

# District Weekly Bulletin

### Contact Us:

**Customer Service**  
(352) 753-4508

**Administration**  
(352) 751-3939

**Budget**  
(352) 674-1920

**Community Standards**  
(352) 751-3912

**Community Watch**  
(352) 753-0550

**Property Management**  
(352) 753-4022

**Finance Customer Service**  
(352) 750-0000

**Human Resources**  
(352) 674-1905

**Public Safety**  
(352) 205-8280

**Purchasing**  
(352) 751-6700

**Recreation Administration**  
(352) 674-1800

**Risk Management**  
(352) 674-1828

**Utility Operations**  
(352) 751-3939



## CDD Orientation

This valuable program is typically held on the **second** and **fourth** Thursday of the month at 10:00 AM at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

*Due to the upcoming holidays, the CDD Orientation schedule has been adjusted and the remaining two classes of 2021 will be held on Thursday, November 18, 2021, and Thursday, December 9, 2021. January 2022 will begin the normal CDD Orientation schedule.*

The Villages®  
Community Development Districts  
Community Watch

## Veterans Day

Yesterday, November 11, 2021, was Veterans Day. We, at Community Watch, honor our Veterans for the sacrifices they have made for our great Country. We are honored to have so many Veterans working with us every day — as patrol drivers, gate attendants, gate operations, dispatch, and on the administrative side.

Some are proud and loud, whereas others prefer to stay in the background and watch silently.

### **What is a Veteran?**

A Veteran is an individual who was previously on active duty in the Army, Air Force, Navy, Marine Corps, or Coast Guard and was discharged for reasons other than dishonorable.

*“A Veteran is someone who at one time in their life wrote a blank check made payable to “The United States of America” for an amount up to and including their life.”*

— Unknown



**The Villages®**  
Community Development Districts  
**Community Watch**

**THAT, MY FRIENDS, IS HONOR**

September 30, 2016, Congress Passed Act S.1004 (114th): Veterans Day Moment of Silence Act, “An Act To amend title 36, United States Code, to encourage the nationwide observance of two minutes of silence each Veterans Day. Chapter 1 of title 36, United States Code, was then amended by adding the following section at the end: “The President shall issue each year a proclamation calling on the people of the United States to observe two minutes of silence on Veterans Day in honor of the service and sacrifice of veterans throughout the history of the Nation, beginning at —

- “(1) 3:11 p.m. Atlantic standard time;
- “(2) 2:11 p.m. eastern standard time;
- “(3) 1:11 p.m. central standard time;
- “(4) 12:11 p.m. mountain standard time;
- “(5) 11:11 a.m. Pacific standard time;
- “(6) 10:11 a.m. Alaska standard time; and
- “(7) 9:11 a.m. Hawaii-Aleutian standard time.”

October 7, 2016, President Obama signed Public Law 114-240 - Veterans Day Moment of Silence Act. This law calls on all Americans to pause voluntarily for two minutes to honor the sacrifice of Veterans. The silence occurred simultaneously across the Nation on Veterans Day — at 2:11 p.m. Eastern Standard Time this Veterans Day.

We, at Community Watch, stand tall and proud to honor our Veterans on Veterans Day. We hope that all of you do the same. Thank you.

## Thanksgiving Holiday Information

The District Customer Service Center and all District Administrative Offices will be closed on Thursday, November 25, 2021, and Friday, November 26, 2021, in observance of Thanksgiving. We will resume normal business hours on Monday, November 29, 2021. If you have any questions or would like additional information, please contact the District Customer Service Center at 352-753-4508.



All Recreation Centers, Offices, District Offices, Fitness Clubs and Boat Tours will be closed on Thursday, November 25, 2021. The Outdoor Facilities and Swimming Pools will be open for your enjoyment. While the offices will remain closed on Friday, November 26, 2021, the Recreation Centers and Fitness Clubs will reopen.

- Guest ID Card, Trail Fee and Activity registration services will be available at La Hacienda, Lake Miona, Eisenhower, Rohan and Everglades Regional Recreation Centers from 8:30 AM - 12:00 PM on Friday, November 26, 2021, through Sunday, November 28, 2021.
- Regular office hours will resume Monday, November 29, 2021.

## Sanitation Holiday Information

- **Village Community Development Districts 1-11**

If you live in Village Community Development Districts 1-11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, there will be no sanitation collection on Thursday, November 25, 2021. Collection will be on Saturday, November 27, 2021.

- **Village Community Development District No. 12 and No. 13**

If you live in Districts 12 and 13, there will be no sanitation collection on Thursday, November 25, 2021. Collection will be on Monday, November 29, 2021.

- **Lake County portion of The Villages (not including VCDD No. 11)**

If you live in the Lake County portion of The Villages (not including VCDD No. 11), Thursday collection will be moved to Friday, November 26, 2021 and Friday collection will be moved to Saturday, November 27, 2021.

- **Lady Lake portion of The Villages**

If you live in the Town of Lady Lake portion of The Villages, there will be no sanitation or recycling collection on Thursday, November 25, 2021. Trash will be collected on Monday, November 29, 2021.

## Information Provided By...

The Villages®  
Community Development Districts  
Customer Service

### CDD Orientation - Holiday Schedule

No sign-ups or fees are required for this presentation. This valuable program is typically held on the second and fourth Thursday of the month at 10:00 AM at the District office located at 984 Old Mill Run in Lake Sumter Landing. Due to the upcoming holidays, the CDD Orientation schedule for the remainder of 2021 has been adjusted accordingly. There are two remaining CDD Orientation classes for this calendar year, and the dates for each are listed below:

- Thursday, November 18, 2021
- Thursday, December 9, 2021

January 2022 will begin the normal CDD Orientation schedule of the **second** and **fourth** Thursday of every month. For additional information, please contact the District Customer Service Center at 352-753-4508.

If you are unable to attend a Thursday session, the District created a video presentation called District Orientation that provides an overview on The Villages Community Development Districts' operation and District Departments and Staff that help make The Villages a premier community. Please click the following link to view the videos and presentations - [District Orientation](#).

## Information Provided By...

The Villages®  
Community Development Districts  
Finance



AVAILABLE!

**E-Billing is available for your monthly water, trash and amenity bill!**

By signing up for E-Bill, we will no longer send you a monthly paper statement. To utilize E-Billing, visit [www.DistrictGov.org](http://www.DistrictGov.org) and click on the 'Sign Up for E-Billing' Quick Link. After signing up, a confirmation email will be sent to you within 7 business days. If you have any questions or concerns, please email us at [utilities@districtgov.org](mailto:utilities@districtgov.org) or call Finance Customer Service at (352) 750-0000.

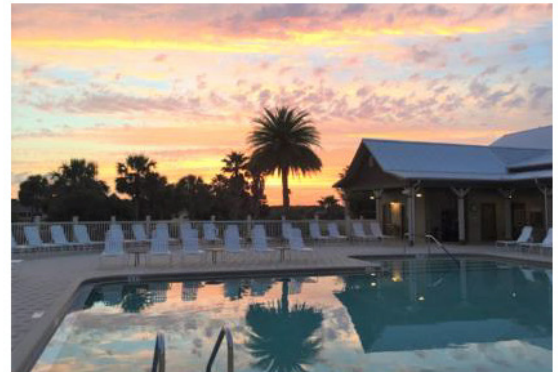
The Villages®  
Community Development Districts  
Finance

# Information Provided By...

## Swimming Pool Information

Learn about the rules and guidelines for each one of our recreation, sports and family pools.

- Pools and outdoor facilities close at dusk (30 minutes after sunset).
- Please follow all posted pool hours, rules and regulations. In the event of an emergency, dial 911. Note: No pets are allowed in the pool area.
- If a staff member is on site, please check in with them. Please have your Villages ID or guest ID and photo ID with you at all times.
- All pools are heated during the cooler months. We strive for water temperatures between 81-84 degrees. Temperatures will fluctuate depending on the weather.
- Swim at your own risk.



## Cycling Expo

	 <p>Calling All Bicycle Enthusiasts</p> <p>All events take place at <b>La Hacienda Regional Recreation Complex</b> 1200 Avenida Central, The Villages</p>
<p><b>Cycling Expo &amp; Health Fair</b> FRIDAY, NOVEMBER 12TH 10:00am - 2:00pm</p>	<p><b>Bicycle Challenge</b> SATURDAY, NOVEMBER 13TH 6:30am - 4:00pm</p>
 <p><small>© 2021 Village Center Community Development District. All Rights Reserved.</small></p>	<p>Sponsored by: <i>UF Health The Villages® Hospital</i> <b>AUXILIARY FOUNDATION</b></p> <p>For more information and to register, go to: <a href="http://H4HBikeWeekend.com/schedule">H4HBikeWeekend.com/schedule</a></p>

For more information email [RecreationDepartment@DistrictGov.org](mailto:RecreationDepartment@DistrictGov.org) | Call 352-753-1716 | [DistrictGov.org](http://DistrictGov.org)

# Information Provided By...



## Outdoor Concert Series

# OUTDOOR *Concert Series*

FEATURING  
**THE MUDDS** | WEDNESDAY  
**NOV 17**  
**2:00 PM**

FENNEY RECREATION COMPLEX

Open seating on the lawn behind recreation center. Bring your own lawn chairs.  
Accepting donations of canned goods for the Seeds of Hope Food Drive.



SEEDS OF HOPE  
WILLOWOOD  
Featuring the Willowood High School and the Willowood Food Pantry

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**SPACE IS LIMITED | REGISTRATION REQUIRED | FREE ADMISSION**  
Register at any regional recreation complex or online at [DistrictGov.org](http://DistrictGov.org).  
For more info email [RecreationDepartment@DistrictGov.org](mailto:RecreationDepartment@DistrictGov.org) | Call 352-753-1716 | [DistrictGov.org](http://DistrictGov.org)

The Villages®  
Recreation & Parks

## Outdoor Exercise Equipment NOW Available at Laurel Manor and Eisenhower Regional Recreation Complexes

In our efforts to keep adding lifestyle opportunities for Villages residents, Outdoor Exercise Equipment has been installed at the Laurel Manor and Eisenhower Regional Recreation Complexes and is now available for use! Please stop by to see the improved facilities!



## Information Provided By...



### Outdoor Movie Series

**OUTDOOR *Movie* SERIES**

FEATURING  
**THE MARTIAN**

Thursday | Nov 18 | 6:30 pm  
SADDLEBROOK SOFTBALL COMPLEX

- Golf cars will be allowed on the field.
- Only service animals allowed.

**SPACE IS LIMITED | REGISTRATION REQUIRED | FREE ADMISSION**  
Register at any regional recreation complex or online at [DistrictGov.org](http://DistrictGov.org).  
For more info or to request an accommodation email [RecreationDepartment@DistrictGov.org](mailto:RecreationDepartment@DistrictGov.org) | Call 352-753-1716 | [DistrictGov.org](http://DistrictGov.org)  
\*The Recreation & Parks Department reserves the right to alter and/or modify movies to effectively provide enjoyment and enhance the quality of life for all Villagers®.

## Did You Know???

### 2021 Holiday Decoration Policy

If your Village plans on decorating the Gate House or Village/Villa Entry sign for any of the upcoming holidays, the District Boards have adopted an updated Holiday Decoration Policy. This excludes postal stations. Prior to installation, residents must submit a design to District Property Management at 1026 Canal Street, The Villages or email [PropertyManagement@districtgov.org](mailto:PropertyManagement@districtgov.org) and sign the Activity Release of Liability. [Click here](#) to see the full 2021 Holiday Decoration Policy. You may also contact District Property Management at 352-753-4022 for additional information.



# Frequently Asked Questions and Answers



Did you know that each lot in The Villages is assigned two specific days of the week to irrigate? It is important to follow this schedule to prevent over watering the common areas between homes and to ensure that there is adequate pressure on the system available for everyone who is scheduled that day.

A ‘flood’ of information on irrigating is available online at [www.thevillageswaterwisdom.com](http://www.thevillageswaterwisdom.com). Information including details on Florida Friendly Landscaping, how much water you really need to use and when your lot is scheduled for watering are all at your fingertips.

Residents in the **Lake County portion of The Villages** (with the exception of District 11) must comply with the restrictions of the St. John's River Water Management District.

Eastern Standard Time			
Lake County	Addresses ending in 0, 2, 4, 6, 8	Sunday	12 am to 10 am and 4 pm to 12 am
Lake County	Addresses ending in 1, 3, 5, 7, 9	Saturday	12 am to 10 am and 4 pm to 12 am
Daylight Saving Time			
Lake County	Addresses ending in 0, 2, 4, 6, 8	Thursday and Sunday	12 am to 10 am and 4 pm to 12 am
Lake County	Addresses ending in 1, 3, 5, 7, 9	Wednesday and Saturday	12 am to 10 am and 4 pm to 12 am

The following is a summary of the restrictions:

- Lawn watering depends on whether you have an odd or even numbered address, and the time of year.
  - ⇒ **Daylight Saving Time:** Second Sunday in March until the first Sunday in November.
  - ⇒ **Eastern Standard Time:** First Sunday in November until the second Sunday in March.
- Watering may only occur before 10 AM or after 4 PM on the scheduled days.
- Water for no more than one hour per zone.
- Certain exemptions are available, such as allowances for new plant material.
- There are no restrictions on fountains, car washing and pressure washing. However, it is important to be as efficient as possible, such as using a shut-off nozzle on the hose, so water isn't wasted.

# Frequently Asked Questions and Answers



Residents in the Sumter, Marion and Fruitland Park portions of The Villages must comply with the SWFWMD's year-round conservation measures.

The year round conservation measures allow for twice-per-week watering, which gives residents additional flexibility for determining when to water. Residents are encouraged to water only if their lawn and landscape needs it and turn off their irrigation system if it has rained or if rain is predicted in the next 24 hours. Some of the signs that a lawn needs water include: blades folded in half lengthwise, footprints remaining on the lawn for several minutes after walking on it, and the top few inches of soil being dry.

CDD	Home Address	Watering Days	Watering Hours
1	Even Addresses (ending in 0, 2, 4, 6, 8)	Tuesday / Friday	12 am to 10 am and 4 pm to 12 am
1	Odd Addresses (ending in 1, 3, 5, 7, 9)	Monday / Thursday	12 am to 10 am and 4 pm to 12 am
2	Even Addresses (ending in 0, 2, 4, 6, 8)	Tuesday / Friday	12 am to 10 am and 4 pm to 12 am
2	Odd Addresses (ending in 1, 3, 5, 7, 9)	Monday / Thursday	12 am to 10 am and 4 pm to 12 am
3	Even Addresses (ending in 0, 2, 4, 6, 8)	Tuesday / Saturday	12 am to 10 am and 4 pm to 12 am
3	Odd Addresses (ending in 1, 3, 5, 7, 9)	Wednesday / Sunday	12 am to 10 am and 4 pm to 12 am
4	Even Addresses (ending in 0, 2, 4, 6, 8)	Thursday / Sunday	12 am to 10 am and 4 pm to 12 am
4	Odd Addresses (ending in 1, 3, 5, 7, 9)	Wednesday / Saturday	12 am to 10 am and 4 pm to 12 am
5 - 12	Even Addresses (ending in 0, 2, 4, 6, 8)	Irrigation schedules vary by house lot number, please refer to the sticker on the irrigation controller, visit <a href="http://thevillageswaterwisdom.com">thevillageswaterwisdom.com</a> or use the chart on the following page for the irrigation schedule.	
5 - 12	Odd Addresses (ending in 1, 3, 5, 7, 9)		

# Frequently Asked Questions and Answers



## The Villages® Community Development Districts Utilities

### Irrigation Schedules for VCDD 5-13

Irrigation Schedules are determined by your lot number.

YOUR LOT NUMBER CAN BE FOUND ON YOUR ID CARD



**Example: Lot 4**  
Irrigation Day: Wednesday & Saturday  
Start Time: 4 a.m.



**Example: Lot 194**  
Irrigation Day: Thursday & Sunday  
Start Time: 1 a.m.

IRRIGATION DAY	START TIMES	LOT NUMBERS																								
		1	19	37	55	73	91	109	127	145	163	181	199	217	235	253	271	289	307	325	343	361	379	397	415	433
Monday & Thursday	4 PM	1	19	37	55	73	91	109	127	145	163	181	199	217	235	253	271	289	307	325	343	361	379	397	415	433
Wednesday & Saturday	1 AM	2	20	38	56	74	92	110	128	146	164	182	200	218	236	254	272	290	308	326	344	362	380	398	416	434
Monday & Thursday	7 PM	3	21	39	57	75	93	111	129	147	165	183	201	219	237	255	273	291	309	327	345	363	381	399	417	435
Wednesday & Saturday	4 AM	4	22	40	58	76	94	112	130	148	166	184	202	220	238	256	274	292	310	328	346	364	382	400	418	436
Monday & Thursday	10 PM	5	23	41	59	77	95	113	131	149	167	185	203	221	239	257	275	293	311	329	347	365	383	401	419	437
Wednesday & Saturday	7 AM	6	24	42	60	78	96	114	132	150	168	186	204	222	240	258	276	294	312	330	348	366	384	402	420	438
Tuesday & Friday	1 AM	7	25	43	61	79	97	115	133	151	169	187	205	223	241	259	277	295	313	331	349	367	385	403	421	439
Wednesday & Saturday	4 PM	8	26	44	62	80	98	116	134	152	170	188	206	224	242	260	278	296	314	332	350	368	386	404	422	440
Tuesday & Friday	4 AM	9	27	45	63	81	99	117	135	153	171	189	207	225	243	261	279	297	315	333	351	369	387	405	423	441
Wednesday & Saturday	7 PM	10	28	46	64	82	100	118	136	154	172	190	208	226	244	262	280	298	316	334	352	370	388	406	424	442
Tuesday & Friday	7 AM	11	29	47	65	83	101	119	137	155	173	191	209	227	245	263	281	299	317	335	353	371	389	407	425	443
Wednesday & Saturday	10 PM	12	30	48	66	84	102	120	138	156	174	192	210	228	246	264	282	300	318	336	354	372	390	408	426	444
Tuesday & Friday	4 PM	13	31	49	67	85	103	121	139	157	175	193	211	229	247	265	283	301	319	337	355	373	391	409	427	445
Thursday & Sunday	1 AM	14	32	50	68	86	104	122	140	158	176	194	212	230	248	266	284	302	320	338	356	374	392	410	428	446
Tuesday & Friday	7 PM	15	33	51	69	87	105	123	141	159	177	195	213	231	249	267	285	303	321	339	357	375	393	411	429	447
Thursday & Sunday	4 AM	16	34	52	70	88	106	124	142	160	178	196	214	232	250	268	286	304	322	340	358	376	394	412	430	448
Tuesday & Friday	10 PM	17	35	53	71	89	107	125	143	161	179	197	215	233	251	269	287	305	323	341	359	377	395	413	431	449
Thursday & Sunday	7 AM	18	36	54	72	90	108	126	144	162	180	198	216	234	252	270	288	306	324	342	360	378	396	414	432	450

**Irrigation after 10 a.m. and before 4 p.m. is prohibited by the Southwest Florida Water Management District.**



## Information Provided By...

***Wildwood Police Department***

Dear Citizens of the City of Wildwood:

I would like to introduce you to a program that the Wildwood Police Department has available to the Citizens of Wildwood. The “VIAL OF LIFE” is a program designed to provide needed information to the emergency personnel in the situation where you are unable to do so. The information provided by the “VIAL” will include medical history, medications, dosage, doctor’s name, insurance provider (optional) emergency contact numbers, hospital preference, and other information.

The container or “VIAL” will be located in the **REFRIGERATOR** within your house. This location is selected for several reasons. It is a common appliance in homes and the contents of a refrigerator remains undamaged during a fire. Law enforcement, fire departments and emergency personnel have been trained to look for the “VIAL OF LIFE” in your refrigerator.

Please take these [form\(s\)](#) and complete one for each member in your household. Try to provide as much detailed information as possible on the medical history and medications. **Use the back of the form if extra space is needed.** Place the forms in the Vial and place it on the **TOP SHELF** of your refrigerator. Place one of the BLUE decals on your refrigerator door and one near the front door area of your residence.

Remember to update the information on your forms when your medications or health changes.

If you have any questions or need extra VIALS, please contact the Wildwood Police Department at **(352) 330-1355**.

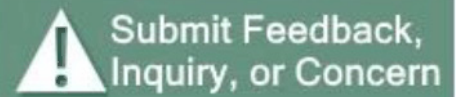
Sincerely,

Chief Randall Parmer

Chief of Police, Wildwood Police Department

3939 E County Rd 462 Wildwood, FL 34785

# Frequently Asked Questions and Answers

 Submit Feedback,  
Inquiry, or Concern



## **When should I call 911?**

When you have a medical, fire, or police emergency. If the situation seems urgent or has the potential to become dangerous, call 911. Call-takers or dispatchers will determine whether your call should be handled by 911 or can be transferred to another person or agency. When in doubt, call 911!

## **When I dial 911, which fire station answers my telephone call?**

Your 911 phone call isn't answered at any of The Villages Fire Stations. It is answered at a Public Safety Answering Point for 911, or PSAP for short. The call-taker will ask a few, simple questions about your emergency and, if it is either fire or medical in nature, the call is immediately transferred to the dispatch center for Villages Fire Rescue.

## **Doesn't the 911 operator know my address when I call? Why does he/she have to ask?**

If you call 911 from your hard-wired (house) phone, the location of that telephone appears on the call-taker's computer screen. It also gives your phone number as well as information about your primary police service, fire service, EMS service and ambulance service. If you call from your cell phone, none of that information may be available. The call taker will always ask for the location of the emergency either to confirm what he/she already sees on the screen or to learn the location from the cell phone caller. As a result, if you're calling from a cell phone, you need to know the COUNTY, YOUR ADDRESS, or CLOSEST CROSS STREETS to your location.

## **How long does the 911 call take?**

The average 911 call only takes about 30 seconds until help is dispatched. Of course, that time is dependent upon you – the caller – knowing where the emergency is.

**The Villages®**  
Community Development Districts  
District 2

**NOTICE OF VACANCY**  
**VILLAGE COMMUNITY DEVELOPMENT**  
**DISTRICT NO. 2 BOARD OF SUPERVISORS**

The Village Community Development District No. 2 Board of Supervisors is seeking applicants who are interested in filling Seat 1, which was recently vacated due to the passing of an existing Board Supervisor. The remainder of the existing four (4) year term for the vacated Seat will expire in November 2022.

Any interested applicants must be a qualified elector which is defined by Florida Statute 190 as “any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida and of the District, and who registers to vote with the Supervisor of Elections in the county in which the district land is located”. To obtain additional information or request an application you may contact Jennifer Farlow, District Clerk at (352) 751-3939 or obtain a copy of the application on the [www.districtgov.org](http://www.districtgov.org) website.

**Applications must be submitted to the District Clerk no later than 5:00 PM on Wednesday, December 1, 2021, at the District Office, 984 Old Mill Run, The Villages, FL.**

The Board of Supervisors will interview applicants during a Board Meeting to be held on **Friday, December 10, 2021, at 9:30 AM in the Savannah Regional Recreation Center, 1545 Buena Vista Blvd., The Villages, FL.**

\*\*The Board of Supervisors welcome interested applicants to include a resume with their experience as an attachment to the application\*\*

**APPLICATION FOR APPOINTMENT TO DISTRICT 2 BOARD OF SUPERVISORS**

**PLEASE PRINT OR TYPE**

APPLICANT NAME: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE # \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ CELL/BUSINESS# \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ PREVIOUS OCCUPATION: \_\_\_\_\_

HOW LONG HAVE YOU LIVED IN THE VILLAGES? \_\_\_\_\_

REFERENCES: (PLEASE DO NOT USE CDD BOARD MEMBERS)

	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

PLEASE ADD ADDITIONAL SHEETS AS NECESSARY

HAVE YOU ATTENDED THE COMMUNITY DEVELOPMENT DISTRICT ORIENTATION SEMINAR?

WHAT PRESENT/PREVIOUS WORK EXPERIENCE DO YOU HAVE WHICH RELATES TO DISTRICT 2 RESPONSIBILITIES?

WHAT PRESENT/PREVIOUS VOLUNTEER EXPERIENCES DO YOU HAVE WHICH RELATES TO DISTRICT 2 RESPONSIBILITIES?

WHAT SPECIAL CONTRIBUTIONS DO YOU BELIEVE YOU CAN BRING TO DISTRICT 2?

WHY DO YOU WANT TO SERVE ON THE DISTRICT 2 BOARD?

HAVE YOU ATTENDED ANY DISTRICT 2 BOARD MEETINGS?

LIST GOVERNMENT BOARDS (OR COUNCILS) ON WHICH YOU HAVE PREVIOUSLY SERVED.

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PLEASE RETURN COMPLETED FORM NO LATER THAN **Wednesday, December 1, 2021 at 5:00 p.m.** TO THE DISTRICT OFFICE, ATTENTION: JENNIFER FARLOW, 984 OLD MILL RUN, THE VILLAGES, FLORIDA 32162. PLEASE CALL MS. FARLOW AT (352) 751-3939 IF YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION.

**IMPORTANT LEGAL REQUIREMENTS FOR DISTRICT 2 BOARD OF SUPERVISORS**

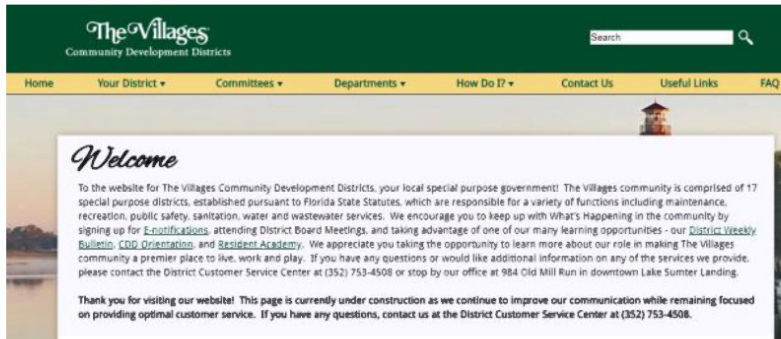
AS A MEMBER OF DISTRICT 2 BOARD OF SUPERVISORS, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS AND PUBLIC RECORDS DISCLOSURE. TRAINING IN THESE AREAS WILL BE PROVIDED BY THE DISTRICT.

SIGN: \_\_\_\_\_ DATED: \_\_\_\_\_

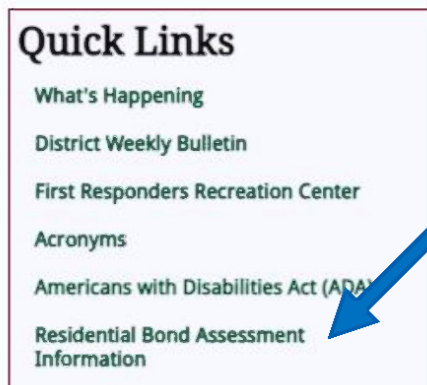
PRINT: \_\_\_\_\_ RECEIVED BY CLERK: \_\_\_\_\_

**Where can I find my bond amortization schedule online?**

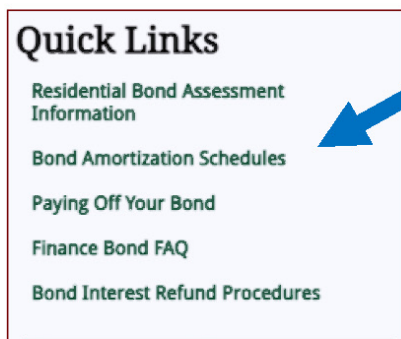
To find your bond amortization schedule, visit [DistrictGov.org](http://DistrictGov.org).



From Quick Links, select Residential Bond Assessment Information.



From Quick Links, select Bond Amortization Schedules.



**Residential Bond Assessment Information**

The infrastructure of the District in which you live was built with tax-exempt bonds. The bonds are repaid with monies collected in the annual tax bill sent out by the County Tax Collector's Offices and appear in the Non-Ad Valorem section of the tax bill as "Bond Debt Assessment".



Select the county in which you live.

### Bond Amortization Schedules

To obtain your amortization schedule:

1. Select the County in which you live
2. Select the District in which you live
3. Select the Unit in which you live

If you are unsure of your unit number, it is located on your Villages ID card. The U/L number is the first letter of the county in which you live, followed by the unit number and lot number.

[Marion County – District 4](#)

[Sumter County – Districts 1 - 3, Districts 5 – 10, and District 12](#)

[Lake County – District 11](#)



Select the District in which you live.

District 2



Residential Units

Villas

- [Unit 18](#)
- [Unit 19](#)
- [Unit 20](#)
- [Unit 21](#)
- [Unit 22](#)

- [Unit 600 Villa Vera Cruz](#)
- [Unit 601 Villa De Leon](#)
- [Unit 602 Villa De La Ramona](#)
- [Unit 603 Villa Del Canto](#)
- [Unit 604 Villa Santo Domingo](#)

Select the Unit in which you live.

District 2

[TOP](#)

Residential Units

Villas

- [Unit 18](#)
- [Unit 19](#)
- [Unit 20](#)
- [Unit 21](#)
- [Unit 22](#)

- [Unit 600 Villa Vera Cruz](#)
- [Unit 601 Villa De Leon](#)
- [Unit 602 Villa De La Ramona](#)
- [Unit 603 Villa Del Canto](#)
- [Unit 604 Villa Santo Domingo](#)



# Frequently Asked Questions and Answers



Submit Feedback,  
Inquiry, or Concern

## The Villages® Community Development Districts Human Resources

### **How can I be notified when new District positions are open?**

We attribute our successes to our over 1,250 team members who help to maintain our community and provide an environment that reinforces The Villages as being “America’s Friendliest Hometown”. If you, or someone you know, would like to join us in achieving our mission and supporting our vision for the future, then we encourage you to review job opportunities on our District website, [DistrictGov.org](http://DistrictGov.org).

The District is pleased to offer the ability to search online for current open positions and/or receive notifications of District job openings as they become available. Our online notification tool is a great resource for all interested applicants to find out about open positions at the District and is available 24/7/365. Since updates on job postings are sent via email, you will need to have an email address to utilize this notification system.

To access the online notification tool, please visit [DistrictGov.org](http://DistrictGov.org) and follow these steps:

- From the “**Departments**” drop down menu choose “**Human Resources**”.
- Choose “**Current Employment Opportunities**” by clicking on the button towards the bottom of the page. This button will bring you to our search engine for current job openings.
- Choose “**Notify Me About Future Openings**” (a new window will open).
  - Enter your email address.
  - Choose the categories you are interested in.
  - Choose a location.
  - Check the box stating “I’m not a robot”.
  - Choose “**Notify Me**”.

## Frequently Asked Questions and Answers



Submit Feedback,  
Inquiry, or Concern

### The Villages® Community Development Districts Human Resources

After completing these steps, you will receive an email from The Village Center Community Development District stating the following message:

*“Thank you for your interest in positions with Village Center Community Development District. We will contact you when the category and location you indicated are accepting inquires. Meanwhile, please browse our career site at <https://www2.appone.com/Search/Search.aspx?ServerVar=villagescentercommunitydevelopment.appone.com> for information on other positions within our organization.”*

Going forward, for all job openings that match the category you chose, you will receive an email notification about that specific job opening.

Please note:

Candidates are not required to sign up for the online notification tool in order to apply. Online notifications are simply a tool used to notify candidates of current job openings.

The District’s application process is done solely online.

If at any time you require assistance with the District’s online notification tool, require assistance with the online application or have questions, please contact the Human Resources Department at 352-674-1905.

# Did You Know??

## Villa and Parking Lot Paving Information - **Updated 11/08/2021**

Ranger Construction Company will begin milling and overlaying the roads in the following villas and parking lots:

<b>Paving Information – Updated 11/08/2021</b>		
	<b>Location:</b>	<b>Date:</b>
<b>District 1</b>	Hacienda Postal Parking Lot	November 11 – November 15
<b>District 2</b>	Santo Domingo Postal Parking Lot	November 15 – November 17
	Villa Vera Cruz	November 17 – November 23
<b>Spanish Springs</b>	Van Patten Parking Lot	November 29 – December 3
<b>Lake Sumter Landing</b>	Cody’s Restaurant Parking Lot	December 6 – December 9
<b>District 3</b>	Villa Valdosta	December 9 – December 15
	Villa Alexandria	December 15 – December 20
<b>District 4</b>	Belle Meade East	January 3 – January 10

**Dates may be adjusted due to unforeseen circumstances, including weather.**

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you adhere to the following requests:

- Reschedule any work or deliveries to your villa until the paving is complete as they may be denied access. Only residents and emergency vehicles will have immediate access during the construction.

## Did You Know??

### **Villa and Parking Lot Paving Information - Updated 11/08/2021**

- PLEASE DO NOT run your irrigation, wash your vehicle, or empty your pool during the week, as it will increase the work time.
- ALL vehicles and trailers must be parked OFF of the roads, and the overflow parking areas must be empty as to not impede the work.
- Please be advised that newly paved roadways will take approximately one hour to cure and should not be driven on while hot! Driving before this time could result in tracking asphalt onto your driveway and damaging the new roadway.
- If you must travel through the construction, PLEASE drive slowly and watch for and listen to directions provided by the contract workers.

Please be aware that in some cases, residents have installed decorative curbing, pavers, landscape, and other features within the District-owned property (road right-of-way area) or decorative curbing over the top of the asphalt and extending out beyond the right of way into the actual road.

While our contractor is diligent in performing the Mill and Overlay operation and will take all precautions to protect your property, these improvements (that are in the road, the right-of-way areas, or encroaching into the street) are subject to damage or destruction without compensation to the resident.

Residents may wish to remove items from the road right-of-way areas in advance of Mill and Overlay to mitigate the potential for damage. The District will not make repairs, restoration, or restitution for items within the road right-of-way that are inadvertently damaged during construction.

Our goal is to give you a new road that will last a maximum life with the LEAST amount of inconvenience. Your cooperation is GREATLY APPRECIATED. If you have any questions during the work, there will be someone on-site to help. For additional information, please contact District Property Management at 352-753-4022.



**The following facilities will be temporarily closed or have scheduled maintenance:**

⇒ **Southside Village Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool**

The Southside Village Recreation Center Indoor Facilities, Outdoor Facilities and Adult Pool will be closed for maintenance on November 17th.

⇒ **La Hacienda Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The La Hacienda Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance November 15th and November 20th.

⇒ **Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on November 24th.

⇒ **El Santiago Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The El Santiago Village Recreation Center Indoor Facilities, Outdoor Facilities, Back Patio and Family Pool will be closed for quarterly maintenance on November 13th.

⇒ **Chatham Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Chatham Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on November 17th.

⇒ **Mulberry Grove Dog Park**

The Mulberry Grove Dog Park will be closed for maintenance November 8th through December 5th.

⇒ **Mulberry Grove Regional Recreation Complex Sports Pool**

The Mulberry Grove Regional Recreation Complex Sports Pool will be closed for maintenance October 11th through November 21st.

⇒ **Allamanda Village Recreation Center Shuffleboard Courts**

The Allamanda Village Recreation Center Shuffleboard Courts will be closed for court resurfacing November 1st through November 26th.

⇒ **Laurel Manor Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The Laurel Manor Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on November 21st.



**The following facilities will be temporarily closed or have scheduled maintenance:**

⇒ **Churchill Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Churchill Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for quarterly cleaning on November 20th.

⇒ **Hibiscus Village Recreation Center Pickleball Courts**

The Hibiscus Village Recreation Center Pickleball Courts will be closed for court resurfacing November 3rd through November 26th.

⇒ **Hibiscus Village Recreation Center Tennis Courts**

The Hibiscus Village Recreation Center Tennis Courts will be closed for court resurfacing November 1st through November 26th.

⇒ **Canal Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Canal Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for quarterly maintenance on November 27th.

⇒ **Colony Cottage Regional Recreation Complex Indoor and Outdoor Facilities, Fitness Club and Sports Pool**

The Colony Cottage Regional Recreation Complex Indoor and Outdoor Facilities, Fitness Club and Sports Pool will be closed for maintenance on November 12th.

⇒ **Odell Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Odell Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance November 22nd through December 12th.

⇒ **SeaBreeze Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The SeaBreeze Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on November 15th.

⇒ **SeaBreeze Regional Recreation Complex Indoor Facilities**

The SeaBreeze Regional Recreation Complex Indoor Facilities will be closed for maintenance on November 16th.

⇒ **Sandhill, Sweetgum and Pimlico Executive Golf Courses**

The Sandhill, Sweetgum and Pimlico Executive Golf Courses will be closed until further notice for approved infrastructure improvement projects.

# Information Provided By...



## ARCHITECTURAL REVIEW COMMITTEE

Village Community Development District No. 1 (District 1), No. 5 (District 5), No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of the District they are applying for and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.; however, this is not required. The Committee meets weekly, on Wednesdays at 8:00 AM for approximately 2-4 hours.

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: [District 1 Application](#), [District 5 Application](#), [District 6 Application](#), [District 7 Application](#) and [District 8 Application](#) and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida.

**Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.**



# The Villages®

## Community Development Districts

### Community Standards

#### COMMUNITY STANDARDS DEPARTMENT ARCHITECTURAL REVIEW COMMITTEE VOLUNTEER MEMBER FOR VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7

#### APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. on April 16, 2021.**

I understand that being a member of the Architectural Review Committee (ARC) is a volunteer position with a four year commitment where I will spend approximately two hours every week as a committee member. **The applicant must be a full time resident of Village Community Development District No. 7 and have lived in The Villages for at least one year.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

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2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

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3. Are you familiar with your deed restrictions and/or covenants?    Y    N`

Signature \_\_\_\_\_

Phone \_\_\_\_\_

Print Name \_\_\_\_\_

Village of \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

Village Community Development Districts  
984 Old Mill Run, The Villages, Florida 32162  
Business Phone: 352-751-3912    Business Fax: 352-751-6707

**SAMPLE**  
For each District's Application, please see the previous page.

**FORM 1****STATEMENT OF  
FINANCIAL INTERESTS****2020**

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF  CANDIDATE OR  NEW EMPLOYEE OR APPOINTEE**\*\*\*\* THIS SECTION MUST BE COMPLETED \*\*\*\*****DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2020.

**MANNER OF CALCULATING REPORTABLE INTERESTS:**FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**): COMPARATIVE (PERCENTAGE) THRESHOLDS OR  DOLLAR VALUE THRESHOLDS**PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

**PART B -- SECONDARY SOURCES OF INCOME**[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

**PART C -- REAL PROPERTY** [Land, buildings owned by the reporting person - See instructions]  
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

**FILING INSTRUCTIONS** for when and where to file this form are located at the bottom of page 2.**INSTRUCTIONS** on who must file this form and how to fill it out begin on page 3.

**PART D — INTANGIBLE PERSONAL PROPERTY** [Stocks, bonds, certificates of deposit, etc. - See instructions]  
(If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

**PART E — LIABILITIES** [Major debts - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

**PART F — INTERESTS IN SPECIFIED BUSINESSES** [Ownership or positions in certain types of businesses - See instructions]  
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

**PART G — TRAINING** For elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

**SIGNATURE OF FILER:**

**Signature:**

\_\_\_\_\_

**Date Signed:**

\_\_\_\_\_

**CPA or ATTORNEY SIGNATURE ONLY**

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, \_\_\_\_\_, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**FILING INSTRUCTIONS:**

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

**Local officers/employees** file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

**State officers or specified state employees** who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

**Candidates** file this form together with their filing papers.

**MULTIPLE FILING UNNECESSARY:** A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

**WHEN TO FILE: Initially,** each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

**Candidates** must file at the same time they file their qualifying papers.

**Thereafter,** file by July 1 following each calendar year in which they hold their positions.

**Finally,** file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2020.

## NOTICE

**Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]**

**In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]**

## WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor, county or city manager, chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

## INSTRUCTIONS FOR COMPLETING FORM 1:

**INTRODUCTORY INFORMATION** (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: [www.ethics.state.fl.us](http://www.ethics.state.fl.us).

**NAME OF AGENCY:** The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

**DISCLOSURE PERIOD:** The "disclosure period" for your report is the calendar year ending December 31, 2020.

**OFFICE OR POSITION HELD OR SOUGHT:** The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

**PUBLIC RECORD:** The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

## **MANNER OF CALCULATING REPORTABLE INTEREST**

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

### **IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY**

#### **PART A — PRIMARY SOURCES OF INCOME**

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

#### **PART B — SECONDARY SOURCES OF INCOME**

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); and,

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

#### **PART C — REAL PROPERTY**

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

#### **PART D — INTANGIBLE PERSONAL PROPERTY**

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

## PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

## PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

## PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

# IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

## PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

## PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than 10% of your gross income from that business entity; **and**,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

### **PART C — REAL PROPERTY**

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

### **PART D — INTANGIBLE PERSONAL PROPERTY**

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

### **PART E — LIABILITIES**

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

### **PART F — INTERESTS IN SPECIFIED BUSINESSES**

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

### **PART G — TRAINING CERTIFICATION**

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.