

District Weekly Bulletin

Contact Us:

Customer Service
(352) 753-4508

Administration
(352) 751-3939

Budget
(352) 674-1920

Community Standards
(352) 751-3912

Community Watch
(352) 753-0550

Property Management
(352) 753-4022

Finance Customer Service
(352) 750-0000

Human Resources
(352) 674-1905

Public Safety
(352) 205-8280

Purchasing
(352) 751-6700

Recreation Administration
(352) 674-1800

Risk Management
(352) 674-1828

Utility Operations
(352) 751-3939



CDD Orientation

This valuable program is typically held on the **second** and **fourth** Thursday of the month at 10:00 AM at the District office located at 984 Old Mill Run in Lake Sumter Landing. For additional information, please contact the District Customer Service Center at 352-753-4508.

Due to the upcoming holidays, the CDD Orientation schedule has been adjusted and there will be no more classes for the 2021 calendar year. January 2022 will begin the normal CDD Orientation schedule.

Information Provided By...



Due to no new business items needing to be addressed, several District Boards and Committees elected to cancel their December meetings. The following breakdown identifies which Boards and Committees will meet during the month of December 2021 and which Boards will resume their normal meeting schedules in January 2022. For additional information, please visit our website at DistrictGov.org or contact the District Customer Service Center at 352-753-4508.

The following Boards have cancelled their December 2021 meetings and will resume their normal meeting schedule in January 2022;

- Village Community Development District No. 5
- Village Community Development District No. 6
- Village Community Development District No. 8
- Village Community Development District No. 9
- Village Community Development District No. 11
- Village Community Development District No. 12
- Village Community Development District No. 14
- Amenity Authority Committee
- Project Wide Advisory Committee
- Sumter Landing Community Development District

The following Boards and Committees will hold their December 2021 meetings to address pending items;

- Village Community Development District No. 1
- Village Community Development District No. 2
- Village Community Development District No. 3
- Village Community Development District No. 4
- Village Community Development District No. 7
- Village Community Development District No. 10
- Village Community Development District No. 13
- Brownwood Community Development District
- North Sumter County Utility Dependent District
- Village Center Community Development District
- Wildwood Utility Development District

December and January Holiday Information

The District Customer Service Center and all District administrative offices will be closed on Friday, December 24, 2021 in observance of Christmas Eve. We will resume normal business hours on Monday, December 27, 2021.

The offices will also be closed on Friday, December 31, 2021 in observance of New Year's Eve. We will resume normal business hours on Monday, January 3, 2022.

If you have any questions or would like additional information, please contact the District Customer Service Center at 352-753-4508.



Sanitation Holiday Information

Village Community Development Districts 1-11

If you live in Village Community Development Districts 1-11 in the Sumter County, Marion County or Fruitland Park portions of The Villages, there is no sanitation schedule change due to the holiday.

Village Community Development District No. 12 and No. 13

If you live in Districts 12 and 13, there will be no sanitation schedule change due to the holiday.

Lake County portion of The Villages (not including VCDD No. 11)

If you live in the **Lake County portion of The Villages** (not including VCDD No. 11), there will be no sanitation schedule change due to the holiday.

Lady Lake portion of The Villages

If you live in the **Town of Lady Lake portion of The Villages**, there will be no sanitation schedule change due to the holiday.

Recreation Center Holiday Closings

Friday, December 24, 2021- Recreation Offices Closed. Services available 8:30 AM – 12:00 PM at La Hacienda, Lake Miona, Eisenhower, Rohan & Everglades; Fitness Clubs Open 6:30 AM – 1:00 PM; Centers close at 6pm.

Saturday, December 25, 2021- Recreation Offices, Recreation Centers and Fitness Clubs will be closed.

Sunday, December 26, 2021- Recreation Offices Closed, Services available 8:30 AM – 12 PM at La Hacienda, Lake Miona, Eisenhower, Rohan & Everglades. Centers open 7:00 AM – 10:00 PM.

Friday, December 31, 2021- Recreation Offices Closed, Services available 8:30 AM – 12:00 PM at La Hacienda, Lake Miona, Eisenhower, Rohan & Everglades. Centers open 7:00 AM – 10:00 PM. Resident Lifestyle Groups end at 1pm; Fitness Clubs Open 6:30 AM – 1:00 PM.

Saturday, January 1, 2022- Recreation Offices, Recreation Centers and Fitness Clubs will be closed.

Although the recreation centers are closed the outdoor facilities and swimming pools will be open for your enjoyment. Regular weekend services will resume Saturday, January 2, 2021.

Sunday, January 2, 2022- Recreation Offices Closed, Services available 8:30 AM – 12:00 PM at La Hacienda, Lake Miona, Eisenhower, Rohan & Everglades. Centers open 7:00 AM – 10:00 PM.

Guest ID card, Executive Trail Fee services and Activity Registration will not be available Saturday, December 25, 2021 & Saturday, January 1, 2022.

Regular services will resume Monday, January 3, 2022. For further information stop by or call your nearest Regional Recreation Complex or call 674-1800.





Decorating Safety

The Christmas Spirit is beautifully displayed every year in The Villages. For your safety, **SECO prohibits Christmas decor and other attachments on its poles or area lights.** These light poles are not manufactured to carry additional weight. To avoid injury, never place a ladder against or add weight to a pole or light.



Merry Christmas!



Information Provided By...

The Villages®
Community Development Districts

2021 Holiday Decoration Policy

If your Village plans on decorating the Gate House or Village/Villa Entry sign for any of the upcoming holidays, the District Boards have adopted an updated Holiday Decoration Policy. This excludes postal stations. Prior to installation, residents must submit a design to District Property Management at 1026 Canal Street, The Villages or email PropertyManagement@districtgov.org and sign the Activity Release of Liability. [Click here](#) to see the full 2021 Holiday Decoration Policy. You may also contact District Property Management at 352-753-4022 for additional information.

What's Happening in Your District



Public Hearing

District 1 will be holding a Public Hearing to discuss Amending and Restating the Rule to Bring about Deed Compliance; specifically pertaining to exterior pressure washing of homes, driveways and walkways, and trimming of hedges and/or shrubbery to a height of four (4) feet. The Public Hearing will be held at the Savannah Recreation Complex on January 14, 2021, at 8:00 AM.



Public Hearing

District 3 will be holding a Public Hearing to discuss Amending and Restating the Rule to Bring about Deed Compliance; specifically pertaining to exterior pressure washing of homes, driveways and walkways, and trimming of hedges and/or shrubbery to a height of four (4) feet. The Public Hearing will be held at the Savannah Recreation Complex on January 14, 2021, at 11:00 AM.



Public Hearing

District 4 held a Public Hearing at the Savannah Recreation Complex on December 10, 2021, at 1:30 PM to discuss Amending and Restating the Rule to Bring about Deed Compliance; specifically pertaining to exterior pressure washing of homes, driveways and walkways, and trimming of hedges and/or shrubbery. The Board of Supervisors unanimously agreed to Amend and Restate this Rule and the motion was passed. The Restated and Amended Rule will take effect January 1, 2022.

GOLF CAR RULES OF THE ROAD AND SAFETY TIPS

When traveling the community in a golf car on a roadway or multi-modal path, we urge you to follow these rules of the road and safety tips to ensure a safe and enjoyable experience for everyone.

The multi-modal paths are designated for use by non-automotive, non-vehicular traffic such as bicycles, golf cars and pedestrians.

Slow Down and Enjoy The Ride!



RULES OF THE ROAD

1. Be 14 years or older to drive a golf car
2. Drive on neighborhood streets, marked roadside lanes, and multi-modal paths
3. Obey all traffic laws, signs and signals
4. Golf cars are subject to Florida's open alcoholic container laws
5. Speed not to exceed 20mph
6. Use hand and turn signals
7. Yield to automobiles
8. Come to a full stop at stop signs
9. Never enter a roundabout in a golf car
10. Golf cars are prohibited from roadways with posted speeds of 35mph or more

SAFETY TIPS

1. Provide a seat for each person/pet
2. Secure children and pets
3. Keep passengers seated in golf car
4. Keep arms and legs inside golf car
5. Enter traffic lane safely before turning left
6. Be aware of vehicles turning right (across the golf car lane)
7. Maintain golf car according to manufacturer's recommendations
8. Do not text/phone while driving
9. Limit passing slower golf cars
10. Pull off the path when you need to stop

BEFORE YOU DRIVE

Make sure the horn, brakes and lights work.

Check back-up alarm, tire pressure and applicable gauges.

Before backing up, look behind and see that all is clear.

If you have any landscaping or property management concerns while traveling throughout The Villages community, please call the District Customer Service Center at (352) 753-4508.

The Villages®

Community Development Districts

www.DistrictGov.org

Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



Special Holiday Scenic Cruises

Bring your friends and family and cruise beautiful Lake Sumter on the Lake Sumter Line. Special evening cruises have been scheduled for the holidays – see the sights and sounds of the lake in the evening!

LAKE SUMTER LINE

AVAILABLE DAILY
SAT, DEC 18TH - THUR, DEC 30TH

CRUISE TIMES
3:00 pm - 8:00 pm

Find us at the boat dock behind RJ Gators. Bring your friends and family for a special evening tour and cruise beautiful Lake Sumter.

Weather & lake conditions permitting.

\$2 per person

ENJOY A Christmas CRUISE

RecreationDepartment@DistrictGov.org | DistrictGov.org

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The Villages®
Recreation & Parks

Media Release

Participation in clubs, activities and events throughout The Villages may be photographed/recorded and by participation in the activity, the participant irrevocably consents to being photographed/recorded and grants The Villages of Florida, Inc. and its successors, assigns and licenses the right in perpetuity to distribute the results of such photography/recording in all media throughout the world.

Information Provided By...

The Villages®
Community Development Districts
Recreation & Parks



First Responders Village Recreation Center

If you are wishing to contribute memorabilia to the First Responders Village Recreation Center, applications are available on our website at DistrictGov.org. On the left-hand side of the home page under Quick Links, click on First Responders Recreation Center. The Memorabilia Contribution Application link is at the top of the page.

GET YOUR MEMORABILIA READY!

Applications now available for those wishing to contribute memorabilia. For details visit DistrictGov.org > Recreation

352-674-1800 | DistrictGov.org
RecreationDepartment@DistrictGov.org

The Villages®
Recreation & Parks

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First Responders Recreation Center

The advertisement features a background illustration of a park with a building, a stethoscope, and firefighting gear. A red arrow points from the text to a specific location on a map within the illustration.

Running of the Squares 5K

Registration is now open for the second race of the 2021–2022 season. The race is scheduled for Saturday, January 8, 2022, at Lake Sumter Landing Market Square. To register for the race, you can either click the following link – <https://runsignup.com/Race/FL/TheVillages/RunningtheSquaresLakeSumterLanding> or [click here](#) to view and download the application from our website at DistrictGov.org. Please return the completed application to La Hacienda Regional Recreation Complex by January 5, 2022. If you have any questions or need more information, please call us at 352-753-1716.

Information Provided By...

Wishing you a safe and healthy Holiday Season!

Travel Safely

Christmas week is one of the busiest travel weeks of the year!

- ⇒ Make sure your car is in good condition for a road trip. Plan for winter weather when traveling outside of Florida!
- ⇒ Pack an emergency preparedness kit, supplies and a first aid kit in your vehicle.
- ⇒ Share travel plans with a family member or friend.
- ⇒ Check the weather before departing and along your route. Plan for travel around any storms that may be coming.
- ⇒ Be well rested and alert.
- ⇒ Buckle up, slow down and don't drive impaired.
- ⇒ Give your full attention to the road. Avoid distractions such as cell phones.
- ⇒ Make frequent stops. During long trips, rotate drivers. If you're too tired to drive, stop and get some rest.
- ⇒ If you have car trouble, pull off the road as far as possible.
- ⇒ Get a Flu Shot and COVID-19 Vaccine before you travel.
- ⇒ Designate a sober driver to ensure guests make it home safely after a holiday party; alcohol or over-the-counter, prescription and illegal drugs can cause impairment.



Decorate Safely

Decorating is one of the best ways to get in a holiday mood, but emergency rooms see thousands of injuries involving holiday decorating every season.

- ⇒ Keep potentially poisonous plants – mistletoe, holly berries, Jerusalem cherry and amaryllis – away from children.
- ⇒ If using an artificial tree, check that it is labeled “fire resistant.”
- ⇒ Place your tree at least 3 feet away from fireplaces, radiators and other heat sources, making certain not to block doorways.
- ⇒ Avoid placing breakable ornaments or ones with small, detachable parts on lower tree branches.

- ⇒ Place your tree at least 3 feet away from fireplaces, radiators and other heat sources, making certain not to block doorways.
- ⇒ Avoid placing breakable ornaments or ones with small, detachable parts on lower tree branches.
- ⇒ Only use indoor lights indoors and outdoor lights outdoors, and choose the right ladder for the task when hanging lights.
- ⇒ Turn off all lights and decorations when you go to bed or leave the house.
- ⇒ Place candles where they cannot be knocked down or blown over and out of reach of children. Use flameless, rather than lighted, candles near flammable objects.
- ⇒ Use a screen on the fireplace at all times when a fire is burning.
- ⇒ Never leave candles or fireplaces burning unattended or when you are asleep.

Celebrate Safely!

- ◇ Prepare food safely, cook food thoroughly, and keep prepared foods away from raw meat, seafood, and eggs.
- ◇ Don't leave stove burners or the oven unattended.
- ◇ Ditch leftovers after 4 days.
- ◇ Drink responsibly.
- ◇ Protect those not yet eligible for vaccination such as young children by getting yourself and other eligible people around them vaccinated.
- ◇ If you are sick or have symptoms, don't host or attend a gathering.
- ◇ Testing can give you information about your risk of spreading COVID-19.
- ◇ Consider using a self-test before joining indoor gatherings with others who are not in your household.
- ◇ Wash your hands often with soap and water. Use hand sanitizer if soap and water aren't available.

We hope you all have a happy, healthy, holiday season!



Source: <https://www.redcross.org/about-us/news-and-events/news/Travel-Safety-Tips-for-Thanksgiving-Travelers>.

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays/celebrations.html>

Construction Update

The Sports Courts at multiple recreational centers have recently been renovated, taking the surfaces down to the base material, repairing cracks and unlevelled areas, and re-coating the courts with NovaSports court resurfacing products. The District's selected renovation contractors have recently completed the Allamanda VRC and O'Dell VRC shuffleboard courts, as well as the Tennis and Pickleball at the Hibiscus VRC, and Pickleball at O'Dell. In addition, the Pickleball courts at the Truman VRC are already underway for renovation.

District Property Management has an aggressive schedule of Sports Courts for renovation for Fiscal Year 21-22 as well as several years into the future. Weather, material, and manpower delays notwithstanding, DPM is planning on completing Sports Court renovations at more than fifteen separate "racquet sports" sites, as well as shuffleboard court sites and bocce court sites.

Hibiscus Tennis and Pickleball



Construction Update

Odell Pickleball



Odell Shuffleboard



Construction Update

Allamanda Shuffleboard



Truman Pickleball



Information Provided By...

The Villages®
Community Development Districts
Community Standards

ARCHITECTURAL REVIEW COMMITTEE

HAVE AN EYE FOR GOOD *Design?*

- Do you love the aesthetic beauty and design of your community?
- Do you have experience in architecture, landscaping or reading site plans?
- Do you want to participate in keeping your community beautiful?

COME JOIN YOUR LOCAL ARCHITECTURAL REVIEW COMMITTEE AS A *Volunteer!*



The Villages®
Community Development Districts
Community Standards

For More Information: DistrictGov.org | ArchReview@DistrictGov.org | 352-751-3912

Village Community Development District No. 2 (District 2), No. 7 (District 7) and Village Center Community Development District for the Lady Lake / Lake County portion of The Villages north of County Road 466 are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of the District they are applying for and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.; however, this is not required. The Committee meets weekly, on Wednesdays at 8:00 AM for approximately 2-4 hours.

[Click here](#) for more information.

Information Provided By...



Community Watch together with the District Customer Service Center offer two great programs for those heading out of town for a period of time. Both programs, the Resident Out of Area program and the House Check program both require you contact Customer Service to sign up.

House Check Program

One of the programs that Community Watch provides is the House Check Program. The house check program is for any resident who may be leaving the area for more than 7 days. Community Watch will check the outside perimeter of the house three times per week, checking all windows and doors for security. We look



for any packages that have been dropped off and notify the homeowner or a designated key holder. We will contact you for anything that may be out of order to make sure you are aware and you can sleep well at night knowing Community Watch is looking out for your property here in The Villages. Community Watch will not enter a home, and it is recommended that you designate a local key holder to take care of packages or deliveries that may arrive unexpectedly. At this time there is a charge of only \$5.35 a week for the security and comfort of knowing your house is being checked on.

To sign up for this program, as well as all of our programs, a resident can go to the District Customer Service Office at 984 Old Mill Run in Lake Sumter Landing or the Customer Service Satellite Office at 4856 South Morse Boulevard. They can also contact the District Customer Service Center by phone at 352-753-4508 or by email at CustomerService@DistrictGov.org.

Information Provided By...



Resident Out of Area Program

Another one of the fine services that Community Watch offers is what is known as the Resident Out of Area Program. This is a free service to residents that will be leaving the area for more than seven days. In the event of a natural disaster, Community Watch will notify the homeowner of any damage that is noticed. This also allows emergency personnel to concentrate evacuation efforts on occupied homes. Again there is no charge for this service.

Community Watch is always trying to provide a safe community for The Villages residents by keeping a watchful eye around the clock.

To sign up for this program, as well as all of our programs, a resident can go to the District Customer Service Office at 984 Old Mill Run in Lake Sumter Landing or the Customer Service Satellite Office at 4856 South Morse Boulevard. They can also contact the District Customer Service Center by phone at 352-753-4508 or by email at CustomerService@DistrictGov.org.

Residents can also call Community Watch 24/7 for any questions regarding our House Check and Resident Out of Area Programs.



Christmas Tree Safety



As you deck the halls this holiday season, be fire smart. A small fire that spreads to a Christmas tree can grow large very quickly.



PICKING THE TREE

- Choose a tree with fresh, green needles that do not fall off when touched.



PLACING THE TREE

- Before placing the tree in the stand, cut 2" from the base of the trunk.
- Make sure the tree is at least three feet away from any heat source, like fireplaces, radiators, candles, heat vents or lights.
- Make sure the tree is not blocking an exit.
- Add water to the tree stand. Be sure to add water daily.



LIGHTING THE TREE

- Use lights that are listed by a qualified testing laboratory. Some lights are only for indoor or outdoor use.
- Replace any string of lights with worn or broken cords or loose bulb connections. Read manufacturer's instructions for number of light strands to connect.
- Never use lit candles to decorate the tree.
- Always turn off Christmas tree lights before leaving home or going to bed.



After Christmas

Get rid of the tree after Christmas or when it is dry. Dried-out trees are a fire danger and should not be left in the home or garage, or placed outside against the home.

Check with your local community to find a recycling program.

Bring outdoor electrical lights inside after the holidays to prevent hazards and make them last longer.

FACTS

- ! **Almost one third** of home Christmas tree fires are caused by electrical problems.
- ! Although Christmas tree fires are not common, when they do occur, they are more likely to be serious.
- ! A heat source too close to the tree causes more than **one in every five** of the fires.



Your Source for SAFETY Information

NFPA Public Education Division • 1 Batterymarch Park, Quincy, MA 02169



Information Provided By...

Christmas Tree Collection

Village Community Development Districts No. 1 – No. 11

If you live in Districts 1 – 11 in the Sumter County, Marion County, or Fruitland Park portions of The Villages, discarded live Christmas Trees can be placed at the curb and will be collected with your regular household trash on your designated day. **The trees must follow the procedures for yard waste. Tree limbs and branches may not exceed four (4) feet in length, four (4) inches in diameter, or exceed 40 pounds.**

Artificial trees should be taken apart and placed curbside in sections and will be collected with your regular household trash on your designated day. If you have any questions please contact sanitation at 352-748-0109.

Village Community Development District No. 12 and No. 13 If you live in Districts 12 and 13, live and artificial trees can be placed at the curb and will be collected with your regular household trash on your designated day. If you have any questions, please contact the Utilities Department at 352-750-0000.

If you live in the **Lake County portion of The Villages** (not including District No. 11), live trees can be placed at the curb on your assigned yard waste day and must be in 4' lengths and no more than 6" in diameter. To discard artificial trees, please call Lake County Solid Waste to schedule a bulk pick-up at 352-343-3776.



If you live in the **Town of Lady Lake portion of The Villages**, live and artificial trees can be placed at the curb and will be collected with your regular household trash on your designated day. If you have any questions, please contact Waste Management at 352-787-4416.

Frequently Asked Questions and Answers



Submit Feedback,
Inquiry, or Concern

The Villages® Community Development Districts Utilities

Is your sewer backing up? Is water flowing out of your yard and down the street? If so, call us at 352-750-0000!

The District Utilities Department and their contractor Jacobs are responsible for maintaining the water and sewer mains that service your home for the majority of areas within The Villages. If you reside in Phillips Villas or Soulliere Villas, please contact Marion County Utilities at 352-307-6000 for sewer issues. For all other residents, please contact the District at 352-750-0000. For water service, the utility provider's responsibility ends at the brass portion of the water meter and the homeowner's responsibility begins at the PVC connection side of the water meter. For sewer service, the utility provider's responsibility ends at the 6" cleanout located in the utility right of way in the front of your home.

If your lights go out, you typically would call the electric company to confirm whether or not there is a problem with their service. For water or sewer issues, many people tend to call a plumber first. Please call us at 352-750-0000 so that we can evaluate our side of the sewer system and determine where the issue is located. If it is found that the issue is on the District side, we will make repairs. If the issue is on the homeowner's side, we will let you know and then you can contact a repair provider such as a plumber.

Please note that the District will not evaluate any issues with leaking water inside your home, only sewer issues.


If you have any questions, please contact the District Utility Customer Service Department at 352-750-0000.

SAFETY DOESN'T HAPPEN BY ACCIDENT.



www.AlertTodayFlorida.com

**WHEN DRIVING, WALKING,
OR BICYCLING...
PAY ATTENTION.
READ THE SIGNS.
LEARN THE RULES.**

- AVOID DISTRACTIONS.**   
-  **STOP BEFORE TURNING RIGHT ON RED.**
-  **USE SIDEWALKS AND CROSSWALKS.**
-  **RIDE PREDICTABLY, WITH TRAFFIC.**



 AlertTodayFlorida

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 AlertTodayFL



Obey all traffic laws. If no sidewalks are present, walk against the direction of traffic so you can see oncoming vehicles.

Always use the crosswalk. Push the button to get the walk signal.

Be visible. Wear bright, reflective clothing and safety accessories.



Avoid distractions while driving. Focus on the road.

Pass bicyclists safely. Allow at least three feet between your vehicle and the bicyclist.

Slow down! Speed is the cause of 32% of all fatal crashes.



Always wear a helmet. Ride in the same direction of traffic on the street. Obey all traffic signs, signals, and lane markings.

Yield to traffic when appropriate. It's better to yield than "be in the right" and risk injury.

Be visible. Position yourself in the lane so others can easily see you. Always use a headlight and taillight at night.

www.AlertTodayFlorida.com

Construction Update

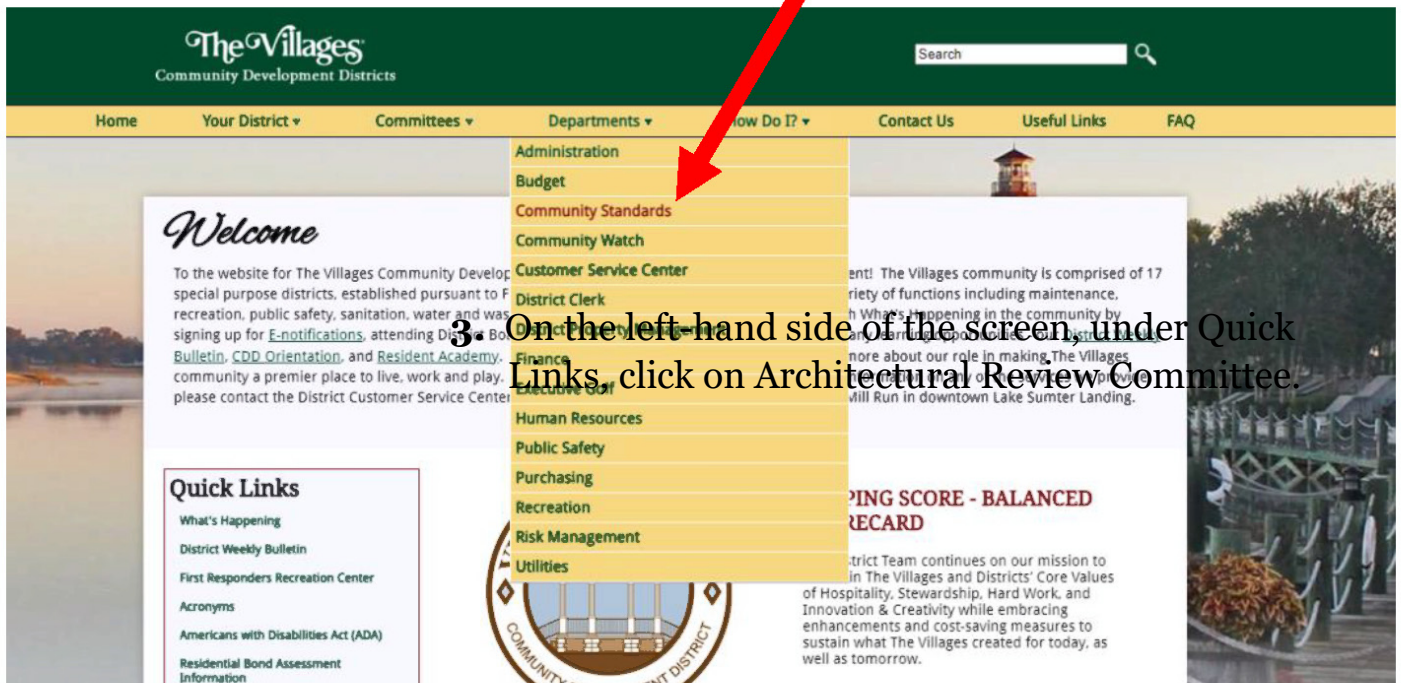
First Responders Recreation Center

- The site work is approximately 70% complete.
- The Recreation Center construction is approximately 60% complete.
- Support buildings are approximately 50% complete.
- The Putt & Play Course and Lawn Bowling are approximately 95% complete.
- The total project is approximately 60% complete.
- [Click here to view the drone footage on the District website.](#)



Did you know you can find the upcoming Architectural Review Committee Agendas online?

1. Visit DistrictGov.org.
2. Click on Departments and then Community Standards.



3. On the left-hand side of the screen, under Quick Links, click on Architectural Review Committee.

Quick Links

- Community Standards Home
- Department Staff
- Forms & Publications
- District Adopted Rules
- Architectural Review Committee
- Architectural Review Manuals
- Deed Compliance
- Download Your Declaration of Restrictions
- Department FAQ

3. On the left-hand side of the screen under Quick Links, click on Public Meeting Notices and Results.

Quick Links

- Committees Home
- Architectural Review Committee
- Public Meeting Notices and Results
- Committee Members
- Community Standards Home
- Forms and Publications
- Meeting Information

4. On the left-hand side of the screen under Quick Links, click on Public Meeting Notices and Results.



5. Here you'll find the upcoming agenda at the top of the list, and previous agendas under it.

Quick Links

- Committees Home
- Architectural Review Committee
- Public Meeting Notices and Results
- Committee Members
- Community Standards Home
- Forms and Publications
- Meeting Information

Submit Feedback, Inquiry, or Concern

Sign up for e-Notifications

Public Records Information

Architectural Review Committee

Meets every Wednesday | 8:00 a.m.

[Landscape Presentation 2/22/2019](#)

The District is now posting electronic agendas for public review. Once you have opened the Agenda, a "📎" signifies documentation is attached for review. Simply click on the number and it will link you to the documentation for the corresponding number. To return to the agenda hit Ctrl and Home.

Meeting Search

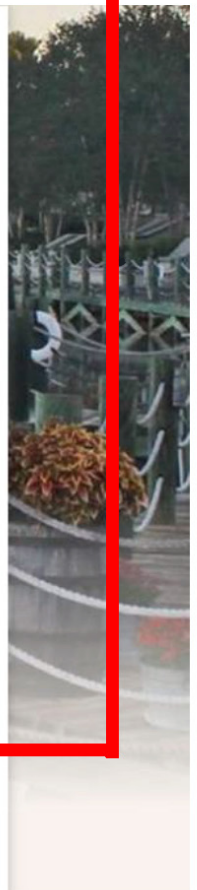
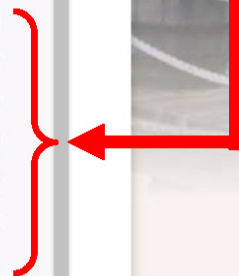
Meetings Within: From:

Meeting Type:

Category:

Containing Text: Search Clear ?

Meeting Date	Meeting Type	Meeting Location	Online Agenda
12/22/21	VCDD Nos. 1 – 10, Lady Lake/Lake County	Large Conference Room	📎
12/15/21	VCDD Nos. 1 – 10, Lady Lake/Lake County	Large Conference Room	📎
12/08/21	VCDD Nos. 1 – 10, Lady Lake/Lake County	Large Conference Room	📎
12/01/21	VCDD Nos. 1 – 10, Lady Lake/Lake County	Large Conference Room	📎
11/24/21	VCDD Nos. 1 – 10, Lady Lake/Lake County	Large Conference Room	📎
11/17/21	VCDD Nos. 1 – 10, Lady Lake/Lake County	Large Conference Room	📎
11/10/21	VCDD Nos. 1 – 10, Lady Lake/Lake County	Large Conference Room	📎



Did You Know??

Villa and Parking Lot Paving Information - **Updated 12/08/2021**

Ranger Construction Company will begin milling and overlaying the roads in the following villas and parking lots:

Paving Information – Updated 12/08/2021		
	Location:	Date:
District 4	Belle Meade East	December 14 – December 23

Dates may be adjusted due to unforeseen circumstances, including weather.

Everything possible will be done to minimize your inconvenience. For the SAFETY of our crews and all residents, we ask that you adhere to the following requests:

- Reschedule any work or deliveries to your villa until the paving is complete as they may be denied access. Only residents and emergency vehicles will have immediate access during the construction.
- PLEASE DO NOT run your irrigation, wash your vehicle, or empty your pool during the week, as it will increase the work time.
- ALL vehicles and trailers must be parked OFF of the roads, and the overflow parking areas must be empty as to not impede the work.
- Please be advised that newly paved roadways will take approximately one hour to cure and should not be driven on while hot! Driving before this time could result in tracking asphalt onto your driveway and damaging the new roadway.
- If you must travel through the construction, PLEASE drive slowly and watch for and listen to directions provided by the contract workers.

Did You Know??

Villa and Parking Lot Paving Information - Updated 12/08/2021

Please be aware that in some cases, residents have installed decorative curbing, pavers, landscape, and other features within the District-owned property (road right-of-way area) or decorative curbing over the top of the asphalt and extending out beyond the right of way into the actual road.

While our contractor is diligent in performing the Mill and Overlay operation and will take all precautions to protect your property, these improvements (that are in the road, the right-of-way areas, or encroaching into the street) are subject to damage or destruction without compensation to the resident.

Residents may wish to remove items from the road right-of-way areas in advance of Mill and Overlay to mitigate the potential for damage. The District will not make repairs, restoration, or restitution for items within the road right-of-way that are inadvertently damaged during construction.

Our goal is to give you a new road that will last a maximum life with the LEAST amount of inconvenience. Your cooperation is GREATLY APPRECIATED. If you have any questions during the work, there will be someone on-site to help. For additional information, please contact District Property Management at 352-753-4022.





The following facilities will be temporarily closed or have scheduled maintenance:

⇒ **Paradise Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Family Pool**

The Paradise Regional Recreation Complex Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on December 19th.

⇒ **Chatham Village Recreation Center Tennis Courts**

The Chatham Village Recreation Center Tennis Courts will be closed for fence maintenance December 13th through December 31st.

⇒ **Allamanda Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Allamanda Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool will be closed for maintenance on Sunday, December 19th.

⇒ **Largo Neighborhood Recreation Area and Adult Pool**

The Largo Neighborhood Recreation Area and Adult Pool will be closed for pool resurfacing on December 31st.

⇒ **Truman Village Recreation Center Pickleball and Tennis Courts**

The Truman Village Recreation Center Pickleball and Tennis Courts will be closed for maintenance December 6th through December 22nd.

⇒ **Moyer Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool**

The Moyer Village Recreation Center Indoor Facilities, Outdoor Facilities and Family Pool, will be closed for quarterly cleaning on December 19th.

⇒ **The Villages Softball Complexes**

The Knudson, Soaring Eagle, Saddlebrook, Buffalo Glen, and Everglades Softball Complexes will be closed for maintenance December 12th through January 2nd.

⇒ **Sandhill Executive Golf Course**

The Sandhill Executive Golf Course will be closed until further notice for approved infrastructure improvement projects.

Information Provided By...



ARCHITECTURAL REVIEW COMMITTEE

Village Community Development District No. 2 (District 2), No. 7 (District 7) and Village Center Community Development District for the Lady Lake / Lake County portion of The Villages north of County Road 466 are seeking alternate members to serve on the Architectural Review Committee.

The alternate applicant must be a full time resident of the District they are applying for and have lived in The Villages for at least one year. Candidates are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.; however, this is not required. The Committee meets weekly, on Wednesdays at 8:00 AM for approximately 2-4 hours.

The required attendance for the alternate member is to attend an Architectural Review Committee meeting each week for four (4) weeks and then monthly thereafter.

If you are interested in becoming an alternate member on the Architectural Review Committee, complete the application by clicking one of the following links: [District 2 Application](#), [District 7 Application](#), [Lady Lake /Lake County Application](#) and returning it to the Community Standards Department, 984 Old Mill Run, The Villages, Florida.

Section 112.3145(7)(g), Florida Statutes requires that Architectural Review Committee members must complete and submit a Statement of Financial Interests (Form 1) at the time they are appointed to the Architectural Review Committee. This form can be found on the last 6 pages of this bulletin.

The Villages®

Community Development Districts

Community Standards

COMMUNITY STANDARDS DEPARTMENT ARCHITECTURAL REVIEW COMMITTEE VOLUNTEER MEMBER FOR VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7

APPLICATION FOR MEMBERSHIP

This application **must** be returned to the Community Standards Department, 984 Old Mill Run, The Villages, Florida **no later than 5:00 p.m. on April 16, 2021.**

I understand that being a member of the Architectural Review Committee (ARC) is a volunteer position with a four year commitment where I will spend approximately two hours every week as a committee member. **The applicant must be a full time resident of Village Community Development District No. 7 and have lived in The Villages for at least one year.** Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, county code enforcement, etc.

1. Please briefly describe your past business or career paths.

2. What special skills or education do you have that would benefit the ARC? (Please include special skills, experience or training such as architect, ability to read site plans, builder, condo/building management, working with deed restricted communities, etc.)

3. Are you familiar with your deed restrictions and/or covenants? Y N`

Signature _____

Phone _____

Print Name _____

Village of _____

Address _____

Date _____

Village Community Development Districts
984 Old Mill Run, The Villages, Florida 32162
Business Phone: 352-751-3912 Business Fax: 352-751-6707

SAMPLE
For each District's Application, please see the previous page.

FORM 1

**STATEMENT OF
FINANCIAL INTERESTS**

2020

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF CANDIDATE OR NEW EMPLOYEE OR APPOINTEE

****** THIS SECTION MUST BE COMPLETED ******

DISCLOSURE PERIOD:

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2020.

MANNER OF CALCULATING REPORTABLE INTERESTS:

FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (must check one):

COMPARATIVE (PERCENTAGE) THRESHOLDS OR DOLLAR VALUE THRESHOLDS

PART A -- PRIMARY SOURCES OF INCOME [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

PART B -- SECONDARY SOURCES OF INCOME [Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.

INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
(If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

PART E — LIABILITIES [Major debts - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING For elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

SIGNATURE OF FILER:

Signature:

Date Signed:

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2020.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor, county or city manager, chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2020.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital

stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); and,

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(6), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than 10% of your gross income from that business entity; **and**,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.