

District Weekly Bulletin

Contact Us:

Customer Service
(352) 753-4508

Administration
(352) 751-3939

Budget
(352) 674-1920

Community Standards
(352) 751-3912

Community Watch
(352) 753-0550

Property Management
(352) 753-4022

Finance Customer Service
(352) 750-0000

Human Resources
(352) 674-1905

Public Safety
(352) 205-8280

Purchasing
(352) 751-6700

Recreation Administration
(352) 674-1800

Risk Management
(352) 674-1828

Utility Operations
(352) 751-3939



CDD Orientation

This valuable program is typically held on the **second** and **fourth** Thursday of the month at 10:00 AM at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

Due to the upcoming holidays, the CDD Orientation schedule has been adjusted and the last remaining class of 2021 will be held on Thursday, December 9, 2021. January 2022 will begin the normal CDD Orientation schedule.

Information Provided by...



District Administrative Offices

Appointments can be made by emailing or contacting the appropriate District Department.

- Administration - 352-751-3939 or CustomerService@districtgov.org
- Budget - 352-674-1920
- Bonds - 352-751-3900 or Bonds@districtgov.org
- Community Standards - 352-751-3912 or DeedCompliance@districtgov.org
- Community Watch - 352-753-0550 or CommunityWatch2@districtgov.org
- Customer Service - 352-753-4508 or CustomerService@districtgov.org
- District Clerk - 352-751-3939
- District Property Management - 352-753-4022 or PropertyManagement@DistrictGov.org
- Finance - 352-753-0421
- Executive Golf - 352-674-1885
- Human Resources - 352-674-1905 or HumanResources@districtgov.org
- Public Safety - 352-205-8280 or publicsafety@districtgov.org
- Purchasing - 352-751-6700
- Recreation & Parks - 352-674-1800 or RecreationDepartment@districtgov.org
- Risk Management - 352-674-1828 or RiskManagement@districtgov.org
- Utilities - 352-750-0000 or Utilities@districtgov.org

If you do not know which department to contact, please call the District Customer Service Center at 352-753-4508.

There is a drop box available in the breezeway outside of the District office located at 984 Old Mill Run. If you need to drop off correspondence, please utilize the locked drop box.

Thanksgiving Holiday Information

The District Customer Service Center and all District Administrative Offices will be closed on Thursday, November 25, 2021, and Friday, November 26, 2021, in observance of Thanksgiving. We will resume normal business hours on Monday, November 29, 2021. If you have any questions or would like additional information, please contact the District Customer Service Center at 352-753-4508.



All Recreation Centers, Offices, District Offices, Fitness Clubs and Boat Tours will be closed on Thursday, November 25, 2021. The Outdoor Facilities and Swimming Pools will be open for your enjoyment. While the offices will remain closed on Friday, November 26, 2021, the Recreation Centers and Fitness Clubs will reopen.

- Guest ID Card, Trail Fee and Activity registration services will be available at La Hacienda, Lake Miona, Eisenhower, Rohan and Everglades Regional Recreation Centers from 8:30 AM - 12:00 PM on Friday, November 26, 2021, through Sunday, November 28, 2021.
- Regular office hours will resume Monday, November 29, 2021.

Sanitation Holiday Information

- **Village Community Development Districts 1-11**

If you live in Village Community Development Districts 1-11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, there will be no sanitation collection on Thursday, November 25, 2021. Collection will be on Saturday, November 27, 2021.

- **Village Community Development District No. 12 and No. 13**

If you live in Districts 12 and 13, there will be no sanitation collection on Thursday, November 25, 2021. Collection will be on Monday, November 29, 2021.

- **Lake County portion of The Villages (not including VCDD No. 11)**

If you live in the Lake County portion of The Villages (not including VCDD No. 11), Thursday collection will be moved to Friday, November 26, 2021 and Friday collection will be moved to Saturday, November 27, 2021.

- **Lady Lake portion of The Villages**

If you live in the Town of Lady Lake portion of The Villages, there will be no sanitation or recycling collection on Thursday, November 25, 2021. Trash will be collected on Monday, November 29, 2021.

Information Provided By...



CDD Orientation - Holiday Schedule

No sign-ups or fees are required for this presentation. This valuable program is typically held on the second and fourth Thursday of the month at 10:00 AM at the District office located at 984 Old Mill Run in Lake Sumter Landing. Due to the upcoming holidays, the CDD Orientation schedule for the remainder of 2021 has been adjusted accordingly. There is one remaining CDD Orientation class for this calendar year, which will be held on Thursday, December 9, 2021.

January 2022 will begin the normal CDD Orientation schedule of the **second** and **fourth** Thursday of every month. For additional information, please contact the District Customer Service Center at 352-753-4508.

If you are unable to attend a Thursday session, the District created a video presentation called District Orientation that provides an overview on The Villages Community Development Districts' operation and District Departments and Staff that help make The Villages a premier community. Please click the following link to view the videos and presentations - [District Orientation](#).

Information Provided By...



2021 Holiday Decoration Policy

If your Village plans on decorating the Gate House or Village/Villa Entry sign for any of the upcoming holidays, the District Boards have adopted an updated Holiday Decoration Policy. This excludes postal stations. Prior to installation, residents must submit a design to District Property Management at 1026 Canal Street, The Villages or email PropertyManagement@districtgov.org and sign the Activity Release of Liability. [Click here](#) to see the full 2021 Holiday Decoration Policy. You may also contact District Property Management at 352-753-4022 for additional information.



Getting to Know

The Villages Fire Department

Class 21-04 Pinning Ceremony

On Friday, November 12, 2021, New Firefighter class 21-04 was pinned at a ceremony held at the Everglades Recreation Center. Members of the new firefighter class include FF/PM Samantha Bell who was also the class leader, FF/EMT Machel Davis and FF/EMT David Quevedo (pictured below from left to right are FF/EMT David Quevedo, FF/PM Samantha Bell and FF/EMT Machel Davis).

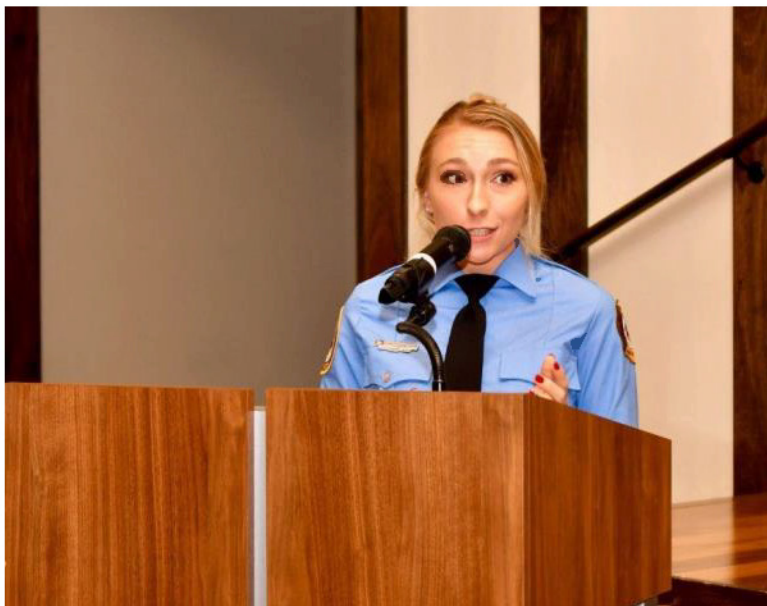




Also recognized at the ceremony was Christopher Battle, the new Fire Inspector for The Villages. After taking their Oath of Office, the newest members of the Villages Public Safety Department and their families watched a video compiling their 6 weeks of training. Speakers at the event included Fire Chief Edmund Cain, Deputy District Manager Kenny Blocker, and Chairperson of the Villages Center Community Development District Kelly Flores.



Pictured below is Class Leader FF/PM Samantha Bell.



Information Provided By...

The Villages®
Community Development Districts
Community Standards

ARCHITECTURAL REVIEW COMMITTEE

HAVE AN EYE FOR GOOD *Design?*

- Do you love the aesthetic beauty and design of your community?
- Do you have experience in architecture, landscaping or reading site plans?
- Do you want to participate in keeping your community beautiful?

COME JOIN YOUR LOCAL ARCHITECTURAL REVIEW COMMITTEE AS A *Volunteer!*



The Villages®
Community Development Districts
Community Standards

For More Information: DistrictGov.org | ArchReview@DistrictGov.org | 352-751-3912

Village Community Development District No. 1 (District 1), No. 5 (District 5), No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of the District they are applying for and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.; however, this is not required. The Committee meets weekly, on Wednesdays at 8:00 AM for approximately 2-4 hours.

[Click here for more information.](#)

Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



New Year's Eve 2022

Start planning now for your New Year's Eve party for 2022. Reservations start December 1, 2021.

FACILITY RESERVATION REQUEST
NEW YEAR'S EVE 2022

The Villages®
Recreation & Parks

RESERVATIONS START
DECEMBER 1ST

Email completed application to RoomReservations@DistrictGov.org
or deliver to any of the following Regional Recreation Complexes
La Hacienda | SeaBreeze | Fenney | Ezell
Monday - Friday | 8AM - 5PM

AT YOUR SERVICE

For more information
and facility reservation guidelines:
Call 352-674-1800 | Visit DistrictGov.org
Email RoomReservations@DistrictGov.org

ROOM RESERVATION APPLICATION AVAILABLE ONLINE
DistrictGov.org Click on > Department > Recreation > Quick Links > Room Reservations > Facility Reservation Application

Ten-Digit Dialing

If you are trying to call a recreation center and are not getting through, please try using all ten digits — the three-digit area code and the seven-digit telephone number. According to the FCC (Federal Communications Commission), beginning October 24, 2021, seven-digit dialing was being phased out and the transition to 10-digit dialing is to be completed by July 15, 2022. For more information, please click the following link - <https://www.fcc.gov/consumers/guides/ten-digit-dialing>.

Annual Christmas Parade

Join your neighbors and celebrate the season by being a part of the Annual Christmas Parade on Saturday, December 11, 2021. Applications for the parade will be accepted through Friday, November 19, 2021. For a copy of the Christmas Parade application, please see the following page or visit the [Recreation Department](#) page on our website.



The Villages®

Christmas Parade

Saturday, December 11, 2021 | 12PM START TIME | The Villages Polo Field

Group Name _____

Contact Name _____

Phone/Cell _____ Email _____

Group Marshall _____ Email _____

Golf Cars	Walkers	Music	Type of equipment to be used
___ #2 seats	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	_____
___ #4 seats	<input type="checkbox"/> No	<input type="checkbox"/> No	_____
___ #6 seats	___ Total		Entry description _____
___ Total			_____

Entry deadline **Friday, November 19**
 Entries chosen informed by **Monday, November 22**
 Mail application to **Recreation & Parks Department**
 1200 Avenida Central, The Villages, FL 32159
 Organization meeting* **Tuesday, November 30 • 1PM**
 Saddlebrook Recreation Center

**Mandatory for each club representative. Failure to attend meeting will forfeit parade participation.*

For More Info: DistrictGov.org | RecreationDepartment@DistrictGov.org | 352-753-1716

REQUIREMENTS: Maximum 10 golf cars, 30 walkers per club/group. A lottery selection for parade participants will be used because of the allowable number of entries that can participate. No advertising, promotions or causes to be displayed anywhere on participating golf cars or with walkers. The recreation department has booked Santa and Mrs. Claus. **We respectfully ask that you do NOT display, and/or dress as Santa or Mrs. Claus on your parade float or while walking.**

PLEASE NOTE: Only one (1) entry per group. Motorized vehicles (cars, trucks, motorcycles) and horses are prohibited. No tossing or throwing any item along the parade route. Activity content may be altered/modified at the discretion of VCDD Recreation.

INCLEMENT WEATHER POLICY: The Recreation Department reserves the right to postpone, and/or cancel the event in the event of inclement weather that could impact the public, health and safety of spectators, participants and staff. In the event of cancellation the event WILL NOT be rescheduled.



Construction Update

First Responders Recreation Center

- The storm drainage and underground utilities are near completion.
- The rough grading is substantially complete and the fine grading of the site is underway.
- The site work is approximately 78% complete.
- Masonry construction and wood framing of the Art Room addition and Card Room enclosure is near completion.
- The building, HVAC, electrical and plumbing rough-ins are substantially complete, as well as the installation of the drywall.
- The Recreation Center construction is approximately 45% complete.
- Support buildings are approximately 45% complete.
- Resort style pool plumbing, equipment installation, and concrete construction are substantially complete, and the construction of the pool house has begun.
- The Putt & Play Course, Lawn Bowling, and Starter Shack are approximately 65% complete.
- Total project is approximately 58% complete.
- [Click here to view the drone footage on the District website.](#)



Information Provided By Jacobs

THE UNFLUSHABLES:

Keep wipes and other products from clogging your community's sewer system

With developments surrounding the COVID-19 pandemic, there's lots of change and interruption in our lives. Panic buying has left some people without adequate supplies of toilet paper, and they may have no choice but to use other products in the bathroom. Therefore, it's important that we make sound decisions to prevent clogs and damage to sewer systems.

To keep wastewater systems working properly, please flush only the appropriate waste down the toilet.

WIPES CLOG PIPES, SO REMEMBER THESE TIPS:

FLUSH IT:

Biological waste (urine, feces) and toilet paper are the only materials that should be flushed down the toilet. Toilet paper breaks down in water. Other products do not.

TRASH IT:

Anything else—cotton swabs, baby wipes, wet wipes (even if marked "flushable") and paper towels. These items must be disposed of as domestic waste and NOT flushed down the toilet.



**IT'S A TOILET
NOT A TRASH CAN!**

***ONLY FLUSH TOILET PAPER**

PLACE THESE ITEMS IN THE TRASH, NOT THE TOILET:

- Paper towels and napkins
- Disinfecting wipes (even if marked "flushable")
- Baby wipes
- Diapers
- Feminine hygiene products



These steps will help us keep collection and treatment systems operating properly. If there's no toilet paper and you must use something else, keep a trash bin in the bathroom to dispose of non-toilet-paper products. Clean the bin and surrounding areas regularly. Businesses should provide similar trash bins and consider posting signs reminding patrons not to flush non-toilet-paper products.

Please help us avoid unnecessary sewer clogs and backups.

www.jacobs.com



Jacobs

Frequently Asked Questions and Answers



Submit Feedback,
Inquiry, or Concern

The Villages® Community Development Districts Property Management

Mike Harris, Assistant Director of District Property Management answers
Frequently Asked Questions about The Villages Wetlands.

Do you know how many acres of water retention and wetland areas we have in The Villages?

1,408 acres of water retention areas, 1580+ acres of wetlands, and 2357+ acres of preserves.

What are wetlands?

Wetlands are defined in Title 33 of the Code of Federal Regulations Part 328 (33 CFR 328) as *“those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.”*



Why are wetlands important to The Villages?

- Benefit storm water management by collecting and storing runoff. To learn more about storm water management, please click on the following link to view the video and supporting resources from the 2018 District Storm Water Workshop - <https://www.districtgov.org/community/district-workshops.aspx>.
- Store floodwaters to prevent flood damage.
- Filter and remove pollutants such as nitrogen and phosphorus.
- Provide food, water and shelter for wildlife (some of which are protected).
- Provide habitats for flora and fauna.

Frequently Asked Questions and Answers



Submit Feedback,
Inquiry, or Concern

The Villages® Community Development Districts Property Management

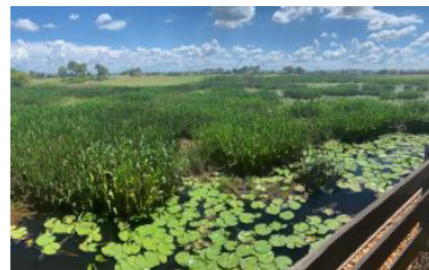
Who regulates these areas and who is the permittee?

Permits are issued by The Southwest Florida Water Management District and the Army Corps of Engineers. The permits are closely monitored by the District's contracted environmental consultants.

Where can I find wetlands in The Villages?

We currently own and manage 83 wetlands. The most accessible of these are:

- Sharon Rose Wiechens Preserve - District 11.
- Reader Preserve - District 12.
- Hog-eye Preserve - District 12.
- Chitty Chatty Preserve - District 13.



What are the differences between wetlands that are public with trails as opposed to those that are not public with walls and fences along private property?

In many cases, the wetland or upland buffer area extends directly up to a fence or wall creating a visual delineation of the permitted areas. For nature trails and walkways on District property, those improvements and associated maintenance are included in the permit conditions and maintained in accordance with those requirements. For wetland or associated upland buffer areas adjacent to private property there are no provisions for encroachments or clearing upon District property by others and the District does not maintain these areas for private property viewshed.

Is cutting or trimming of vegetation allowed in The Villages wetlands?

No. Cutting or trimming of vegetation is illegal and may result in criminal actions or fines.

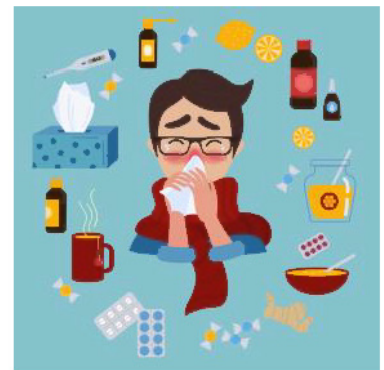
Information Provided By...

Preparing for Flu Season

In the United States, flu season occurs in the fall and winter. While influenza viruses spread year-round, most of the time flu activity peaks between December and February, but activity can last as late as May. Flu is a contagious respiratory illness caused by influenza viruses that infect the nose, throat, and sometimes the lungs. It can cause mild to severe illness, and at times can lead to death. The best way to prevent flu is by getting a flu vaccine each year.

How does it spread?

Most experts believe that flu viruses spread mainly by tiny droplets made when people with flu cough, sneeze or talk. These droplets can land in the mouths or noses of people who are nearby. Less often, a person might get flu by touching a surface or object that has flu virus on it and then touching their own mouth, nose, or eyes.



Preventing Seasonal Flu

The first and most important step in preventing flu is to get a flu vaccine each year. Flu vaccine has been shown to reduce flu related illnesses and the risk of serious flu complications that can result in hospitalization or even death. CDC also recommends everyday preventive actions like

- Staying away from people who are sick.
- Covering coughs and sneezes.
- Frequent handwashing to help slow the spread of germs that cause respiratory (nose, throat, and lungs) illnesses, like flu, and COVID-19.

Prevent the spread– stay home when you experience symptoms.

What is the difference between Influenza (Flu) and COVID-19?

Influenza (flu) and COVID-19 are both contagious respiratory illnesses, but they are caused by different viruses. COVID-19 is caused by infection with a coronavirus first identified in 2019, and flu is caused by infection with influenza viruses.

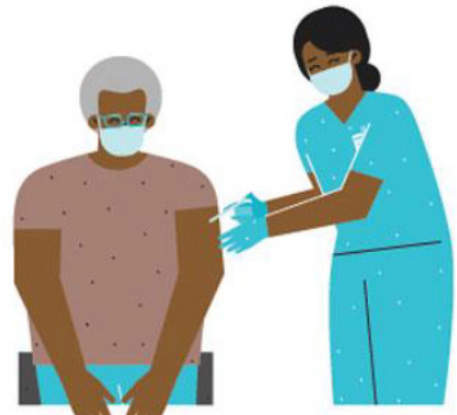
Because some of the symptoms of flu, COVID-19, and other respiratory illnesses are similar, the difference between them cannot be made based on symptoms alone. Testing is needed to tell what the illness is and to confirm a diagnosis. People can be infected with both flu and the virus that causes COVID-19 at the same time and have symptoms of both influenza and COVID-19.

Information Provided By...

Similarities in Symptoms of the Flu & COVID-19

Both COVID-19 and flu can have varying degrees of signs and symptoms, ranging from no symptoms (asymptomatic) to severe symptoms. Common symptoms that COVID-19 and flu share include:

- ⇒ Fever or feeling feverish/having chills
- ⇒ Cough
- ⇒ Shortness of breath or difficulty breathing
- ⇒ Fatigue (tiredness)
- ⇒ Sore throat
- ⇒ Runny or stuffy nose
- ⇒ Muscle pain or body aches
- ⇒ Headache
- ⇒ Vomiting and diarrhea
- ⇒ Change in or loss of taste or smell, although this is more frequent with COVID-19



If you're experiencing any Flu-like or COVID-19 symptoms, **STAY HOME!**

Flu and COVID-19 Vaccines are safe and effective, provided at no cost. The first step to prevention is being vaccinated. Flu and COVID-19 Vaccines are available at most local pharmacies.

Flu and COVID-19 Vaccines

- ⇒ Can keep you from getting sick.
- ⇒ Reduce severity of illness in people who get vaccinated but still get sick.
- ⇒ Can reduce the risk of hospitalization.
- ⇒ Helps protect pregnant people during and after pregnancy.
- ⇒ Protect the people around you, including those who are more vulnerable to serious flu illness, like babies, young children, older people, and people with certain chronic health conditions.

Stay Safe and Healthy this Flu Season!

Source: <https://www.cdc.gov/flu/index.htm>

Information Provided By...

The Villages®

Community Development Districts

Executive Golf

The Sweetgum Executive Golf Course will re-open on Tuesday, November 30, 2021. This follows the completion of the new greens capital renovation project which involved drainage repair, instillation of new soil, and re-grassing with new Bermuda grass. Additionally during this course closure, the timber bridge on #8 was renovated, as well as landscape enhancements and bunker repairs. We thank you for your patience during this closure. Happy Golfing!



Information Provided By...

Wildwood Police Department

Dear Citizens of the City of Wildwood:

I would like to introduce you to a program that the Wildwood Police Department has available to the Citizens of Wildwood. The “VIAL OF LIFE” is a program designed to provide needed information to the emergency personnel in the situation where you are unable to do so. The information provided by the “VIAL” will include medical history, medications, dosage, doctor’s name, insurance provider (optional) emergency contact numbers, hospital preference, and other information.

The container or “VIAL” will be located in the **REFRIGERATOR** within your house. This location is selected for several reasons. It is a common appliance in homes and the contents of a refrigerator remains undamaged during a fire. Law enforcement, fire departments and emergency personnel have been trained to look for the “VIAL OF LIFE” in your refrigerator.

Please take these [form\(s\)](#) and complete one for each member in your household. Try to provide as much detailed information as possible on the medical history and medications. **Use the back of the form if extra space is needed.** Place the forms in the Vial and place it on the **TOP SHELF** of your refrigerator. Place one of the BLUE decals on your refrigerator door and one near the front door area of your residence.

Remember to update the information on your forms when your medications or health changes.

If you have any questions or need extra VIALS, please contact the Wildwood Police Department at **(352) 330-1355**.

Sincerely,

Chief Randall Parmer

Chief of Police, Wildwood Police Department

3939 E County Rd 462 Wildwood, FL 34785

Frequently Asked Questions and Answers



How can I have the flyer for my neighborhood event posted on the bulletin boards at my postal facility?

The bulletin boards located at the postal facilities provide a communication resource for The Villages neighborhood groups and the District Government to post neighborhood events and information.

- All items must be approved by the District before posting
- Items shall not be posted to exceed two (2) weeks or until the post is no longer valid
- Any type of notice posted to the outside of the bulletin board or posted without prior approval will be removed and discarded

The following items will not be approved for posting at any time:

- Commercial services / activities
- Charitable activities / organizations
- Religious material
- Club recruitment / membership notices
- Petitions
- Items or services for sale
- Materials that oppose or support political candidates or ballot measures



To submit an item for posting, please:

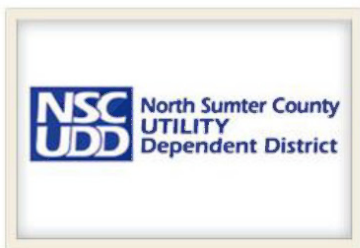
- Visit the Customer Service Center at 984 Old Mill Run or our Satellite Office at 4856 South Morse Blvd. to drop off the posting
- Email the item to customerservice@districtgov.org
- Place the item in the Utility / Amenity / District Correspondence box located at each postal facility
- Include your name, contact information, post and removal date and posting location

For additional information or to view the complete Postal Facility Bulletin Board Guidelines, please contact Customer Service at 352-753-4508 or visit DistrictGov.org.

Did you know that you can find Sanitation and Recycling Information and Schedules on DistrictGov.org?

1. Visit DistrictGov.org.
2. Under Community Corner on the right hand side of the page, click on Curbside Residential Sanitation Collection.

Community Corner



3. On this page, you will find the Curbside Residential Sanitation Collection Information for the area in which you reside.

Curbside Residential Sanitation Collection Information

In an effort to maintain the aesthetic quality of our beautiful community, we are pleased to provide you with information regarding trash collection, curbside recycling and the disposal of household hazardous waste.

Sanitation services are a contractual provision of your declaration of restrictions and are charged to Village Residents on a year round basis irrespective of whether or not the home is occupied. The charge for sanitation services will continue to appear on your monthly combined bill that is sent by the VCDD Utility Billing and Customer Service Division for your respective utility service area.

The Sanitation and Recycling information is provided below based on the area in The Villages in which you live. If you have any questions about this information or need assistance determining which information applies to your home, please contact the District Customer Service Center at (352) 753-4508.

[Curbside Residential Sanitation Collection Information](#)

The Villages®
Community Development Districts
District 2

NOTICE OF VACANCY
VILLAGE COMMUNITY DEVELOPMENT
DISTRICT NO. 2 BOARD OF SUPERVISORS

The Village Community Development District No. 2 Board of Supervisors is seeking applicants who are interested in filling Seat 1, which was recently vacated due to the passing of an existing Board Supervisor. The remainder of the existing four (4) year term for the vacated Seat will expire in November 2022.

Any interested applicants must be a qualified elector which is defined by Florida Statute 190 as “any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida and of the District, and who registers to vote with the Supervisor of Elections in the county in which the district land is located”. To obtain additional information or request an application you may contact Jennifer Farlow, District Clerk at (352) 751-3939 or obtain a copy of the application on the www.districtgov.org website.

Applications must be submitted to the District Clerk no later than 5:00 PM on Wednesday, December 1, 2021, at the District Office, 984 Old Mill Run, The Villages, FL.

The Board of Supervisors will interview applicants during a Board Meeting to be held on **Friday, December 10, 2021, at 9:30 AM in the Savannah Regional Recreation Center, 1545 Buena Vista Blvd., The Villages, FL.**

The Board of Supervisors welcome interested applicants to include a resume with their experience as an attachment to the application

APPLICATION FOR APPOINTMENT TO DISTRICT 2 BOARD OF SUPERVISORS

PLEASE PRINT OR TYPE

APPLICANT NAME: _____ E-MAIL: _____

ADDRESS: _____ PHONE # _____

CITY: _____ ZIP CODE: _____ CELL/BUSINESS# _____

OCCUPATION: _____ PREVIOUS OCCUPATION: _____

HOW LONG HAVE YOU LIVED IN THE VILLAGES? _____

REFERENCES: (PLEASE DO NOT USE CDD BOARD MEMBERS)

	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

PLEASE ADD ADDITIONAL SHEETS AS NECESSARY

HAVE YOU ATTENDED THE COMMUNITY DEVELOPMENT DISTRICT ORIENTATION SEMINAR?

WHAT PRESENT/PREVIOUS WORK EXPERIENCE DO YOU HAVE WHICH RELATES TO DISTRICT 2 RESPONSIBILITIES?

WHAT PRESENT/PREVIOUS VOLUNTEER EXPERIENCES DO YOU HAVE WHICH RELATES TO DISTRICT 2 RESPONSIBILITIES?

WHAT SPECIAL CONTRIBUTIONS DO YOU BELIEVE YOU CAN BRING TO DISTRICT 2?

WHY DO YOU WANT TO SERVE ON THE DISTRICT 2 BOARD?

HAVE YOU ATTENDED ANY DISTRICT 2 BOARD MEETINGS?

LIST GOVERNMENT BOARDS (OR COUNCILS) ON WHICH YOU HAVE PREVIOUSLY SERVED.

PLEASE RETURN COMPLETED FORM NO LATER THAN **Wednesday, December 1, 2021 at 5:00 p.m.** TO THE DISTRICT OFFICE, ATTENTION: JENNIFER FARLOW, 984 OLD MILL RUN, THE VILLAGES, FLORIDA 32162. PLEASE CALL MS. FARLOW AT (352) 751-3939 IF YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION.

IMPORTANT LEGAL REQUIREMENTS FOR DISTRICT 2 BOARD OF SUPERVISORS

AS A MEMBER OF DISTRICT 2 BOARD OF SUPERVISORS, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS AND PUBLIC RECORDS DISCLOSURE. TRAINING IN THESE AREAS WILL BE PROVIDED BY THE DISTRICT.

SIGN: _____ DATED: _____

PRINT: _____ RECEIVED BY CLERK: _____

Did You Know??

Villa and Parking Lot Paving Information - Updated 11/16/2021

Ranger Construction Company will begin milling and overlaying the roads in the following villas and parking lots:

Paving Information – Updated 11/16/2021		
	Location:	Date:
District 2	Villa Vera Cruz	November 22 – November 24
Lake Sumter Landing Market Square	Cody's Restaurant Parking Lot	November 29 – December 2
Spanish Springs Town Square	Van Patten Parking Lot	December 2 – December 9
District 3	Villa Valdosta	December 9 – December 15
	Villa Alexandria	December 15 – December 20
District 4	Belle Meade East	January 3 – January 10

Dates may be adjusted due to unforeseen circumstances, including weather.

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you adhere to the following requests:

- Reschedule any work or deliveries to your villa until the paving is complete as they may be denied access. Only residents and emergency vehicles will have immediate access during the construction.
- PLEASE DO NOT run your irrigation, wash your vehicle, or empty your pool during the week, as it will increase the work time.

Did You Know??

Villa and Parking Lot Paving Information - Updated 11/16/2021

- ALL vehicles and trailers must be parked OFF of the roads, and the overflow parking areas must be empty as to not impede the work.
- Please be advised that newly paved roadways will take approximately one hour to cure and should not be driven on while hot! Driving before this time could result in tracking asphalt onto your driveway and damaging the new roadway.
- If you must travel through the construction, PLEASE drive slowly and watch for and listen to directions provided by the contract workers.

Please be aware that in some cases, residents have installed decorative curbing, pavers, landscape, and other features within the District-owned property (road right-of-way area) or decorative curbing over the top of the asphalt and extending out beyond the right of way into the actual road.

While our contractor is diligent in performing the Mill and Overlay operation and will take all precautions to protect your property, these improvements (that are in the road, the right-of-way areas, or encroaching into the street) are subject to damage or destruction without compensation to the resident.

Residents may wish to remove items from the road right-of-way areas in advance of Mill and Overlay to mitigate the potential for damage. The District will not make repairs, restoration, or restitution for items within the road right-of-way that are inadvertently damaged during construction.

Our goal is to give you a new road that will last a maximum life with the LEAST amount of inconvenience. Your cooperation is GREATLY APPRECIATED. If you have any questions during the work, there will be someone on-site to help. For additional information, please contact District Property Management at 352-753-4022.



The following facilities will be temporarily closed or have scheduled maintenance:

⇒ **Paradise Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Family Pool**

The Paradise Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on November 22nd.

⇒ **La Hacienda Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The La Hacienda Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance November 15th and November 20th.

⇒ **Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The Savannah Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on November 24th.

⇒ **Mulberry Grove Dog Park**

The Mulberry Grove Dog Park will be closed for maintenance November 8th through December 5th.

⇒ **Mulberry Grove Regional Recreation Complex Sports Pool**

The Mulberry Grove Regional Recreation Complex Sports Pool will be closed for maintenance October 11th through November 23rd.

⇒ **Allamanda Village Recreation Center Shuffleboard Courts**

The Allamanda Village Recreation Center Shuffleboard Courts will be closed for court resurfacing November 1st through November 26th.

⇒ **Laurel Manor Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool**

The Laurel Manor Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Sports Pool will be closed for maintenance on November 21st.

⇒ **Churchill Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Churchill Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for quarterly cleaning on November 20th.



The following facilities will be temporarily closed or have scheduled maintenance:

⇒ **Hibiscus Village Recreation Center Pickleball Courts**

The Hibiscus Village Recreation Center Pickleball Courts will be closed for court resurfacing November 3rd through November 26th.

⇒ **Hibiscus Village Recreation Center Tennis Courts**

The Hibiscus Village Recreation Center Tennis Courts will be closed for court resurfacing November 1st through November 26th.

⇒ **Canal Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Canal Street Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for quarterly maintenance on November 27th.

⇒ **Odell Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Odell Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance November 22nd through December 12th.

⇒ **Mission Hills Neighborhood Recreation Area**

The Mission Hills Neighborhood Recreation Area will be closed for maintenance November 15th through November 22nd.

⇒ **Bradenton Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Bradenton Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for quarterly cleaning on November 21st.

⇒ **Sandhill, Sweetgum and Pimlico Executive Golf Courses**

The Sandhill, Sweetgum and Pimlico Executive Golf Courses will be closed until further notice for approved infrastructure improvement projects.

⇒ **Linden Bridge**

Linden Bridge will have repairs to the railings beginning on November 11, 2021, that will continue for several days.

Information Provided By...



ARCHITECTURAL REVIEW COMMITTEE

Village Community Development District No. 1 (District 1), No. 5 (District 5), No. 6 (District 6), No. 7 (District 7) and No. 8 (District 8) are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of the District they are applying for and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.; however, this is not required. The Committee meets weekly, on Wednesdays at 8:00 AM for approximately 2-4 hours.

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: [District 1 Application](#), [District 5 Application](#), [District 6 Application](#), [District 7 Application](#) and [District 8 Application](#) and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida.

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.

The Villages®
Community Development Districts
Community Standards

COMMUNITY STANDARDS DEPARTMENT
ARCHITECTURAL REVIEW COMMITTEE
VOLUNTEER MEMBER FOR
VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7

APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. on April 16, 2021.**

I understand that being a member of the Architectural Review Committee (ARC) is a volunteer position with a four year commitment where I will spend approximately two hours every week as a committee member. **The applicant must be a full time resident of Village Community Development District No. 7 and have lived in The Villages for at least one year.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

3. Are you familiar with your deed restrictions and/or covenants? Y N`

Signature _____

Phone _____

Print Name _____

Village of _____

Address _____

Date _____

Village Community Development Districts
984 Old Mill Run, The Villages, Florida 32162
Business Phone: 352-751-3912 Business Fax: 352-751-6707

SAMPLE
For each District's Application, please see the previous page.

FORM 1**STATEMENT OF
FINANCIAL INTERESTS****2020**

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF CANDIDATE OR NEW EMPLOYEE OR APPOINTEE****** THIS SECTION MUST BE COMPLETED ********DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2020.

MANNER OF CALCULATING REPORTABLE INTERESTS:FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**): COMPARATIVE (PERCENTAGE) THRESHOLDS OR DOLLAR VALUE THRESHOLDS**PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

PART B -- SECONDARY SOURCES OF INCOME[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.**INSTRUCTIONS** on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
(If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

PART E — LIABILITIES [Major debts - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING For elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

SIGNATURE OF FILER:

Signature:

Date Signed:

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2020.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor, county or city manager, chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2020.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); and,

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than 10% of your gross income from that business entity; **and**,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

- You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.