

September 9, 2021

Contact Us:

Customer Service (352) 753-4508

Administration (352) 751-3939

Budget (352) 674-1920

Community Standards (352) 751-3912

Community Watch (352) 753-0550

Property Management (352) 753-4022

Finance Customer Service (352) 750-0000

Human Resources (352) 674-1905

Public Safety (352) 205-8280

Purchasing (352) 751-6700

Recreation Administration (352) 674-1800

Risk Management (352) 674-1828

Utility Operations (352) 751-3939

District Weekly Bulletin



CDD Orientation

This valuable program is held the **second** and **fourth** Thursday of the month at 10:00 a.m. at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

DistrictGov.org



Two Important Dates to Remember

The Villages Public Safety Department will be holding an open house at Fire Station 47 on **September 20, 2021 from 1:00pm to 4:00 p.m.** Residents and their families are invited to visit the station and meet the firefighters. In addition, there will be tours of the station, truck demonstrations and light refreshments. This is the perfect time to get to know your firefighters and to be able to ask them questions. With all of the current EMS discussions taking place, this is a wonderful opportunity to be able to speak directly to Fire Chief Edmund Cain and Deputy Chief James Goodworth.





The next upcoming event is the Sumter County Board of County Commissioners meeting that will be held on **September 21, 2021 at 7:00 p.m**. The meeting will take place at the Everglades Recreation Center located at 5497 Marsh Bend Trail in The Villages.

On September 21, 2021, the Sumter County Board of County Commissioners (SCBOCC) will be discussing and voting on the recommendation presented by the Ad Hoc Fire, EMS and TransportCommittee. The current recommendation includes:

- Retaining the two separate Fire Departments, The Villages Fire Rescue and Sumter County FireRescue with NO consolidation
- Sumter County providing in-house countywide medical and transport (ambulance) Services.





The Sumter County Board of County Commissioners can adopt, amend, or deny the Committee's recommendation, determining the future delivery of fire and EMS services within The Villages Community. To show your support of The Villages Fire Rescue and oppose the consolidation of the Fire Departments, we urge you to attend the upcoming SCBOCC meeting or email your Sumter County Commissioners.

Of the 10 options that were presented by Sumter County, The Villages Public Safety Department is in favor of Option 9. It allows The Villages Public Safety Department to remain separate from the Sumter County Fire Department and operate its own ambulance service.

We encourage all residents of Sumter County to attend and voice their opinion.

Patriot Day

WE REMEMBER 9/11/2001

There are several locations in The Villages to remember all of the lives lost on September 11, 2001 as we approach the 20th Anniversary.

The Veterans Memorial Group of The Villages holds its 9/11 ceremony at the memorial in front of Station 44 at 10:00am.

The Parrot Head Group will be holding its annual 9/11 blood drive at Station 44 from 8:00am to 5:00 pm.

The FDNY 343 club holds its annual 911 ceremony at St. Mark's Catholic Church on 9/11 starting at 10:00am.







American Heart Association Family and Friends CPR/AED Cost: \$25

Date	Class #1	Class #2
August 17, 2021	0900-1130	1330-1600
September, 21, 2021	0900-1130	1330-1600
October 19, 2021	0900-1130	1330-1600
November 16, 2021	0900-1130	1330-1600
December 21, 2021	0900-1130	1330-1600

American Heart Association BLS Healthcare Provider CPR/AED Description: Basic CPR/AED class for healthcare providers

Cost: \$30

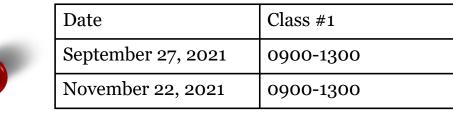
Date	Class #1
August 19, 2021	0900-1300
September, 16, 2021	0900-1300
October 21, 2021	0900-1300
November 18, 2021	0900-1300



ECSI CPR/AED/First Aid

Description: Basic CPR/AED/First Aid class for citizens. Includes certification card.

Cost \$35



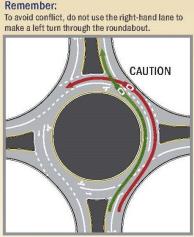


Frequently Asked Questions and Answers



How do I travel around a roundabout?

For information about driving around a roundabout, see the resource below and on the following page from Sumter County.



Approaching Roundabouts

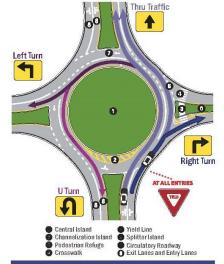
- Reduce your speed and prepare to YIELD to all traffic in the roundabout.
- Guide signs provide guidance for approach street
 locations, not lane use orientation.

Choose your lane:

- Approaching a two lane roundabout, make a lane choice according to the following rules:
- If you intend to exit the roundabout more than halfway around, use the LEFT-HAND lane.
- If you intend to exit the roundabout less than halfway around, use the RIGHT-HAND lane.
- If you intend to continue straight through, use either lane unless signs or markings indicate otherwise.

Navigating Roundabouts

- Move up to the entrance line and wait for a gap in traffic. DO NOT ENTER next to a vehicle in the roundabout, as that vehicle may be exiting at the next exit.
- Within the roundabout, do not stop except to avoid a collision; you have the right-of-way over entering
- traffic. Keep moving in a counterclockwise direction. • Do not change lanes in a roundabout.
- A striped channelization island is present in several roundabouts, which reduces the circulatory roadway to one lane approaching a single-lane exit.



Best Practices:

- Do not change lanes within the roundabout or as you exit
- Do not overtake other vehicles or bicyclists within the roundabout
- Be aware of other vehicles in the roundabout
- Follow pavement striping and arrows for guidance exit roundabouts with caution
- YIELD to emergency vehicles before or after the roundabout - D0 NOT STOP in the roundabout
- Give oversized vehicles extra room because they may need both lanes to manuever
- Indicate your exit using your right-turn signal
 - For additional information, please refer to FHWA's Roundabouts: An Informational Guide at www.tfhrc.gov/safety/00068.htm





A Guide to Navigating Roundabouts in Sumter County, Florida

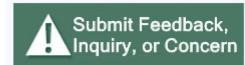


What is a Roundabout?

A roundabout is a circular intersection where vehicles yield at entry to traffic already within the circulatory roadway and all vehicles flow in a counter-clockwise direction around a central island.

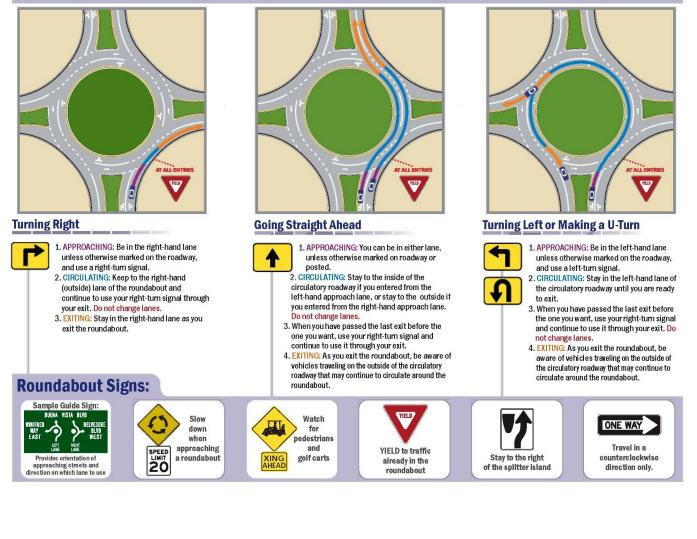
Sumter County Board of County Commissioners

Frequently Asked Questions and Answers



How do I travel around a roundabout?

Driving Roundabouts



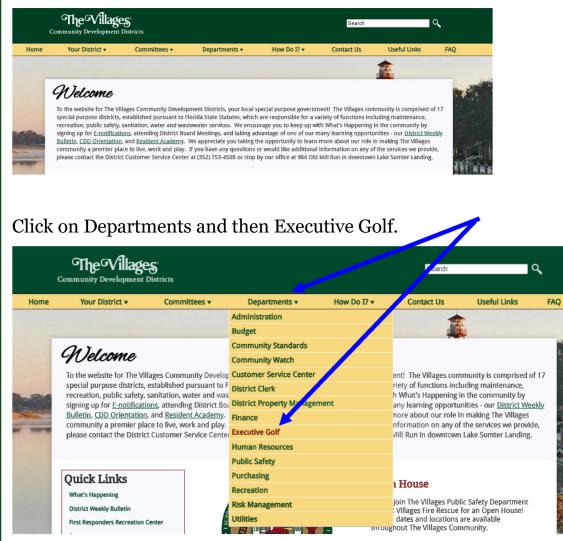
<u>DistrictGov.org</u>



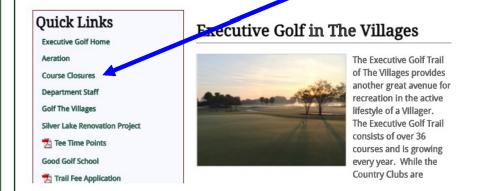
Community Development Districts Executive Golf

How can I find what Executive Golf Course are closed?

To find out if an Executive Golf Course is closed, visit DistrictGov.org.



Under Quick Links on the left-hand side, click on Course Closures.



DistrictGov.org

The Villages® Community Development Districts Executive Golf

On this page, you will find the routine golf course closures, the aerification and overseed schedules and the individual courses that are closed for maintenance.

Course Closures

Executive Golf Course Closures

2021 Executive Golf Course Aerification Schedule

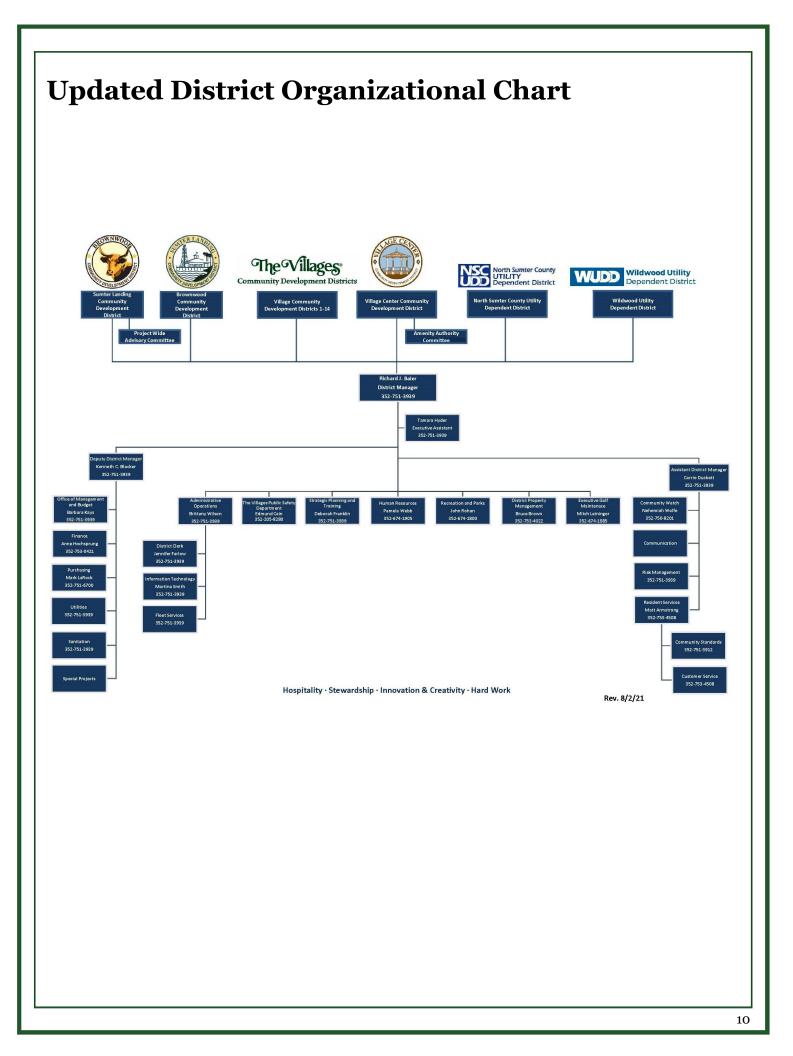
2021 Executive Golf Course Overseed Schedule

Pimlico Executive Golf Course

The Pimlico Executive Golf Course will close on Monday, August 23, 2021 until further notice as part of a utility infrastructure improvement project. If you have any questions or would like additional information, please contact Executive Golf Maintenance at 352-674-1885. We apologize for the inconvenience and thank you for your patience.

Escambia Executive Golf Course

As repairs are made to the water retention basin located near the Moyer Recreation Center, the Escambia Executive Golf Course will be closed until further notice. For your safety, please refrain from entering this area. We appreciate your patience and apologize for the inconvenience.



Construction Update

The Villages® Community Development Districts Property Management

First Responders Recreation Center

Additional storm drainage has been added to the north side of the putt-n-play course. Interior plumbing and HVAC inspections have been received, as well as 4 (four) exterior building foundation inspections by Marion County as of September 2, 2021. The swimming pool has been excavated, formed and the cementing of the pool shell (walls & floor) is underway. The pool filtration unit has been installed. The underground utility services installations (water, sewer, electric and gas) are nearing completion. All permits have been received from Marion County Building Department. The site work is sixty-five percent (65%) complete. The project is on schedule and approximately twenty-three percent (23%) complete at this time.



AARP Offers Safe Driving Courses

Community Development Districts AARP Driver Safety has cancelled all in-person AARP Driver Safety events and

TheVillages

activities until January 1, 2022, as a precaution against the COVID-19 coronavirus.

If any Smart Driver course participants are able to renew their car insurance discount due to course cancellations, they can complete the AARP Smart Driver online course. The special 25% off discount has been extended until the end of the year for those who may have to take it online now. Website: www.aarpdriversafety.org

Weather Policy

The Recreation & Parks Department has the right, as issued by the National Weather Service, Public Safety, or Recreation & Park Department in the event of tornadoes, hurricanes or other severe storm watch/warning, weather conditions to close facilities and/or cancel/postpone or relocate activities at Recreation facilities for public safety. Cancellations, postponements and relocation of activities will be done in a timely manner. Sponsored activities will be cancelled/postponed a minimum of thirty minutes to one hour before scheduled play time depending on type of activity. Emergency alert warning may require sooner cancellations. Please visit DistrictGov.org for more information.



Community Development Districts Recreation & Parks

Aquatic Access Lifts Are Available at All Recreation Swimming Pools

The Recreation & Parks Department knows that access to an aquatic environment is vitally important for both mobility challenged individuals and seniors. With that in mind, Aquatic Access Lifts are available at all Recreation supported swimming pools in The Villages. Aquatic Access Lifts are self-service. If you have any questions or need assistance operating the pool lift, please contact any Recreation staff member at the facility in which you are visiting. You can also contact Recreation Administration at 352-674-1800 to have a Recreation staff member meet you at the pool location for assistance.



Recreation Center Under Construction

For your safety and well-being and that of the construction workers, please refrain from entering any construction area prior to the opening of the facilities. Thank you for your cooperation.





Recreation & Parks

Mark Twain Library Book Return

In our efforts to keep the recreation facilities in optimal condition, the Mark Twain Library at the Paradise Regional Recreation Complex received a new book return box! Please stop by to see the improved facilities! If you have any questions or need additional information, please contact the Paradise Regional Recreation Complex at 352-753-0637.





For residents living in Village Community Development Districts 1-11, located in Sumter County, Marion County and The Villages of Fruitland Park.

- All Household Solid Waste and Yard Waste is picked up twice a week—same time, same truck, all together!
- All household waste should be placed in sealed tall kitchen trash bags or 20-30 gallon trash bags (any color with the exception of red, which is used for medical waste).
- All materials can be placed in the same bag, no need to sort!
- The trash bags should be left at the end of your driveway, <u>**no garbage cans**</u> <u>**are allowed.**</u>
- Each bag should weigh no more than forty (40) pounds.
- Bags must be placed for collection before 6:00 a.m. on your collection day or the night before (no sooner than 5:00 p.m.)
- Wrap broken glass or other sharp objects in newspaper and place them where they cannot cause injury.
- Limbs & branches should be bundled and tied and may not exceed 4" in diameter, 4' in length or exceed 40 pounds.

Residents living in Village Community Development Districts 12 and 13 may contact Finance Customer Service at 352-750-0000 for additional information.

Town of Lady Lake Residents may contact Waste Management at 352-787-4416 with questions.

Unincorporated Lake County Residents (not including District 11) may contact Lake County Solid Waste at 352-343-3776 with questions.







Information Provided by Sumter County

Household Electronics & Hazardous Waste Mobile Collection -Amnesty Day Saturday November 6, 2021 8 AM to 2 PM

Location: Lake Okahumpka Park, 6085 E. SR 44, Wildwood 34785

What to Bring:

Automotive fluids and batteries	Herbicides	Propane Tanks (25 lbs)
Cleaners	Household electronics (TVs, VCRs, computers, etc.)	Rechargeable household batteries
Fertilizers	Latex & oil based paints	Smoke detectors
Fluorescent lamps and Mercury containing devices	Paint removers and thinners	Solvents
Fungicides	Pesticides	Wood Preservatives
Gas (old gas & old gas cans)	Pool Chemicals	

What not to bring:

Biological/Infectious waste	Explosives	Radioactive waste
Empty paint cans	Tires	

HOW TO PACKAGE AND TRANSPORT CHEMICALS

- 1. Do NOT mix chemicals together.
- 2. Keep products in original labeled containers if possible.
- 3. Place containers into cardboard boxes to prevent breakage.
- 4. Place leaky container in clear plastic bag and transport in box with newspaper.
- 5. Put boxes in trunk or in back of vehicle away from passengers.

For more information, visit their website at <u>https://sumtercountyfl.gov/1236/</u> <u>Household-Electronics-Hazardous-Waste-Mo</u>.



Disasters Don't Wait. Make Your Plan Today.



National Preparedness Month (NPM) is an observance each September to raise awareness about the importance of preparing for disasters and emergencies that could happen at any time.

The 2021 theme is "Prepare to Protect. Preparing for disasters is protecting everyone you love."

Being prepared is protecting yourself, and everyone you love. As recent storms have shown us, there is not always a long time to prepare before being in midst of a dangerous situation. Hurricane Ida took roughly 74-hours to form from a Tropical Depression to a ruthless Category 4 hurricane that made landfall in Louisiana.

The time to prepare is NOW.

All Season long you have heard it, "Be Prepared"- it is now September and you should be ready! **Do you and your family have and know your plan?**

- ⇒ How will you and your family communicate in case of a disaster? Power Outage?
- \Rightarrow Are you ready to evacuate, where will you go? Never ignore an evacuation order.
- ⇒ Are your important documents backed up, protected, or ready to be brought with you?

Is your home prepared?

Hurricane Winds can turn materials into missiles. Get your home ready, today! These things, to name a few, can be done now to save limited time during a storm warning.

- \Rightarrow Clean weak branches and trees that can fall. Clean gutters.
- \Rightarrow Install Storm shutters to protect windows.
- \Rightarrow Seal outside wall openings that could cause a leak.



Disasters Don't Wait. **Make Your Plan Today.**



Take an inventory of your personal property

Creating a home inventory will help ensure that you have purchased enough insurance to replace your personal possessions. In the event you need to evacuate, be sure your home inventory is among the important documents you take with you.

Review your Insurance Policies

If you have questions about what your current policy will cover or need to augment your current coverage, contact your insurance professional.

Now that you and your loved ones have prepared your plan, guarantee your kit is ready.

Your kit should be a survival kit incase of flooding, power outages, and survival means incase you are trapped at home after major storm damage. Your kit should also be able to be brought with you in case of evacuation.

What's in your kit?

The following information is what FEMA recommends, at minimum, every house hold to have.

- Water- one gallon per person, per day. 3 day supply for evacuation, 2-week supply for home.
- **Food** non-perishable, easy to prepare items. 3-day supply for evacuation, 2week supply for home.
- Flashlights, Candles, Lanterns make sure to have lighters and matches
- Battery-powered or hand-crank radio- NOAA Weather Radio, if possible.



Disasters Don't Wait. **Make Your Plan Today.**



- Extra Batteries, Multi Purpose Tool, Chargers (rechargeable battery for phone)
- First Aid Kit, Medications (7 day supply) and medical items
- Pet Supplies
- **Sanitation and Person Hygiene items** if staying at a shelter, remember hand sanitizer, masks, and disinfectant as well.
- Family and Emergency Contact Info- a copy should be on your person incase of loss of battery to cell phone.
- **Extra Fuel** for generators, car, and grills. Always remember generators must be operated outside of your home in a well-ventilated area.
- **Cash** ATMS might be inoperable due to power outages

Do not wait to fight crowds last minute, your kit should be ready at all times!



Sources: <u>https://www.ready.gov/september</u>

https://www.iii.org/article/preparing-hurricane

https://www.fema.gov/press-release/20210318/proper-emergency-kit-essentialhurricane-preparedness





Community Development Districts Property Management

The following facilities will be temporarily closed or have scheduled maintenance:

\Rightarrow Atlas Canine Park

The Atlas Canine Park will be closed for maintenance September 6th through September 10th.

\Rightarrow Paradise Dog Park

The Paradise Dog Park will be closed for maintenance September 13th through September 17th.

⇒ Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool

The Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance September 18th.

⇒ Chatham Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Chatham Village Recreation Center Indoor Facilities, Outdoor Facilities, and Family Pool will be closed for maintenance on September 11th.

⇒ Laurel Manor Regional Recreation Complex Lincoln Theatre

The Laurel Manor Regional Recreation Complex Lincoln Theatre will be closed for maintenance September 13th through September 17th.

⇒ Laurel Manor Regional Recreation Complex Pickleball and Tennis Courts

The Laurel Manor Regional Recreation Complex Pickleball and Tennis Courts will be closed for resurfacing September 1st through September 21st.

⇒ Pimlico Village Recreation Center Indoor Facilities

The Pimlico Village Recreation Center Indoor Facilities will be closed for wallpaper replacement September 7th through September 30th.

⇒ Bacall Village Recreation Center Maltese Falcon Room

The Bacall Village Recreation Center Maltese Falcon Room will be closed for maintenance September 20th and September 21st.





The following facilities will be temporarily closed or have scheduled maintenance:

⇒ Hadley Neighborhood Recreation Area Outdoor Facilities and Adult Pool

The Hadley Neighborhood Recreation Area Outdoor Facilities and Adult Pool will be closed for maintenance September 8th through September 14th.

⇒ SeaBreeze Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool

The SeaBreeze Regional Recreation Complex Indoor Facilities, Outdoor Facilities, and Sports Pool will be closed for maintenance on September 12th.

\Rightarrow Dunedin Neighborhood Recreation Area Adult Pool

The Dunedin Neighborhood Recreation Area Adult Pool will be closed for maintenance September 10th through September 18th.

⇒ Captiva Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool

The Captiva Village Recreation Center Indoor Facilities, Outdoor Facilities, and Family Pool will be closed for maintenance on September 19th.

⇒ Moyer Village Recreation Center Family Pool

The Moyer Village Recreation Center Family Pool will be closed for maintenance until further notice.

⇒ Silver Lake, Sandhill, Sweetgum and Pimlico Executive Golf Courses

The Silver Lake, Sandhill, Sweetgum and Pimlico Executive Golf Courses will be closed until further notice for approved infrastructure improvement projects.

⇒ Escambia Executive Golf Course

The Escambia Executive Golf Course will be closed until further notice for the repairs to the water retention basin located near the Moyer Recreation Center.

During the September Board meetings, the District Board of Supervisors will conduct public hearings to accept public input and then adopt the Final FY21-22 Budget and maintenance assessment rates. The public hearings will take place during the District Board meetings as listed below: Sep 9 (Thu) @ the Savannah Center, Ashley Wilkes Room District 7 8:00 am District 11 10:00 am

Sep 9 (Thu) @ the Everglades Recreation Center

District 12 1:30 pm District 13 3:00 pm

Sep 10 (Fri) @ the Savannah Center, Ashley Wilkes Room

District 1 8:00 am District 2 9:30 am District 3 11:00 am District 4 1:30 pm

Sep 13 (Mon) @ the Savannah Center, Ashley Wilkes Room District 10 3:00 pm

If you have any questions please feel free to contact Barbara Kays, Budget Director at 352-751-3939 or email at Barbara.Kays@Districtgov.org.

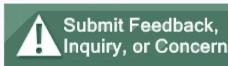


The Villages. **Community Development Districts**

Office of Management and Budget

Information Provided by ...

Frequently Asked Questions and Answers





Finance

Why is September 16, 2021 an important date in regard to my bond?

A property owner can pay off their Bond principal balance in full at any time of the year. However, if you pay off your Bond any time from now until 5pm on September 16, 2021, the payoff amount will be adjusted for the full interest amount to be paid on the November 2021 tax bill.

If you choose to pay your Bond off in full during this time, you will have one last Bond assessment on your November 2021 Property Tax bill. That tax bill must be paid in full.

To obtain a Bond payoff amount or for other questions regarding your Bond, please contact the Bond Office at 352-751-3900. Please call to schedule an appointment prior to visiting the office.

If you are interested in the breakdown of how your Bond is paid, all Bond amortization schedules are available on the District's website: <u>DistrictGov.org</u>. Click on the quick link to Residential Bond Assessment Information.

Please remember that even when the Bond is paid in full, there will continue to be an annual Maintenance Assessment on your County Property Tax bill. The Maintenance Assessment pays for ongoing costs to maintain the infrastructure of your District.

You are not required to prepay your Bond. If you do not choose to pay it off in full at this time, the Bond will continue to be annually assessed on the County Property Tax bill.



NOTICE OF VACANCY VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7 BOARD OF SUPERVISORS

The Village Community Development District No. 7 Board of Supervisors is seeking applicants who are interested in filling Seat 1, which is vacant due to the resignation of a Board Supervisor. The remainder of the existing four (4) year term for the vacated Seat will expire in November 2022.

Any interested applicants must be a qualified elector which is defined by Florida Statute 190 as "any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida and of the district, and who registers to vote with the Supervisor of Elections in the county in which the district land is located". To obtain additional information or request an application you may contact Jennifer Farlow, District Clerk at (352) 751-3939 or obtain a copy of the application by printing the next page.

Applications must be submitted to Jennifer Farlow, District Clerk no later than Tuesday, October 5, 2021 at 5:00 p.m. at the District Office, 984 Old Mill Run, The Villages.

Applications received by the District Clerk's Office between Monday, August 16, 2021 and Tuesday, October 5, 2021 will be considered by the Board of Supervisors, during the Village Community Development District No. 7 Board Meeting held on Thursday, October 14, 2021 meeting at 8:00 a.m. The meeting will be held at SeaBreeze 2384Buena Vista Boulevard, The Villages, Florida 32162.

APPLICATION	I FOR APPOINTMENT - VCDD NO. 7 BOARD OF SUPERVISORS
	PLEASE PRINT OR TYPE
APPLICANT NAME:	E-MAIL:
ADDRESS:	PHONE #
CITY:	ZIP CODE:CELL/BUSINESS#
OCCUPATION:	PREVIOUS OCCUPATION:
HOW LONG HAVE YOU LIVED	IN THE VILLAGES?
NAME	NOT USE A VCDD NO. 7 BOARD SUPERVISOR AS A REFERENCE) <u>ADDRESS</u> <u>PHONE</u>
2)	
APPLICANTS	ARE ENCOURAGED TO SUBMIT ADDITIONAL SHEETS AS NECESSARY
HAVE YOU ENGAGED WITH Y BOARD MEETINGS OR WORK CDD ORIENTATION? (DATE) RESIDENT ACADEMY? (DATE)	
PROVIDE YOUR KNOWLEDGE	E, SKILLS AND ABILITIES, AS IT RELATES TO YOUR SERVICE AS A BOARD SUPERVISOF
PROVIDE DETAILS OF HOW Y HOSPITALITY AND CREATIVIT	OU WOULD EMBODY THE DISTRICT'S CORE VALUES OF STEWARDSHIP, HARDWORK, Y AND INNOVATION.
EXPLAIN HOW YOUR PRIOR S TO SERVE AS A VCDD NO. 7 E	SERVICE ON A GOVERNMENT BOARD, COUNCIL OR COMMITTEE HAS PREPARED YOU 30ARD SUPERVISOR.
	EXPERIENCE AS AN ELECTED OFFICIAL, PLEASE EXPLAIN HOW YOU WOULD ITH THE VCDD NO. 7 BOARD OF SUPERVISORS.
	R PERSONAL OR PROFESSIONAL LIFE THAT MIGHT BE CONSIDERED CONTROVERSIAL SERVE AS A VCDD NO. 7 BOARD SUPERVISOR?
OFFICE, ATTENTION: JENNIFE	D FORM NO LATER THAN TUESDAY, OCTOBER 5, 2021 at 5:00 P.M . TO THE DISTRICT ER FARLOW, 984 OLD MILL RUN, THE VILLAGES, FLORIDA 32162. PLEASE CALL MS. HAVE ANY QUESTIONS REGARDING YOUR APPLICATION.
IMPORTAN	T LEGAL REQUIREMENTS FOR VCDD NO. 7 BOARD OF SUPERVISORS
APPLICABLE LAWS REGARDI	NO. 7 BOARD OF SUPERVISORS YOU WILL BE OBLIGATED TO FOLLOW ANY NG GOVERNMENT-IN-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS AND PUBLI AINING IN THESE AREAS WILL BE PROVIDED BY THE DISTRICT.
SIGN:	DATED:
PRINT:	RECEIVED BY CLERK:



ARCHITECTURAL REVIEW COMMITTEE

Village Community Development District No. 1 (District 1), No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of District 6, District 7 or District 8 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 a.m.).

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: <u>District 1</u> <u>Application</u>, <u>District 6 Application</u>, <u>District 7 Application</u> and <u>District 8 Application</u> and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.



Community Development Districts Community Standards



ARCHITECTURAL REVIEW COMMITTEE (ALTERNATE MEMBER) VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT FOR THE LADY LAKE / LAKE COUNTY PORTION OF THE VILLAGES NORTH OF COUNTY ROAD 466

Village Center Community Development District for the Lady Lake / Lake County portion of The Villages north of County Road 466 is seeking an **alternate** volunteer member to serve as their representative on the Architectural Review Committee.

The **alternate applicant** must be a full time resident of the Lady Lake / Lake County portion of The Villages north of County Road 466 and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc; however, this is not required. This requires attendance at the ARC meeting every week for the first four (4) weeks and once every month thereafter. The Committee meets weekly, on Wednesdays, for approximately 3 hours (8:00 a.m. until 11:00 p.m.).

If you are interested in becoming an alternate volunteer representative for the Lady Lake / Lake County portion of The Villages north of County Road 466, the application is available by clicking on the following link: <u>Application</u>. Please complete the application and return it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida. For information about the position, contact the Community Standards Department at 751-3912.

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.



FORM 1	STATE	MENT OF		2020
Please print or type your name, mailing address, agency name, and position belo	FINANCIA	L INTEREST	s Г	FOR OFFICE USE ONLY:
LAST NAME FIRST NAME MID				
MAILING ADDRESS :				
CITY :	ZIP : COUNTY	<u>,</u>		
NAME OF AGENCY :				
NAME OF OFFICE OR POSITION	HELD OR SOUGHT :			
		OR APPOINTEE		
_	**** THIS SECTION <u>M</u>		D ****	
DISCLOSURE PERIOD:				
THIS STATEMENT REFLECTS	YOUR FINANCIAL INTERESTS	FOR CALENDAR YEAR E	NDING DEC	EMBER 31, 2020.
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PART D - INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certif	cates of deposit, etc See in:	structions]
(If you have nothing to report, write "none" or "n/a")		
TYPE OF INTANGIBLE	BUSINESS ENTITY TO V	WHICH THE PROPERTY RELATES
PART E — LIABILITIES [Major debts - See instructions]		
(If you have nothing to report, write "none" or "n/a")		
NAME OF CREDITOR	ADDRES	SS OF CREDITOR
PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or po	sitions in certain types of bus	sinesses - See instructions]
(If you have nothing to report, write "none" or "n/a")	NESS ENTITY # 1	BUSINESS ENTITY # 2
VAME OF BUSINESS ENTITY	NEGO EN ITT # 1	BUSINESS ENTITY#2
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
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Signature: Signature: Date Signed: Date Signed: FILING INSTRUCTIONS: f you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions. Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do no bermanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact you Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned. State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail send the completed form to P.O. Drawer 15709, Tallahassee, FU 23317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200 Tallahassee, FL 32303. To file with the Commission by email, scar your completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use	CPA or ATTY If a certified public accuin good standing with the she must complete the light of the she must complete the she must complete the she must constructions to the form disclosure herein is true. CPA/Attorney Signature Date Signed:	ORNEY SIGNATURE ONLY ountant licensed under Chapter 473, or attorney he Florida Bar prepared this form for you, he or following statement:
Signature: Signature: Date Signed: FILING INSTRUCTIONS: f you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions. Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do no bermanently reside in Florida, file with the Supervisor of Elections of the county in which they permanently reside. (If you do no bermanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact you Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be commission on Ethics may file by mail or email. To file by mail send the completed form to P.O. Drawer 15709, Tallahassee, Fl 22317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200 Tallahassee, FL 32303. To file with the Commission by email, scar your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy	CPA or ATTY If a certified public acce in good standing with ti she must complete the I,	ORNEY SIGNATURE ONLY ountant licensed under Chapter 473, or attorney he Florida Bar prepared this form for you, he or following statement:
Signature: Signature: Date Signed: Date Signed: FILING INSTRUCTIONS: f you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the orm to that location. To determine what category your position falls under, see page 3 of instructions. Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do no bermanently reside in Florida, file with the Supervisor of Elections of the county in which they permanently reside. (If you do no bermanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections for the mailing address or email address to see Do not email your form to the Commission on Ethics, it will be eturned. State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail end the completed form to P.O. Drawer 15709, Tallahassee, FU 20217-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200 Fallahassee, FL 32303. To file with the Commission by email, scar four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use any four completed form and any attachments as a pdf (do not use	CPA or ATTY If a certified public acce in good standing with ti she must complete the I,	ORNEY SIGNATURE ONLY ountant licensed under Chapter 473, or attorney he Florida Bar prepared this form for you, he or following statement:

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation, Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

 The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils. commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

 Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, <u>and contact your agency's financial disclosure coordinator</u>. You can find your coordinator on the Commission on Ethics website: www.ethics. state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2020.

CE FORM 1 - Effective: January 1, 2021. Incorporated by reference in Rule 34-8.202, F.A.C.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period <u>even if you have since left that position</u>. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. <u>Your Social Security Number</u> is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality <u>if</u> you submit a written request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on <u>either</u> thresholds that are comparative (usually, based on percentage values) <u>or</u> thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. <u>You must use the type of threshold you have chosen for each part of the form</u>. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A - PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. <u>You do not have to disclose any public salary or public position(s)</u>. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

 If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

 If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

 If you received income from investments in stocks and bonds, list <u>each individual company</u> from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B - SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

CE FORM 1 - Effective: January 1, 2021. Incorporated by reference in Rule 34-8.202, F.A.C..

stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D - INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product *contained in* a brokerage account. IRA, or the Florida College Investment Plan is your asset-not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document)

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F -- INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

- If you received income from investments in stocks and bonds, list each individual company from which you derived

CE FORM 1 - Effective: January 1, 2021. Incorporated by reference in Rule 34-8.202, F.A.C.

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); *and*,

(2) You received more than 10% of your gross income from that business entity; *and*,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C - REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product *contained in* a brokerage account. IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

CE FORM 1 - Effective: January 1, 2021. Incorporated by reference in Rule 34-8.202, F.A.C.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.