
- Amelia Villas: 6/30/2021 through 7/9/2021

Dates may be adjusted due to unforeseen circumstances, including weather.

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you reschedule any work or deliveries to your Villa until the paving is complete as they may be denied access. Only residents and emergency vehicles will have immediate access during the construction.

**PLEASE DO NOT run your irrigation, wash your vehicle or empty your pool during the week, as it will increase the work time.**

**ALL vehicles and trailers must be parked OFF of the roads and the overflow parking areas must be empty, as to not impede the work.**

**Please be advised that newly paved roadways will take approximately one hour to cure and should not be driven on while hot! Driving before this time could result in tracking asphalt onto your driveway and damaging the new roadway.**

**If you must travel through the construction, PLEASE drive slowly and watch for and listen to directions provided by the contract workers.**

Our goal is to give you a new road that will last a maximum life with the LEAST amount of inconvenience. Your cooperation is GREATLY APPRECIATED. If you have any questions during the work there will be someone on site to help. For additional information, please contact District Property Management at 352-753-4022.





**The following facilities will be temporarily closed or have scheduled maintenance:**

⇒ **Paradise Regional Recreation Complex Pickleball & Tennis Courts**

The Paradise Regional Recreation Complex Pickleball & Tennis Courts will be closed for maintenance on June 19th.

⇒ **Tierra Del Sol Village Recreation Center Tennis & Shuffleboard Courts**

The Tierra Del Sol Village Recreation Center Tennis & Shuffleboard Courts will be closed for maintenance June 7th through June 25th.

⇒ **Tierra Del Sol Village Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool**

The Tierra Del Sol Village Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool will be closed for maintenance June 12th.

⇒ **Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on June 19th.

⇒ **Chatham Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Chatham Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on June 12th.

⇒ **Amelia Neighborhood Recreation Area Adult Pool**

The Amelia Neighborhood Recreation Area Adult Pool will be closed for maintenance June 14th through June 18th.

⇒ **SeaBreeze Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The SeaBreeze Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on June 13th.



**The following facilities will be temporarily closed or have scheduled maintenance:**

⇒ **Fish Hawk Village Recreation Center Billiards Room**

The Fish Hawk Village Recreation Center Billiards Room will be closed for maintenance June 9th through June 11th.

⇒ **Captiva Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Captiva Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on June 12th.

⇒ **Burnsd Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Chatham Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on June 13th.

⇒ **Big Cypress Village Recreation Center Billiards Room**

The Big Cypress Village Recreation Center Billiards Room will be closed for maintenance June 23rd through June 25th.

⇒ **Rupert Canine Park**

The Rupert Canine Park will be closed for maintenance May 24th through June 21st from 1:45–5:00PM daily.

⇒ **Dudley Canine Park**

The Dudley Canine Park will be closed for maintenance May 17th through June 28th .

⇒ **Hill Top Executive Golf Course**

⇒ The Hill Top Executive Golf Course will be closed until further notice for an approved utility infrastructure improvement project.

# Information Provided By Sumter County

## PRESS RELEASE

Immediate Release:

June 1, 2021

Contact: Bradley Arnold  
County Administrator  
(352) 689-4400  
[bradley.arnold@sumtercountyfl.gov](mailto:bradley.arnold@sumtercountyfl.gov)

C-466 and Morse Boulevard Intersection  
Improvement Project

Sumter County, FL –

The C-466 and Morse Boulevard intersection improvement project will commence this week. Given the location of the construction, lane closures will be utilized during the daytime and nighttime hours.

The right lane on C-466 westbound at the Morse Boulevard intersection and the southbound right turn lane on Morse Boulevard to C-466 westbound are both scheduled to be closed on June 2, 2021 during daytime hours.

Please use caution when traveling C-466 and Morse Boulevard during the construction. Partial lane closures are to be expected, and heavy machinery will be working near the travel way. The project is scheduled to be completed on or around September 7, 2021. Please travel at the posted construction speed limit to protect yourselves and our construction workers.

[www.sumtercountyfl.gov](http://www.sumtercountyfl.gov)

###

## What's Happening in Your District



### Clearview Avenue

As the District prepares for renovation of the First Responders Recreation Center, the area is in the process of being secured for construction. The vehicular entrance at Clearview Avenue closed on Wednesday, May 12, 2021. The Clearview Avenue entrance will remain accessible for golf cars only accessing the Soulliere Villas and The First Baptist Church of The Villages. All vehicular traffic to The First Baptist Church of The Villages should use the church entrance at Highway 42. Please use caution in this area and pay attention to all directional signage. For additional updates on the First Responders Recreation Center, please visit [DistrictGov.org](http://DistrictGov.org).

**The Villages®**  
Community Development Districts  
District 1

**NOTICE OF VACANCY**  
**VILLAGE COMMUNITY DEVELOPMENT**  
**DISTRICT NO. 1 BOARD OF SUPERVISORS**

The Village Community Development District No. 1 Board of Supervisors is seeking applicants who are interested in filling Seat 5, which is vacant due to the resignation of a Board Supervisor. The remainder of the unexpired term is November 2024.

Any interested applicants must be a qualified elector which is defined by Florida Statute 190 as "any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida and of the district, and who registers to vote with the Supervisor of Elections in the county in which the district land is located". To obtain additional information or request an application you may contact Jennifer Farlow, District Clerk at (352) 751-3939 or obtain a copy of the application on the [www.districtgov.org](http://www.districtgov.org) website.

**Applications must be submitted to Jennifer Farlow, District Clerk no later than**  
**5 p.m. on Wednesday, June 30, 2021**  
**at the District Office, 984 Old Mill Run, The Villages.**

The Board of Supervisors will interview applicants during a Board Meeting to be held on **Friday, July 9, 2021 at 8:00 a.m.** in the **Savannah Regional Recreation Center, 1545 Buena Vista Boulevard, The Villages, FL 32162**

\*\*The Board of Supervisors welcome interested applicants to include a resume with their experience as an attachment to the application\*\*



## APPLICATION FOR APPOINTMENT - VCDD NO. 1 BOARD OF SUPERVISORS

**PLEASE PRINT OR TYPE**

APPLICANT NAME: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE # \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ CELL/BUSINESS# \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ PREVIOUS OCCUPATION: \_\_\_\_\_

HOW LONG HAVE YOU LIVED IN THE VILLAGES? \_\_\_\_\_

REFERENCES: (PLEASE DO NOT USE A VCDD NO. 1 BOARD SUPERVISOR AS A REFERENCE)

	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

### **APPLICANTS ARE ENCOURAGED TO SUBMIT ADDITIONAL SHEETS AS NECESSARY**

HAVE YOU ENGAGED WITH YOUR DISTRICT GOVERNMENT BY ATTENDING:  
BOARD MEETINGS OR WORKSHOPS?  
CDD ORIENTATION? (DATE)  
RESIDENT ACADEMY? (DATE)

PROVIDE YOUR KNOWLEDGE, SKILLS AND ABILITIES, AS IT RELATES TO YOUR SERVICE AS A BOARD SUPERVISOR:

PROVIDE DETAILS OF HOW YOU WOULD EMBODY THE DISTRICT'S CORE VALUES OF STEWARDSHIP, HARDWORK, HOSPITALITY AND CREATIVITY AND INNOVATION.

EXPLAIN HOW YOUR PRIOR SERVICE ON A GOVERNMENT BOARD, COUNCIL OR COMMITTEE HAS PREPARED YOU TO SERVE AS A VCDD NO. 1 BOARD SUPERVISOR.

IF YOU DO NOT HAVE PRIOR EXPERIENCE AS AN ELECTED OFFICIAL, PLEASE EXPLAIN HOW YOU WOULD ANTICIPATE INTERACTING WITH THE VCDD NO. 1 BOARD OF SUPERVISORS.

IS THERE ANYTHING IN YOUR PERSONAL OR PROFESSIONAL LIFE THAT MIGHT BE CONSIDERED CONTROVERSIAL, IF YOU WERE APPOINTED TO SERVE AS A VCDD NO. 1 BOARD SUPERVISOR?

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PLEASE RETURN COMPLETED FORM NO LATER THAN **WEDNESDAY, JUNE 30, 2021 at 5:00 P.M.** TO THE DISTRICT OFFICE, ATTENTION: JENNIFER FARLOW, 984 OLD MILL RUN, THE VILLAGES, FLORIDA 32162. PLEASE CALL MS. FARLOW AT 751-3939 IF YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION.

### **IMPORTANT LEGAL REQUIREMENTS FOR VCDD NO. 1 BOARD OF SUPERVISORS**

AS A MEMBER OF THE VCDD NO. 1 BOARD OF SUPERVISORS YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS AND PUBLIC RECORDS DISCLOSURE. TRAINING IN THESE AREAS WILL BE PROVIDED BY THE DISTRICT.

SIGN: \_\_\_\_\_ DATED: \_\_\_\_\_

PRINT: \_\_\_\_\_ RECEIVED BY CLERK: \_\_\_\_\_



**NOTICE OF VACANCY**  
**VILLAGE COMMUNITY DEVELOPMENT**  
**DISTRICT NO. 7 BOARD OF SUPERVISORS**

The Village Community Development District No. 7 Board of Supervisors is seeking applicants who are interested in filling Seat 1, which is vacant due to the resignation of a Board Supervisor. The remainder of the existing four (4) year term for the vacated Seat will expire in November 2022.

Any interested applicants must be a qualified elector which is defined by Florida Statute 190 as "any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida and of the district, and who registers to vote with the Supervisor of Elections in the county in which the district land is located". To obtain additional information or request an application you may contact Jennifer Farlow, District Clerk at (352) 751-3939 or obtain a copy of the application on the [www.districtgov.org](http://www.districtgov.org) website.

**Applications must be submitted to Jennifer Farlow, District Clerk no  
later than  
Tuesday, June 29, 2021 at 5:00 p.m.  
at the District Office, 984 Old Mill Run, The Villages.**

The Board of Supervisors will interview applicants during a Board Meeting to be held on Thursday, July 8, 2021 at 8:00 a.m. at the **Savannah Regional Recreation Center, 1545 Buena Vista Boulevard, The Villages, FL 32162.**

## APPLICATION FOR APPOINTMENT - VCDD NO. 7 BOARD OF SUPERVISORS

**PLEASE PRINT OR TYPE**

APPLICANT NAME: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE # \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ CELL/BUSINESS# \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ PREVIOUS OCCUPATION: \_\_\_\_\_

HOW LONG HAVE YOU LIVED IN THE VILLAGES? \_\_\_\_\_

REFERENCES: (PLEASE DO NOT USE A VCDD NO. 7 BOARD SUPERVISOR AS A REFERENCE)

NAME ADDRESS PHONE

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

### **APPLICANTS ARE ENCOURAGED TO SUBMIT ADDITIONAL SHEETS AS NECESSARY**

HAVE YOU ENGAGED WITH YOUR DISTRICT GOVERNMENT BY ATTENDING:  
BOARD MEETINGS OR WORKSHOPS?  
CDD ORIENTATION? (DATE)  
RESIDENT ACADEMY? (DATE)

PROVIDE YOUR KNOWLEDGE, SKILLS AND ABILITIES, AS IT RELATES TO YOUR SERVICE AS A BOARD SUPERVISOR:

PROVIDE DETAILS OF HOW YOU WOULD EMBODY THE DISTRICT'S CORE VALUES OF STEWARDSHIP, HARDWORK, HOSPITALITY AND CREATIVITY AND INNOVATION.

EXPLAIN HOW YOUR PRIOR SERVICE ON A GOVERNMENT BOARD, COUNCIL OR COMMITTEE HAS PREPARED YOU TO SERVE AS A VCDD NO. 7 BOARD SUPERVISOR.

IF YOU DO NOT HAVE PRIOR EXPERIENCE AS AN ELECTED OFFICIAL, PLEASE EXPLAIN HOW YOU WOULD ANTICIPATE INTERACTING WITH THE VCDD NO. 7 BOARD OF SUPERVISORS.

IS THERE ANYTHING IN YOUR PERSONAL OR PROFESSIONAL LIFE THAT MIGHT BE CONSIDERED CONTROVERSIAL, IF YOU WERE APPOINTED TO SERVE AS A VCDD NO. 7 BOARD SUPERVISOR?

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PLEASE RETURN COMPLETED FORM NO LATER THAN **TUESDAY, JUNE 29, 2021 at 5:00 P.M.** TO THE DISTRICT OFFICE, ATTENTION: JENNIFER FARLOW, 984 OLD MILL RUN, THE VILLAGES, FLORIDA 32162. PLEASE CALL MS. FARLOW AT 751-3939 IF YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION.

### **IMPORTANT LEGAL REQUIREMENTS FOR VCDD NO. 7 BOARD OF SUPERVISORS**

AS A MEMBER OF THE VCDD NO. 7 BOARD OF SUPERVISORS YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS AND PUBLIC RECORDS DISCLOSURE. TRAINING IN THESE AREAS WILL BE PROVIDED BY THE DISTRICT.

SIGN: \_\_\_\_\_ DATED: \_\_\_\_\_

PRINT: \_\_\_\_\_ RECEIVED BY CLERK: \_\_\_\_\_

## Information Provided By...



### **ARCHITECTURAL REVIEW COMMITTEE**

Village Community Development District No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of District 6, District 7 or District 8 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 a.m.).

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: [District 6 Application](#), [District 7 Application](#) and [District 8 Application](#) and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida

**Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.**

## Information Provided By...

The Villages®  
Community Development Districts  
Community Standards



**ARCHITECTURAL REVIEW COMMITTEE (ALTERNATE MEMBER)  
VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT  
FOR THE LADY LAKE / LAKE COUNTY PORTION OF THE VILLAGES  
NORTH OF COUNTY ROAD 466**

Village Center Community Development District for the Lady Lake / Lake County portion of The Villages north of County Road 466 is seeking an **alternate** volunteer member to serve as their representative on the Architectural Review Committee.

The **alternate applicant** must be a full time resident of the Lady Lake / Lake County portion of The Villages north of County Road 466 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. This requires attendance at the ARC meeting every week for the first four (4) weeks and once every month thereafter. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 p.m.).

If you are interested in becoming an alternate volunteer representative for the Lady Lake / Lake County portion of The Villages north of County Road 466, the application is available by clicking on the following link: [Application](#). Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida. For information about the position, contact the Community Standards Department at 751-3912.

**Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.**

The Villages®  
Community Development Districts  
Community Standards

COMMUNITY STANDARDS DEPARTMENT  
ARCHITECTURAL REVIEW COMMITTEE  
VOLUNTEER MEMBER FOR  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7

APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. on April 16, 2021.**

I understand that being a member of the Architectural Review Committee (ARC) is a volunteer position with a four year commitment which I will spend approximately two hours every week as a committee member. **The applicant must be a full time resident of Village Community Development District No. 7 and have lived in The Villages for at least one year.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

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2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

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3. Are you familiar with your deed restrictions and/or covenants?    Y        N`

Signature \_\_\_\_\_

Phone \_\_\_\_\_

Print Name \_\_\_\_\_

Village of \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

Village Community Development Districts  
984 Old Mill Run, The Villages, Florida 32162  
Business Phone: 352-751-3912    Business Fax: 352-751-6707

**SAMPLE**  
For each District's Application, please see the previous page.

**FORM 1****STATEMENT OF  
FINANCIAL INTERESTS****2020**

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF  CANDIDATE OR  NEW EMPLOYEE OR APPOINTEE**\*\*\*\* THIS SECTION MUST BE COMPLETED \*\*\*\*****DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2020.

**MANNER OF CALCULATING REPORTABLE INTERESTS:**FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**): COMPARATIVE (PERCENTAGE) THRESHOLDS OR  DOLLAR VALUE THRESHOLDS**PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

**PART B -- SECONDARY SOURCES OF INCOME**[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

**PART C -- REAL PROPERTY** [Land, buildings owned by the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")


You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

**FILING INSTRUCTIONS** for when and where to file this form are located at the bottom of page 2.**INSTRUCTIONS** on who must file this form and how to fill it out begin on page 3.

**PART D — INTANGIBLE PERSONAL PROPERTY** [Stocks, bonds, certificates of deposit, etc. - See instructions]  
 (If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

**PART E — LIABILITIES** [Major debts - See instructions]  
 (If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

**PART F — INTERESTS IN SPECIFIED BUSINESSES** [Ownership or positions in certain types of businesses - See instructions]  
 (If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

**PART G — TRAINING** For elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

**I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.**

**IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE**

**SIGNATURE OF FILER:**

**Signature:**

\_\_\_\_\_

**Date Signed:**

\_\_\_\_\_

**CPA or ATTORNEY SIGNATURE ONLY**

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, \_\_\_\_\_, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**FILING INSTRUCTIONS:**

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

**Local officers/employees** file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

**State officers or specified state employees** who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

**Candidates** file this form together with their filing papers.

**MULTIPLE FILING UNNECESSARY:** A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

**WHEN TO FILE: Initially,** each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

**Candidates** must file at the same time they file their qualifying papers.

**Thereafter,** file by July 1 following each calendar year in which they hold their positions.

**Finally,** file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2020.



## NOTICE

**Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]**

**In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]**

## **WHO MUST FILE FORM 1:**

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

## **INSTRUCTIONS FOR COMPLETING FORM 1:**

**INTRODUCTORY INFORMATION** (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: [www.ethics.state.fl.us](http://www.ethics.state.fl.us).

**NAME OF AGENCY:** The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

**DISCLOSURE PERIOD:** The "disclosure period" for your report is the calendar year ending December 31, 2020.

**OFFICE OR POSITION HELD OR SOUGHT:** The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

**PUBLIC RECORD:** The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

## **MANNER OF CALCULATING REPORTABLE INTEREST**

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

### **IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY**

#### **PART A — PRIMARY SOURCES OF INCOME**

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

#### **PART B — SECONDARY SOURCES OF INCOME**

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

#### **PART C — REAL PROPERTY**

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

#### **PART D — INTANGIBLE PERSONAL PROPERTY**

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

## PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

## PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

## PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

# IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

## PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

## PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than 10% of your gross income from that business entity; **and**,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

**PART C — REAL PROPERTY**

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

**PART D — INTANGIBLE PERSONAL PROPERTY**

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

**PART E — LIABILITIES**

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

**PART F — INTERESTS IN SPECIFIED BUSINESSES**

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

**PART G — TRAINING CERTIFICATION**

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.